

WYOMING COUNTY OFFICE OF COMMUNITY PLANNING

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WYOMING COUNTY PLANNING COMMISSION

Randy Ehrenzeller, Chairman	Ed Coleman, Vice-Chairman
Sandra Boyle, Secretary	Jim Davis, Member
Dale Brown, Member	Michael Irish, Member
Roger Hadsall, Member	Stacy Huber
Matthew J. Austin	

LOCATION - *Emergency Operations Center*
3880 US 6 East, Tunkhannock PA 18657

Minutes # 625 January 15, 2020 6:30 P.M.

I. Pledge of Allegiance

II. Reorganization

The floor was opened at 6:30 p.m. by the Planning Director for nominations for the Officers of the Wyoming County Planning Commission. Nomination of officers was made as follows:

Dale Brown motioned to open nominations for Chairman. The motion was seconded by Roger Hadsall.

A motion was made by Dale Brown to retain the same officers in the positions as in the previous year. The Motion was seconded by Roger Hadsall. No further nominations were made.

A motion for nominations to be closed was made by Dale Brown. The Motion was seconded by Randy Ehrenzeller.

The vote to appoint all officers the same as the previous year was carried unanimously. The Officers will remain as follows:

Chairman - Randy Ehrenzeller

Vice Chairman - Ed Coleman

Secretary - Sandra Boyle

III. Call to Order

Randy Ehrenzeller, Chairman, called the meeting to order establishing a quorum.

Present	Absent	Staff
Randy Ehrenzeller		Lynnelle M. Welch
Ed Coleman		Laurie Pedley
Sandra Boyle		Paul Litwin, Esquire
	Jim Davis	
Dale Brown		
Roger Hadsall		
Stacy Huber		
Matthew J. Austin		

IV. Public Comment

The Chairman stated that within the meeting during each proposal the public would have an opportunity to speak.

No public comment was presented at this time.

V. Agenda Changes - None at this time.

Approval of Minutes #624 – December 18, 2019

Dale Brown made a motion to approve the Minutes #624 - December 18, 2019, with a correction on section VI-I stating that this was an information only article and no action was needed. The motion was seconded by Ed Coleman, and the vote was carried unanimously.

VI. Correspondence

A. Chronological Report:

A general discussion took place regarding various entries on the Chronological Report dated from December 18, 2019 to January 15, 2020. (Accepted as presented)

VII. Subdivision and Land Development

A. Minor Subdivision Report

B. **SILVER SPRINGS RANCH EVENT CENTER** - Monroe Township - File #18-46 - reviewed and waiting for revisions. Time Extension Request.

A motion was made by Matthew J. Austin, and seconded by Roger Hadsall, to grant a ninety (90) day extension to the Silver Springs Ranch Event Center. The vote was carried unanimously.

- C. **MESHOPPEN DOLLAR GENERAL STORE** - Meshoppen Borough -File #19-18 - Received the response to the review letter and revised plans - Preliminary Approval with conditions was previously granted. The Planning Office has since received communication from the Applicants that the plan is to be withdrawn. (information only- no action needed)
- D. **SKYLINE ESTATES** - Nicholson Township - File#16-35 – Applicant contacted Planning Office to inform Improvements are complete. Site inspection will occur and a request for release of credit will be received. (information only- no action needed)
- E. **UNITY PLAZA PROJECT** - Eaton Township - #19-31 - Land Development – Conditional Approval – Revisions and review received and conditions were all met. Construction has now been approved to begin. (information only- no action needed)
- F. **MESHOPPEN CAR WASH** - Meshoppen Borough - #19-35-B - Land Development – First review and comments done. Waiting for revisions. Time Extension Request

A motion was made by Ed Coleman, and seconded by Dale Brown, to grant a ninety (90) day extension to the Meshoppen Car Wash. The vote was carried unanimously.

- G. **LAKE CAREY WASTEWATER TREATMENT PLANT** - Tunkhannock Township - #19-32-B - Land Development - First review and comments done. Waiting for revisions. Time Extension Request

A motion was made by Roger Hadsall, and seconded by Sandra Boyle, to grant a ninety (90) day extension to the Lake Carey Wastewater Treatment Plant. The vote was carried unanimously.

- H. **TUNKHANNOCK FORD DEALERSHIP** - Eaton Township - #19-56 - Land Development - Under review. (information only - no action needed)
- I. **EATON HILLS (Lots 96-98)** - Eaton Township- #17-09- Subdivision- Release of Escrow.

A motion was made by Ed Coleman, and seconded by Matthew J. Austin, to release the Escrow being held for the Eaton Hills (Lots 96-98) upon the approval of the county inspector that all work has been completed. The vote was carried unanimously.

- J. **STONEHEDGE GOLF COURSE (PAVILION ADDITION)** - Tunkhannock Township - #19-20 - Preliminary Approval

A motion was made by Sandra Boyle, and seconded by Dale Brown, to grant Preliminary Approval to the StoneHedge Golf Course Pavilion Addition, provided that the applicant includes the existing, previously built but unrecorded Club House and Parking Lot on the final, as built plans of this project.

VIII. Old Business

- A. The Planning Commission still has one vacancy at this time. The Wyoming County Commissioners are considering new candidates at this time. Anyone interested in serving on the Planning Commission should send a letter of interest to the Wyoming County Commissioners.

Paul Rowker of Eaton Township expressed interest in becoming a member of the Planning Commission Board and was instructed to send a letter of interest to the Wyoming County Commissioners.

- B. Wyoming County Greenways, Trails & Open Space Plan- Consultant attended the Annual Township Convention to gather input from municipalities. The next Steering Committee meeting will be scheduled for January with the Public Meeting being scheduled after that. The Steering Committee Meeting will be held on January 29, 2020 at 6:00 p.m. with the Public Meeting to be held immediately after at 7:00 p.m.
- C. Wyoming County Commissioners and the Office of Community Planning announced the opening of Round 3 of the Marcellus Legacy Fund Mini-Grant. The application period will open on 12/18/19 and close on 2/17/20. Applications will be available on the Planning Office website and in the office. Questions can be directed to the Office of Community Planning.

IX. New Business

- A. Information on the Route 6 Alliance Façade Grants.

The Planning Director, Lynnelle Farber, presented the basics of this grant program. There will be a public meeting for this at the Dietrich Theater in Tunkhannock on February 3, 2020, at 6:00 p.m. The Applications will be released that night, with a deadline of March 13, 2020 and wards on April 15, 2020. All projects are to be completed by September 30, 2020.

X. Visitors & Guests

XI. Adjournment

A motion was made at 6:58 p.m., by Ed Coleman to adjourn the meeting; seconded by Matthew Austin, and carried unanimously.