

COMMISSIONERS MEETING AGENDA
June 10, 2025

Call the Wyoming County Commissioner's meeting to order with the Pledge of Allegiance to the Flag.

Are there any Agenda items to add?

- Discuss and vote to add to the agenda to approve unpaid time off for a CO at the Jail

Public Comments for action items only before vote

Approve Agenda

Approve minutes of June 3, 2025 meeting

Amber Franko, Chief Clerk Report

Attorney Paul Litwin III, Solicitor Report

Correspondence

Commissioner's Activity report

Action Items from June 3, 2025 meeting

- Discussed and voted to approve payment of the bills
- Signed previously ratified union contracts for AFSCME Court related, court appointed and residual groups. Have previously been voted on so no additional vote is needed
- Discussed and voted to hire Dottie Kupstas as part time nurse family. This is temporary until the majority of her case load is turned over to others
- Discussed and voted to purchase SQL server licenses from Shadow Technologies
- Discuss and approve professional services contract extension between Commission on Economic Opportunity (CEO) and Wyoming county
- Discussed and voted to contract extensions between Wyoming County and Central County Youth Center and Jefferson County Juvenile Detention Center
- Discussed and voted to approve C&Y Act 148 third quarter certification
- Ratified county's consent to Keystone merger subject to confirmation of county's obligation under 2021 guaranty with PSBT and adapting terms of 2021 reimbursement agreement to post-closing obligations.

Action Items to be Acted on Today

- Discuss and vote to approve payment of the bills
- Discuss and vote to approve Insurance fraud salaries effective July 1, 2025 for James Szewczyk, Patrick Butkiewicz and Joseph Sarkis. This is from the Task Force Grant that reimburses Wyoming County 100% plus 25% for admin. This is recommended by Lackawanna County DA Brian Gallagher who administers the program.

- Approve contracts with Shadow Technologies and Telesoft for Server, SQL database, licenses and data migration to courthouse servers: Shadow \$5,357.36 and Telesoft \$1,000 for total of 6,357.36. By transferring to our server and handling inhouse, we realize a savings in excess of \$15,000
- Discuss and vote to honor Donna Shaffer with a proclamation naming her 2025 Tunkhannock Women's Club Woman of the Year
- Discuss and vote to approve the hiring of Ashley Allen as IT Specialist to replace Jeremy Bush who has moved up to director.
- Discuss and vote to hire Vivienne Moyer as a C&Y Case worker 1. Also vote to promote Nicole Tinna and Kaylee Chaban from Case worker 1 to Case worker 2 on their 1 year anniversary with the county
- Discuss and vote to approve unpaid time off for Jordin Christopher, correctional facility guard who was recently hired and has no paid time off to cover 3 days that were scheduled and discussed before hire. This was approved by Warden Schmidt.
- Discuss and vote to accept the resignation of Phoebe McConaughy as a correctional officer effective June 20
- Mention that the Legacy Recreation grant applications will be available on our website, www.wyomingcountypa.gov within the next several days. End time and all other info will be posted on our main page and applications can be found on the Community Planning page. Maximum grants are \$5,000 if we have enough available after all requests are received. After requests are in, if we have more than available we may have to give less per request or grade requests based on impact on recreation.
- Discuss and vote to approve unpaid time off for a CO at the Jail.

Comments on Non-Action Items

Adjournment