

Wyoming County Commissioners Meeting

ZOOM Available

April 4, 2024

In Attendance: Rick Wilbur, Tom Henry, Ernie King, Commissioners,
Atty. Paul Litwin, Solicitor (via Zoom), Amber Franko, Chief Clerk

Press: Kevin McConlogue, New Age Examiner, Warren Howeler, Rocket Courier

Visitors: PA State Representative Tina Pickett, John Alunni, Human Services Director, Group
Supporting National Child Abuse Prevention Month

Rick Wilbur opened the Meeting at 11:00 a.m.

Public Comment (Agenda Items Only):

Tom Henry made a motion to add the following items to the agenda:

- Discuss and approve resignation of Lynne Binner, Commissioner's Office, effective April, 4, 2024
- Discuss and approve a Right of Refusal on a piece of land near Nimble Hill Winery

Ernie King second the Motion. Motion carried.

Commissioner Henry made a motion to approve the agenda. Commissioner King second the Motion.
Motion carried.

Old Business:

None

New Business:

Chief Clerk Report-None

Solicitor Report-None

Tom Henry made a motion to approve the payment of the bills that were previously presented to the Commissioners and reviewed in their entirety. Ernie King second the Motion. Motion carried.

Tom Henry made a motion to accept the resignation of Lynne Binner from the Commissioner's Office, effective April 4, 2024. Rick Wilbur second the Motion. Motion carried.

Ernie King made a motion to approve MXI Environmental Services to perform hazardous waste removal services for a November event which will be held at the Recycling Center. Tom Henry second the Motion. Motion carried.

Ernie King made a motion to approve a grant application through the Local Cybersecurity Grant Program to support the County's ongoing cybersecurity programs. Tom Henry second the Motion. Motion carried.

Tom Henry made a motion to approve a Right of Refusal for a small piece of property near Nimble Hill Winery on Route 6. Ernie King second the Motion. Motion carried.

Tom Henry made a motion to proclaim the month of April 2024 as National Child Abuse Prevention Month. Commissioner Henry read the proclamation which was received by members of the community as well as the employees of Children & Youth. Pinwheels were placed in the Courthouse lawn representing the efforts to focus upon community activities and public policies that prioritize child abuse prevention. Rick Wilbur second the Motion. Motion carried.

Public Comment:

There being no further business to come before the Commissioners at this time. Tom Henry made the Motion to adjourn. Ernie King second the Motion. Motion carried.

Rick Wilbur adjourned the meeting at 11:11 a.m.

Thomas Clapp
W. S. W.
Ernest King

Wyoming County Commissioners Meeting

ZOOM Available

April 9, 2024

In Attendance: Rick Wilbur, Tom Henry, Ernie King, Commissioners,
Atty. Paul Litwin, Solicitor, Amber Franko, Chief Clerk

Press: Kevin McConlogue, New Age Examiner, Warren Howeler (via Zoom), Rocket Courier

Visitors: John Alunni, Human Services Director, Mike Rogers, Recycling Supervisor, Sheriff Robert Roberts

Rick Wilbur opened the Meeting at 10:01 a.m. with the Pledge of Allegiance to the Flag.

Public Comment (Agenda Items Only):

Commissioner Henry made a motion to approve the agenda. Commissioner King second the Motion. Motion carried.

Old Business:

Ernie King made a motion to approve the March 26, 2024 and April 4, 2024 meeting minutes. Tom Henry second the motion. Motion carried.

New Business:

Chief Clerk Report-None

Solicitor Report-A proposed contract between Peters Design Group and Wyoming County was sent to Peters Design Group on April 9, 2024 for review. This is to start the process for repairing and repainting the Courthouse. Once reviewed, the contract will be brought before the Commissioners to approve publicly.

Rick Wilbur made a motion to approve reallocating ERAP II funds. These funds will be transferred into the following year. Tom Henry second the Motion. Motion carried.

Ernie King made a motion to approve the following new hires, promotions and resignations:

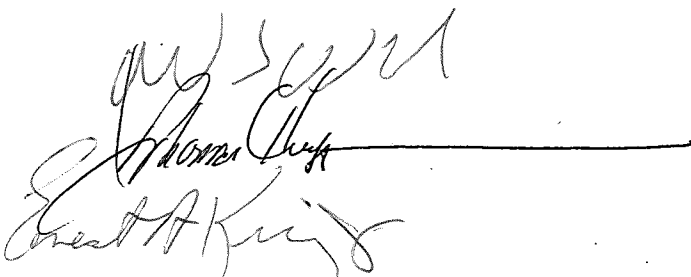
- Promote Kailey Reposa from Judicial Administrative Assistant to Court Reporter II, effective April 1, 2024.
- Hire Jennifer White as a Judicial Administrative Assistant.
- Hire Gary Hudack as a Maintenance Tech.
- Hire Ronnie Bell as a full-time deputy in the Sheriff's department, effective April 22, 2024. CO Bell will also stay part time at the Jail. This position is to replace E. Janiszewski who left previously.
- Hire Patrick Butkiewicz as an Insurance Fraud Task Force Detective, effective April 22, 2024. This position is to replace J. Colan who has retired.
- Hire Hope Perez and Devin Hurlburt as Telecommunicator Trainees. Both have completed all requirements and background testing.
- Accept resignation of Damir Manheim as CO at the Jail.
- Accept resignation of Linda Stacknick as part time Administrative Assistant in the Commissioners office, effective April 11, 2024.

Tom Henry second the Motion. Motion carried.

Tom Henry made a motion to accept and sign the Summary of Wyoming County Group Health Plan. This is a yearly renewal of the county's health benefits. Ernie King second the Motion. Motion carried.

Tom Henry made a motion to approve a one-year contract with Lexis Nexis for law research used by the DA's office, Public Defender, etc. Rick Wilbur second the Motion. Motion carried.

Tom Henry made a motion to approve Children and Youth service contracts. Ernie King second the Motion. Motion carried.



Tom Henry
Ernie King

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April 9, 2024

Tom Henry made a motion to provide Agri-tourism signs to participating locations in Wyoming County. Approximately \$2,000 worth of signs will be purchased through the Farm Bureau for about 20 different locations promoting argi-tourism in the area. The funds will be provided through ARP. Rick Wilbur second the Motion. Motion carried.

A discussion was had regarding the addition of a new job title. Atty. Litwin advised the Commissioners that this needed to be voted on through Salary Board first and then added to a commissioner's meeting agenda.

The Commissioners recognized Jesse Ergot as he leaves Neighborhood Works for another opportunity.

Commissioner King announced the Wyoming County Arts and Artists tour which will be held throughout the county on Friday, May 3, 2024 through Sunday, May 5, 2024. There will be approximately 29 different vendors and the show will run from 10:00 a.m.-4:00 p.m. each day.

Public Comment:

Mike Rogers discussed the upcoming Electronic Recycling Event which will be held on May 11, 2024 at the Wyoming County Recycling Center. The event is pre-registration only and will be from 9:00 a.m. to 12:00 p.m. Forms to pre-register are available online at wyomingcountypa.gov.

There being no further business to come before the Commissioners at this time. Tom Henry made the Motion to adjourn. Rick Wilbur second the Motion. Motion carried.

Rick Wilbur adjourned the meeting at 10:29 a.m.

Wyoming County Commissioners Meeting

ZOOM Available

April 18, 2024

In Attendance: Rick Wilbur, Tom Henry, Ernie King, Commissioners,
Atty. Paul Litwin, Solicitor (via Zoom), Amber Franko, Chief Clerk

Press: None

Visitors: Jeff Porter, 911 Communications Director, Ben Norris, 911 Communications Deputy
Director, Bryce Norman, 911 Telecommunicator, Hope Perez & Devin Hurlburt, 911
Telecommunicator Trainees

Rick Wilbur opened the Meeting at 10:01 a.m. with the Pledge of Allegiance to the Flag.

Public Comment (Agenda Items Only):

Tom Henry made a motion to add to discuss the changes to the draft contract for the repainting and repair of the courthouse. Ernie King second the Motion. Motion carried.

Commissioner Henry made a motion to approve the agenda. Commissioner King second the Motion. Motion carried.

Old Business:
None

New Business:

Chief Clerk Report-None

Solicitor Report-Requested an Executive Session regarding a personnel matter.

Ernie King made a motion to approve the bills for payment. All invoices were reviewed for accuracy. Tom Henry second the motion. Motion carried.

Rick Wilbur made a motion to proclaim April 14-20, 2024 as National Public Safety Telecommunications Week. Commissioner Henry presented the proclamation to a group of Wyoming County 911 Telecommunicators and Trainees. Ernie King second the Motion. Motion carried.

Ernie King made a motion to allow Atty. Paul Litwin to made additional changes to the draft contract for the repainting and repair of the courthouse. These changes include adding verbiage regarding AIA contract forms which provide industry standards for painting contracts. Atty. Litwin will forward all revisions for review. Tom Henry second the Motion. Motion carried.

Public Comment:

Atty. Paul Litwin called for an Executive Session at 10:06 a.m. No action taken following the Executive Session.

There being no further business to come before the Commissioners at this time. Tom Henry made the Motion to adjourn. Rick Wilbur second the Motion. Motion carried.

Rick Wilbur adjourned the meeting at 10:11 a.m.

Handwritten signatures of Amber Franko, Rick Wilbur, and Ernie King. Amber Franko's signature is at the top, followed by Rick Wilbur's, and Ernie King's at the bottom.

Wyoming County Commissioners Meeting

ZOOM Available

April 24, 2024

In Attendance: Rick Wilbur, Tom Henry, Ernie King, Commissioners, Atty. Paul Litwin, Solicitor, Amber Franko, Chief Clerk

Press: Kevin McConlogue, New Age Examiner, Warren Howeler (via Zoom), Rocket Courier

Visitors: Attorney Tim Carroll, Public Defender, Jeff Porter, 911 Communications Director, Ben Norris, 911 Communications Deputy Director, Ralph Schwartz, EMA Director, Alan Grow, EMA Deputy Director, John Alunni, Human Services Director, Lynnelle Farber, Planning Director, Marianne Perhacs, Dorothy Kupstas, Teresa McClosky, Nurse Family, Mike Mirabelle, Lois Gregory, Occucares, Michelle Swank, Occucares, Haley Townsley (via Zoom), Phil Swank (via Zoom)

Rick Wilbur opened the Meeting at 10:10 a.m.

Public Comment (Agenda Items Only):

Commissioner King made a motion to approve the agenda. Commissioner Henry second the Motion. Motion carried.

Old Business:

Ernie King made a motion to approve the April 9, 2024 and April 18, 2024 meeting minutes. Tom Henry second the Motion. Motion carried.

New Business:

Chief Clerk Report-None

Solicitor Report- A public SALDO meeting will be held at 10:00 a.m. on April 25, 2024 in the Commissioner's conference room.

The Commissioners acknowledged EMA Director Ralph Schwartz and Deputy Director Alan Grow for successfully completing the Emergency Operational Center Coordinator certification and the Associate Certification training requirements in accordance with PEMA Emergency Management and Certification directive.

Ernie King made a motion to recognize May as Maternal Mental Health Month. Commissioner Henry presented the proclamation to the group of Nurse Family employees. Commissioner Henry also second the Motion. Motion carried.

The Commissioners also acknowledged the passing of former Wyoming County Director of Human Services, Michael Donahue, who was an organizer of HOPE Coalition.

Tom Henry made a motion to accept the resignation of Carla DiOrio in the Judges Chamber effective May 3, 2024. Ernie King second the Motion. Motion carried.

Ernie King made a motion to accept the resignation of Lynnelle Farber, Director of Community Planning, effective May 3, 2024. Rick Wilbur second the Motion. Motion carried.

Tom Henry made a motion to accept the resignation of CO Hoadley from the Correctional Facility. Ernie King second the Motion. Motion carried.

Tom Henry made a motion to name John Alunni as a member of CEO (Commission on Economic Opportunity) Board of Directors at the request of Jennifer Warabak, Executive Director. Ernie King second the Motion. Motion carried.

Tom Henry made a motion to promote Bryce Norman to Telecommunicator 1. Bryce has successfully completed all certifications required. Ernie King second the Motion. Motion carried.

Commissioner Henry made a motion to approve signing the RACP Cooperation agreement with Lackawanna Trail. The grant had been previously approved but not signed. Commissioner King second the Motion. Motion carried.

Tom Henry made a motion to accept the quote from Cherry Hill Group for the grass mowing and weed whacking of the Iroquois Trail and the 911 Communications complex. This is the same price as previous years. Ernie King second the Motion. Motion carried.

W. Swank
Ernie King

Wyoming County Commissioners Meeting

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April 24, 2024

Tom Henry made a motion to replace a 12-year-old server and storage equipment in the Courthouse that will be considered end of life with no service after June 1, 2024. Vote is contingent on the vendor being Costars. These funds will come from ARP. Ernie King second the Motion. Motion carried.

Ernie King made a motion to accept a contract between Wyoming County and Peters Design Group to manage the repair and repainting project of the Courthouse. Tom Henry second the Motion. Motion carried.

Commissioner Wilbur made a motion to appoint the following as members of the LEPC (Wyoming County Emergency Planning Committee):

Commissioner Rick Wilbur, Commissioner Tom Henry, Commissioner Ernie King, Chairman Ronald Coolbaugh, Mike Stabinsky, Cannon McCloskey (Williams), Warren Howeler (Media), Kate Crowley (ARC), TJ Jimmie (Datom Products), Chris Carney (Proctor & Gamble), Jeff Porter (Wyoming County 911 Director), Tim Streeter (Chesapeake Energy), Erin Avillanda (BP Wind Farms), Joe Sodin (BKV Corp), Jason Newkirk (BP Corp), John Corbin (SWN Energy), Tim Carvin (DEP), Alan Grow (Wyoming County EMA Training and Operations Officer), Ralph Schwartz (Wyoming County EMA Director)

Tom Henry second the Motion. Motion carried.

Public Comment:

Members from Occucares inquired about the Probation contract that was advertised to bid. The Commissioners tabled this discussion until they could discuss with the Probation Director and the President Judge.

There being no further business to come before the Commissioners at this time. Tom Henry made the Motion to adjourn. Ernie King second the Motion. Motion carried.

Rick Wilbur adjourned the meeting at 10:32 a.m.