

Wyoming County Commissioners Meeting

ZOOM Available

August 5, 2025

**In Attendance:** Rick Wilbur, Tom Henry, Ernie King, Commissioners, Atty. Paul Litwin, Solicitor (via Zoom), Kayli Grow, Deputy Chief Clerk

**Press:** Warren Howeler, Rocket Courier (via Zoom), Kevin McConlogue, New Age Examiner (via Zoom)

**Visitors:** Deanna Habib, Children & Youth Director, Ralph Schwartz, EMA Director, Heather Schmidt, Warden, Jax Stockage (via Zoom), Raymond Phillips (via Zoom), President Judge Shurtleff (via Zoom) Pam Heeman, Matt Jones, Planning, Mike Rogers, Recycling Center Supervisor

Commissioner Wilbur opened the Meeting at 10:00 a.m. with the Pledge of Allegiance to the Flag.

**Public Comment (Agenda Items Only):**  
Commissioner Wilbur made a motion to add Mike Rogers to the agenda to talk about the upcoming Electronic Recycling event. Commissioner Henry second the motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve the agenda. Commissioner King second the Motion. All members in favor. Motion carried.

**Old Business:**

Commissioner King made a motion to approve the July 29, 2025 meeting minutes. Commissioner Henry second the Motion. Motion carried.

**New Business:**

*Solicitor Report-* Requested an executive session in regards to a personnel matter. No action was taken.

*Chief Clerk Report-* None

Commissioner Henry made a motion to approve paying the bills. Commissioner King second the motion. All members in favor. Motion carried.

Commissioner King made a motion to approve the hiring of Katherine Pindar as a part time corrections officer. Commissioner Wilbur second the motion. All members in favor. Motion carried.

Commissioner Henry made a motion to promote Skye Stuart from Telecommunicator Trainee to Telecommunicator I. Commissioner King second the motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve the 5-year COOP agreement between Wyoming County Domestic Relations and Wyoming County to provide services to the county under the title IV-D program. Commissioner King second the motion. All members in favor. Motion carried.

Commissioner King made a motion to approve the bid for the ceiling replacement in the judicial chambers to Carriage Barn Antiques. Commissioner Henry second the motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve \$1000 donations from the county general fund for Interfaith shoe program, touch a truck, and Meshoppen Cat Rescue. Commissioner King second the motion. All members in favor. Motion carried.

Mike Rogers announced the upcoming electronic recycling event will be held on September 13, 2025.

**Public Comment:**

There being no further business to come before the Commissioners at this time. Tom Henry made the Motion to adjourn. Ernie King second the Motion. All members in favor. Motion carried.

Commissioner Wilbur adjourned the meeting at 10:16 a.m.

*JS Wilbur*  
*Ernie King*  
*Tom Henry*

Wyoming County Commissioners Meeting

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August 12, 2025

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**In Attendance:** Rick Wilbur, Tom Henry, Ernie King, Commissioners, Atty. Paul Litwin, Solicitor, Amber Franko, Chief Clerk, Kayli Grow, Deputy Chief Clerk

**Press:** Warren Howeler, Rocket Courier (via Zoom), Kevin McConlogue, New Age Examiner (via Zoom)

**Visitors:** Deanna Habib, Children & Youth Director, Ralph Schwartz, EMA Director, Haley Townsley, Human Services Director, Matt Jones, Planning Director, Lisa Lansiedel, Doug Walker, Joseph Simmons (via Zoom), Raymond Phillips (via Zoom), Jennifer Harvey (via Zoom)

Commissioner Wilbur opened the Meeting at 10:00 a.m. with the Pledge of Allegiance to the Flag.

**Public Comment (Agenda Items Only):**

Commissioner King made a motion to add to confirm the prior vote which authorized Attorney Litwin to prepare easement for water and sewer for TBMA, Nimble Hill and PSP and also the developers agreement. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve the agenda. Commissioner King second the Motion. All members in favor. Motion carried.

**Old Business:**

Commissioner Henry made a motion to approve the August 5, 2025 meeting minutes. Commissioner King second the Motion. Motion carried.

**New Business:**

*Solicitor Report-* None

*Chief Clerk Report-* None

Commissioner Henry requested an Executive Session to discuss a personnel matter. No decisions will be made following the Executive Session.

Commissioner Henry made a motion to approve paying the bills. Commissioner King second the motion. All members in favor. Motion carried.

Commissioner King made a motion to hire Jayden Montonya as a full time Corrections Officer at the Jail. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to place a prison employee on paid administrative leave pending an internal investigation. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve an agreement for bee removal from the Courthouse tower. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve an annual agreement between Wyoming County and Wyoming/Susquehanna Transportation to provide transportation services to Wyoming County residents through June 30, 2026. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve an annual purchase service contract with HANDS to provide services to Wyoming County Human Services from July 1, 2025 through June 30, 2026. Commissioner Henry second the Motion. All members in favor. Motion carried.

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Commissioner King made a motion to approve the Marcellus Legacy Fund Mini-Grant applicants for the 2025 grants. Commissioner Henry second the Motion. All members in favor. Motion carried. The following mini grants were approved:

- Community Center of Mehoopany-Improvements at Creek Junction Park-\$5,000
- Factoryville Borough-Trail Improvement Project at Christy Matthewson Park-\$5,000
- Lake Winola Fire Company #12-Sign Replacement at Fire Station in Lake Winola-\$5,000
- Stanley Cooper, Sr. Chapter of Trout Unlimited-Develop Conservation Plan for Bowman Creek-\$5,000
- Tunkhannock Borough Riverside Park Board-Mulching and Beautification of Riverside Park-\$2,500
- Tunkhannock Rotary-\$Stage at Lazybrook Park-\$5,000
- Wyoming County Cultural Center at Dietrich Theater-River Day Event-\$5,000
- Wyoming County Seneca Park-Picnic Tables and Grills-\$5,000
- Wyoming County United Way-Recreational Center Feasibility Study-\$5,000

Commissioner Henry made a motion to confirm the prior vote which authorized Attorney Litwin to prepare easement for water and sewer for TBMA, Nimble Hill and PSP and also the developers agreement. Commissioner Wilbur second the Motion. All members in favor. Motion carried.

Due to scheduling conflicts and the Commissioners being away at the annual CCAP conference the majority of the following week, Commissioner Wilbur made a motion to cancel the Commissioners meeting on August 21, 2025. Commissioner Henry second the Motion. All members in favor. Motion carried.

## Public Comment:

Doug Walker voiced concerns over the recent closures of the local parks, Riverside and Seneca. The Commissioners explained what events had taken place over the 4<sup>th</sup> of July weekend at Seneca Park that prompted the closure of the park on the weekends. They also guided him to the Tunkhannock Borough meetings so he could voice his concerns regarding Riverside Park as that is not a county park.

Jennifer Harvey inquired as to an update on the former AG building. The Commissioners stated they just approved an asbestos study to be done on the lab building that is scheduled to be torn down. Once that is completed, Milnes Engineering can bid that out to be demolished. The Commissioners are hoping to be able to begin construction on the other building during the winter months.

Commissioner Henry called for an Executive Session at 10:29 p.m. to discuss personnel issues. No actions will be taken following the Executive Session.

There being no further business to come before the Commissioners at this time. Commissioner Henry made the motion to adjourn. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Wilbur adjourned the meeting at 10:29 a.m.

# Wyoming County Commissioners Meeting

ZOOM Available

August 26, 2025

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**In Attendance:** Rick Wilbur, Tom Henry, Ernie King, Commissioners, Atty. Paul Litwin, Solicitor, Amber Franko, Chief Clerk, Kayli Grow, Deputy Chief Clerk

**Press:** Warren Howeler, Rocket Courier, Kevin McConlogue, New Age Examiner (via Zoom)

**Visitors:** Deanna Habib, Children & Youth Director, Haley Townsley, Human Services Director, Gordon Traveny, Deputy Warden

Commissioner Wilbur opened the Meeting at 10:39 a.m. following the adjournment of the Prison Board meeting.

**Public Comment (Agenda Items Only):**

Commissioner Henry made a motion to approve the agenda. Commissioner King second the Motion. All members in favor. Motion carried.

**Old Business:**

Commissioner King made a motion to approve the August 12, 2025 meeting minutes. Commissioner Henry second the Motion. Motion carried.

**New Business:**

*Solicitor Report- None*

*Chief Clerk Report-* Requested an Executive Session to discuss a personnel issue. No action will be made following.

Commissioner Henry made a motion to approve paying the bills. Commissioner King second the motion. All members in favor. Motion carried.

Commissioner King made a motion to approve hiring Eckert Seamans as the County's law firm for labor matters. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve Children & Youth fiscal report for Wyoming County from July 1, 2024 through June 30, 2025. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve to extend the probationary period for a 911 Telecommunicator Trainee. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve annual sprinkler inspection services with Beach Lake Sprinklers at the Emergency Operations Center and the Human Services Building. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve Resolution 2025-07 for Wyoming County Right to Know Policy. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve a purchase service agreement renewal with KidsPeace National Centers for Children and Youth. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve an agreement for professional services with Trehab/Susquehanna County Transportation to renew services through June 30, 2026. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve Resolution 2025-06 and a press release urging the passage of the State budget. Commissioner King second the Motion. All members in favor. Motion carried.

## Wyoming County Commissioners Meeting

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Commissioner King made a motion to approve a change order with D&M Construction to repair damage found behind the stucco during the painting/renovation project of the Courthouse. Commissioner Henry second the Motion. All members in favor. Motion carried.

**Public Comment:**

Chief Clerk Amber Franko called for an Executive Session at 10:55 p.m. to discuss a personnel issue. No actions will be taken following the Executive Session.

There being no further business to come before the Commissioners at this time. Commissioner Wilbur made the motion to adjourn. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Wilbur adjourned the meeting at 10:55 a.m.

WCS  
Amber Franko  
Amber Franko