# COMMISSIONERS MEETING AGENDA

**November 25, 2026**

Call Wyoming County Prison Board meeting to order with the Pledge of Allegiance to the Flag

Are there any Agenda items to add?

Public Comments for action items only before vote

Approve Agenda

Approve minutes of the October 27, 2026 Prison Board meeting

Warden's Report

Old Business

New Business

- Discuss and vote to approve hiring of Jewel Tyler as full time correctional officer from her part time position

Public Comments on non-action items

Adjournment

Call the Wyoming County Commissioner's meeting to order

Are there any Agenda items to add?

Public Comments for action items before vote to approve the agenda

Approve Agenda

Approve minutes of November 17, 2026 meeting

- Amber Franko, Chief Clerk Report
- Attorney Paul Litwin III, Solicitor Report

Correspondence

- Letter from Penndot announcing Liquid Fuels Tax allocation in the amount of $42,056.38

Commissioner's Activity report

Action Items from November 17, 2026 meeting

- Discuss and vote to approve payment of the bills
- Discussed and voted to pull out of the possible purchase of Hollowcrest after the owner has decided he doesn't want to sell to the county.
- Discussed and voted to approve and sign a letter of intent for the Wyoming County Housing Authority to pursue a grant for partial assistance to the Meshoppen Water Authority
- Discussed and voted to publish the preliminary 2027 Wyoming County budget on our website www.wyomingcountypa.gov for public review. Preliminary budget will be available for review and changes by the commissioners until a vote to officially ratify at our regularly scheduled meeting on December 8, 2026.
- Discussed and voted to approve 1st quarter (7/1/26 – 9/30/26) fiscal quarter Medical Assistance Transportation quarterly report
- Discussed and approve submitting "broker of record" letter to Lincoln Financial Group for Companion Life to be county's broker for county voluntary life program.
- Discussed and voted to award bid for replacement of 911 consoles in the amount of $151,762. Estimated end of life was 10 years and they are now 18 years old. Funding will be $100,000 from legislative grant received through the efforts of Senator Lisa Baker and Representative Tina Pickett. Remaining $51,762 will be paid for from Act 13 funds under public safety with no effect on the county general fund.
- Discussed and voted to Switch from Frontier to PTD for Zoom SIP Trunks at 911 and EMA for a total of the two contracts of $12,722.50 for one year that covers the transfer. Subsequent years will save a total of $11,898.50 annually.
- Discussed and voted to firewalls and switches at 911, Courthouse and Children & Youth at a total cost $291,592.85. This equipment is very near end of life and does not have any room for expansion whatsoever. This is causing problems with computers running at extremely slow speeds and opens the door to cybersecurity issues. This will put the county's computer hardware back to standard and allow us to go far into the future with periodic, less expensive upgrades as they are needed. We originally discussed with the costars supplier about doing courthouse first and then 911 and Children & Youth down the road and that cost would have been approximately $225,000. They suggested that even if it cost more as a group project, substantial savings on equipment and installation could be by upgrading all 3 at once. We asked for a firm price and by combining all 3, were able to get all 3 updated for about $100,000 less because of the cost savings. Funds will be taken out of Act 13 as

public safety with a portion to be determined from 911 for part of this upgrade.

- Discussed and voted to support the Jammies & Joy program to provide pajamas for children at the Tunkhannock Primary Center through their PTO program. Individual donations can also be made and we will provide the information if anyone would like to donate.
- Discussed and voted to renew Purchase of Service agreement with Community Specialists Corporation for Children and Youth.
- Discussed and voted to renew Purchase of Service agreement with Summit School Inc. for Children and Youth.

Action Items to be Acted on Today

- Discuss and vote to approve payment of the bills
- Discuss and vote to approve hiring of Steven Howell as Recycling Center Tech 2
- Discuss and approve resignation of Michael Ronca from position of Lead Communication Specialist
- Discuss and vote to approve software licensing agreement with Woolpert Inc. for Mobil Assessor software at a cost not to exceed $37,976
- Discuss and vote to approve expenditures recommended by Opioid Settlement Committee for:
    - $10,000 to WBRE TV for extended media run through Mid-January
    - $15,000 to WNEP TV for extended media run through Mid-January
    - $250 to Wyoming County United Way for Christmas tree decorating contest
    - $661.50 for Coroner/EMS/Fire bags for Leave behind kits
    - $5,495 to Schoen Comm for billboard advertising
- Discuss and vote to approve a resolution supporting LSA Grant for the Wyoming County Fair
- Discuss and vote to approve sending a letter of support to Appalachian Regional Commission for Wyoming County Healthcare Center for a grant application for improvements to their onsite wastewater system
- Discuss and vote to accept the winning Municibid for an unused Bobcat 68 angle broom for a winning bid of $3,577

Public Comments on non-action items

Adjournment