

**COMMISSIONERS MEETING AGENDA**  
**May 13, 2025**

Call the Wyoming County Commissioner's meeting to order.

Are there any Agenda items to add?

- Discuss and vote to add to the agenda an unpaid time off request for an employee
- Discuss and vote to add to the agenda to proclaim May 18-24 as EMS Week

Public Comments for action items only before vote

Approve Agenda

Approve minutes of May 6, 2025 meeting

Amber Franko, Chief Clerk Report

Attorney Paul Litwin III, Solicitor Report

Correspondence

Commissioner's Activity report

Action Items from May 6, 2024 meeting

- Discussed and voted to approve payment of the bills
- Discussed and voted to approve Lexis Nexis Annual contract with a \$73 a month increase from 2024
- Discussed and voted to table contract renegotiation with Marco for copier lease due to a number of copiers that are at or near end of life and hard to service. This will replace those copiers with new and also save money. We are currently paying \$1,400.03/month and with the new agreement will be paying \$1,224.10/month a savings of \$175.93 a month or \$2,111.16 a year. As other copiers are near end of life, we will look into doing the same. Tabled until next meeting for a vote until additional information is gathered.
- Discussed and voted to extend American Tower lease for tower on Brier Mountain for an additional 5 years. This is actually retroactive to 1/1/2024 since renewal paperwork was not received by the county and will expire and need to be renewed on 12/31/2028.
- Discussed and voted to approve extension of the agreement between the county and the state police for the Municipal Automobile Theft/Motor Vehicle Insurance Fraud Task Force through the end of 2026. These funds are 100% reimbursable to the county including an additional 25% for administration costs.
- Discuss and approve Hazardous Materials Emergency Response Agreement with Eagle Response Services to provide services for hazardous responses caused by accidents or other incidents. Bill for these services is turned over to the insurance for the person/company at fault for the county and we are reimbursed.
- Discussed and voted on a proclamation commemorating the Convening of the Second Continental Congress on May 10<sup>th</sup>, 1775. As part of our celebration of PA 250, we will periodically be commemorating major events of the Revolutionary War and the events

leading up to it. Special thanks to Sullivan County Commissioner Scott Myers for preparing and sharing these proclamations with other counties.

#### Action Items to be Acted on Today

- Discuss and vote to approve payment of the bills
- Discuss and vote to send a letter of support for the Wyoming County Cultural Center grant from the Appalachian Regional Commission for proposed improvements to the Dietrich. There is no cost or commitment to the county, just a show of support for this project.
- Discuss and vote to hire Olivia Carr as a paid C&Y intern effective May 19. She has passed FBI clearance and is all set to go.
- Discuss and vote to approve unpaid vacation time for 5 days for a prison guard for a preplanned vacation prior to hiring. Approved by the warden and we can cover if approved.
- Discuss and vote to approve contract renegotiation with Marco for copier lease due to a number of copiers that are at or near end of life and hard to service. This will replace those copiers with new and also save money. We are currently paying \$1,400.03/month and with the new agreement will be paying \$1,224.10/month a savings of \$175.93 a month or \$2,111.16 a year.
- Discuss and vote to approve the lease agreement between PSP Tunkhannock, LLC and Wyoming County for the new police barracks on Sunnyside Road
- Discuss and vote to approve a proclamation commemorating the 125<sup>th</sup> anniversary of the Daughters of the American Revolution
- Discuss and vote to approve a renewal of the purchase of services agreement for C&Y with Chester Count to provide child welfare services
- Because of election day on May 20, our meeting was advertised in the beginning of the year to be on the 21<sup>st</sup> next week since the commissioners make up the election board. Due to numerous scheduling conflicts, we have to cancel next week's meeting since we can find no other time next week when we can guarantee a quorum. We will get back on schedule on May 27<sup>th</sup> with a prison board meeting followed by our regular weekly meeting. Sorry about the inconvenience.
- Discuss and vote to approve unpaid time off for a CO at the Jail
- Discuss and vote to approve to proclaim May 18-24 as EMS Week

#### Comments on Non-Action Items

#### Adjournment