

COMMISSIONERS MEETING

May 21, 2024

AGENDA

Call Wyoming County Prison Board meeting to order with the Pledge of Allegiance to the flag.

Approve Agenda

Approve minutes of the April 24, 2024 prison board meeting

Warden's Report

Old Business

New Business

Public Comments

Adjournment

Call the Wyoming County Commissioner's meeting to order with the Pledge of Allegiance to the Flag.

Are there any Agenda items to add?

Public Comments for action items only before vote

Approve Agenda

Approve minutes of May 7, 2024 and May 16, 2024 commissioner meetings

Amber Franko, Chief Clerk Report

Attorney Paul Litwin III, Solicitor Report

Correspondence

Pay the Bills

Commissioner's Activity report

Action Items from May 7, 2024 meeting

- Voted to sign letter of support for the Wright Center to begin services at Tyler
- Voted to hire Vickie Green as a full time Corrections officer
- Discussed and voted on paying \$2,000 out of hotel tax grant funds to Moodis Enterprises to develop marketing materials and website to promote influx of visitors to Founders Day. There will be a train ride for the day from Jim Thorpe that started off with about 400 riders plus train staff. Because of overwhelming response they increased to 720 riders and as of a week ago there were only 20 spots left. We are hoping they increase that capacity even more.
- Discussed and voted to promote Lori Gaydos as Human Resource Director
- Voted to proclaim May 5 to May 11 as Corrections Employees Week

- Recognized Megan E. Hayward as a certified legal intern in the District Attorney's office from May 8, 2024 to August 9, 2024
- Voted to accept the resignation of Grace Harding from her position in the Judge's chambers
- Voted to accept the resignation of CO Timothy Alden from the Correctional Facility
- Voted to accept the resignation of CO Nancy Petula from the Correctional Facility
- Announced Feature at the Dietrich May 8 at 1 PM and 6 PM to recruit foster parents
- Discussed and voted to open a checking account in the name of Wyoming/Sullivan Treatment Courthouse Account to be used to pay the bills for the female house. It is funded by a treatment court grant.
- Recognized EMA Director Ralph Schwartz and Deputy Director Alan Grow for successfully meeting requirements to re certify Wyoming County as storm ready. Congratulations guys on a job well done.
- Discussed and signed C&Y service contract with Belmont Harrison District

Action Items to be Acted on Today

- Vote to hire Kaylee Chaban and Nicole Tinna to full time C&Y caseworker 1. Both were formerly interns and have decided they would love to continue working for the county.
- Vote with much reluctance to accept the resignation of Beverly "Sue" Howell as long time Admin Assistant for EMA effective June 3, 2024. Good luck in your well deserved retirement!
- Vote to promote Terry Anderson and Lloyd Burton from Telecommunicator 1 to Telecommunicator 2. Both have successfully completed all certifications.
- Vote to hire Vickie Green and Jeffrey Tilghmam as a prison C.O.
- Discuss and vote to replace the current records management system in the Sheriff's office at a cost of \$2,350 or \$350 per full time deputy per year. Funds for initial purchase will be taken out of ACT 13 funds and annual costs in the same amount will be requested in the annual Sheriff's office budget.
- Vote to approve expenditures of \$50,218 and \$780 from the Opioid settlement fund for purchase of Deterra pouches to be distributed to the county.
- Discuss and vote to distribute county liquid funds to townships and boros bases on mileage in each and population in each in the total amount of \$50,000.
- Vote to name Paul Rowker to empty position on Wyoming County Seneca Park board
- Vote to extend contract with Beach Lake Sprinkler for required annual inspections. For the courthouse, \$960 and for Emergency Operations Center \$1,685.
- Announce successful completion of required recertification of our 911 Emergency Communications Center for meeting all required training and certifications requirements. This recertification is conducted every 2 years and we are compliant through March 25, 2026. Congratulations to 911 Director Jeff Porter and all of his staff for a job well done.
- Vote to replace servers that have reached end of life. Service will no longer be available after June 30. Total cost is \$122,933.81. Need down payment of \$50,000 to order. A portion of this may be taken out of the records improvement fund with the remainder coming out of ARP. Records improvement committee will be meeting soon to decide.
- Vote to provide a letter of consent for the Daughters of the American Revolution to add a 4th commemorative tablet naming 15 additional Revolutionary War patriots that have been identified in Wyoming County. This will be in conjunction with America 250 celebration.
- **Vote to hire Karen Snyder as Deputy Chief Clerk effective 5/20/24**
- **Vote to hire April Darrow as Admin Assistant in Commissioners office effective 6/3/24**

Comments on Non Action Items

Adjournment