

COMMISSIONERS MEETING AGENDA

October 28, 2025

Call Wyoming County Prison Board meeting to order with the Pledge of Allegiance to the Flag

Are there any Agenda items to add?

Public Comments for action items only before vote

Approve Agenda

Approve minutes of the September 30, 2025 Prison Board meeting

Warden's Report

Old Business

New Business

- Discuss and vote on a personnel matter regarding a CO on the recommendation of the Warden

Public Comment on Non-Action Items

Adjournment

Call the Wyoming County Commissioner's meeting to order

Are there any Agenda items to add?

Public Comments for action items only before vote

Approve Agenda

Approve minutes of October 21, 2025 meeting

Amber Franko, Chief Clerk Report

Attorney Paul Litwin III, Solicitor Report

Correspondence

Commissioner's Activity report

Action Items from October 21, 2025 meeting

- Discuss and approve upgrading 911 internet account due to excessively slow speeds on current plan. Cost \$212.95 per month
- Discussed and approved resignation of Brenda Tarbrake from correctional facility
- Discussed and approved resolution supporting EMHR application to be designated as a National Heritage Area
- Discussed and approved letters of support for above designation to EMHR, Sens. McCormick and Fetterman and Congressmen Meuser and Bresnehan urging them to sponsor and support the application that requires a vote by Congress to be approved
- Discussed and approved IDIS Online Access Request for Christine Lathrop of Trehab to continue accessing HUD website for CDBG matters. This is necessary due to the recent resignation of Joshua Winn from Trehab who will be leaving at the end of the month.
- Discussed and approved proclamation declaring November as Fair Housing Awareness Month
- Discussed and approved resolution for annual Fair Housing fairness and non-discrimination policies that is an annual requirement
- Discussed and voted to approve to expand previously approved transportation funds to include transportation from the Tunkhannock School District to the Drop in Center.
- Discussed and voted to approve expenditure of \$10,000 to Interfaith for Christmas dinner giveaway program dependent on the funds from the Department of Ag not being timely because of the budget impasse. If the budget is approved and the funds are received early enough, this expenditure will not be necessary

Action Items to be Acted on Today

- Discuss and vote to approve Resolution 2025-16 to authorize the sale of excess personal property by posted notice.
- Discuss and vote to approve Resolution 2025-17 to authorize the allocation of funds to Interfaith for the handling, storage and distribution of surplus foods for the holiday meals.
- Discuss and vote to approve Resolution 2025-18 to authorize an appropriation for child transportation improvements and related busing services.
- Discuss and vote to approve an agreement with RBA Professional Data Systems for an upgrade to the Tax Claim software in the amount of \$1,750
- Discuss and vote to approve the resignation of CO John English from the Jail effective November 5, 2025

- Discuss and vote to approve to authorize Amber Franko to sign a management representation letter for the Liquid Fuels, Act 44 and Act 89 Tax Funds examination for the period of January 1, 2025 to December 31, 2023
- Discuss and vote to approve the hiring of Caiden Grabowski as a part time Correctional Officer at the Jail
- Discuss and vote to approve to hire Mara Davis as a Telecommunicator Trainee at the 911 Center
- Discuss and vote to approve the promotion of Elizabeth Foster to Office Manager in the DA's Office. This will fill the vacancy created by the resignation of Sydney Kostick
- Discuss and vote to approve a personnel matter regarding a CO on the recommendation of the Warden and vote of the Prison Board

Comments on Non-Action Items

Adjournment