

COMMISSIONERS MEETING AGENDA

August 25, 2026

Call Wyoming County Prison Board meeting to order with the Pledge of Allegiance to the Flag

Are there any Agenda items to add?

- Discuss and vote to add to the agenda to hire Cadence Smith as a full-time Correctional Officer and Melissa Gast as a part-time Correctional Officer.

Public Comments for action items only before vote

Approve Agenda

Approve minutes of the July 28, 2026 Prison Board meeting

Warden's Report

Old Business

New Business

- Discuss and vote to hire Cadence Smith as a full-time Correctional Officer and Melissa Gast as a part-time Correctional Officer.

Public Comments on non-action items

Adjournment

Call the Wyoming County Commissioner's meeting to order with the Pledge of Allegiance

Are there any Agenda items to add?

- Discuss and vote to amend the agenda wording regarding the Liquid Fuels encumbered funds. The agenda should read: Discuss and vote to unencumber \$420,000 and re-encumber and redistribute between Bridges #5 and #6 in Falls. An additional \$100,000 will be encumbered for 2026, making the total Liquid Fuels encumbered amount for 2026 be \$520,000.

Public Comments for action items before vote to approve the agenda

Approve Agenda

Approve minutes of August 18, 2026 meeting

- Amber Franko, Chief Clerk Report
- Attorney Paul Litwin III, Solicitor Report

Correspondence

- Letter announcing satisfactory passing FTI Assessment (Federal Tax Information Assessment concerning confidentiality) that is conducted every three years in Children and Youth. It is determined that there are no weaknesses in our system. Congratulations Aaron Doty and your team

Commissioner's Activity report

Action Items from August 18, 2026 meeting

- Discussed and voted to approve payment of the bills
- Discussed and voted to approve unpaid leave for CO Alexandria Jervis Belch for her wedding and honeymoon that were planned before she took the position
- Discussed and voted to hire Larry Spathelf as Insurance Fraud Task Force detective to fill open position. This is a reimbursed program at no charge to county including all benefits
- Discussed and voted to approve replacement of 2 drones at a cost of \$18,764 less trade in of \$5,700. To be paid for out of state 911 special projects fund.
- Presented check to Jeff Swire for Patriots Cove from America 250 profit proceeds
- Discussed and voted to hire Michael Cowley as part time law clerk to fill existing vacant position
- Discussed and voted to extend purchase of service agreements with the following for Children and Youth:
Family Care for Children and Youth, Dr. Matthew Schaffer, Valley Youth House and Occucares
- Discussed and voted to Repair correctional facility Boiler Flue Collector at a cost of \$13,417
- Discussed and voted to extend Postler & Jaekle heating and cooling system preventive maintenance agreements for prices of \$3,556 each for correctional facility and court house and \$6,755 for 911

Action Items to be Acted on Today

- Discuss and vote to approve payment of the bills
- Discuss and vote to close Seneca Park until further notice due to the recent complaint submitted to DEP regarding the repeated use of makeshift bathrooms in the park. During the closure and while Eaton Township replies to DEP, the Park Board will continue to look for ways to ensure the park remains clean, safe, functional and welcoming for all visitors while also protecting the natural environment.
- Discuss and vote to hire Cadence Smith as a full time correctional officer and Melissa Gast as a part time correctional officer
- Discuss and vote to accept the resignation of Goran Lazarevic as a FT Correctional Officer
- Discuss and vote to accept the resignation of Christine Messner as Admin Assistant/Court Reporter
- Discuss and vote to approve the transfer of Emily Podminick from full time to part time in Nurse Family group
- ~~• Discuss and vote to encumber an additional \$100,000 for bridge repairs from liquid fuels funds bringing total of \$365K for Bridge 5 and \$155K for Bridge 6, both on Creek Flats Drive in Falls Township~~
- Discuss and vote to unencumber \$420,000 and re-encumber and redistribute between Bridges #5 and #6 in Falls. An additional \$100,000 will be encumbered for 2026, making the total Liquid Fuels encumbered amount for 2026 be \$520,000.

- Discuss and vote to adopt a resolution authorizing the sale of the Department of Agriculture Building and property owned by the county to Tunkhannock Township for \$187,398.25 which is the amount the county has invested into the property

Public Comments on non-action items

Adjournment