

Wyoming County Commissioners Meeting

ZOOM Available

July 1, 2025

In Attendance: Rick Wilbur, Tom Henry, Ernie King, Commissioners, Atty. Paul Litwin, Solicitor,
Amber Franko, Chief Clerk

Press: Warren Howeler, Rocket Courier (via Zoom),
Kevin McConlogue, New Age Examiner (via Zoom)

Visitors: Kayli Grow, Deputy Chief Clerk, Haley Townsley, Human Services Director,
Deanna Habib, C&Y Director, Lisa Lansidel, Lake Winola Fire Department Representative,
Jax Stockage (via Zoom), Jennifer Harvey (via Zoom)

Commissioner Wilbur opened the Commissioners Meeting at 10:00 a.m. with the Pledge of Allegiance to the Flag.

Public Comment (Agenda Items Only):

Commissioner Henry made a motion to change the verbiage of the last agenda item to read as follows: Closing was held on purchase of the Communications Tower in Sugar Run from WVIA TV last Friday. \$125,000 of ARP funds were used for this purchase. As soon as the closing was done, the commissioners signed a lease contract with AT&T to put their communications equipment on the tower at a starting lease of \$2,000 per month or \$24,000 a year. The contract includes a 2% escalation per year and a 10-year term with 4 automatic 5-year renewals for total of 30 years. In addition, AT&T agreed to pay for needed maintenance on the tower and costs of tower expansion if it becomes necessary. We also will not be paying tower usage fees of \$3,000 per year to WVIA since we now own the tower. Bottom line: Purchase will be paid off in about 4 ½ years and over the total 30 years, the county will show a profit of \$938,634 or an average of \$31,288 per year. Commissioner King second the Motion. All member in favor. Motion carried.

Commissioner Henry made a motion to approve the agenda. Commissioner King second the Motion. All members in favor. Motion carried.

Old Business:

Commissioner King made a motion to approve the June 24, 2025 meeting minutes. Commissioner Henry second the Motion. Motion carried.

New Business:

Solicitor Report- Requested an Executive Session to discuss a personnel matter. No decisions will be made following the Executive Session.

Chief Clerk Report- None

Commissioner Henry made a motion to approve the bills for payment pending a thorough review from the Commissioners. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve the renewal of a Children & Youth purchased service contract. Commissioner Wilbur second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve Resolution 2025-5 in support of Key Rock Job Corps in Sullivan County that is slated to close along with other Job Corps locations. This was signed at the request of Sullivan County Chairperson Darlene Fenton. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve a Medical Assistance agreement annual renewal with Pennsylvania Department of Human Services. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve FMLA for a County employee due to caring for a relative with a serious health condition. Commissioner Henry second the Motion. All members in favor. Motion carried.

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Commissioner King made a motion to hire Jenna Koble as the Administrative Assistant in the District Attorney's office. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve an expenditure of approximately \$500 (\$5.00/person with estimated 100 attendees) from Act 13 Marcellus funds to provide refreshments for the public showing of the documentary "Honorable, But Broken" to bring awareness of how critical the EMS crisis is in Wyoming County and throughout the nation to municipal officials and the general public. This will also include speakers explaining what is going on to try to improve our countywide EMS services. This is scheduled for September 10 with showings at the Dietrich at 1:00pm and 7:00pm. Commissioner King second the Motion. All members in favor. Motion carried.

The Commissioners announced the final agreements were signed between Keystone/WIER and Wyoming County and PSBT Bank and Wyoming County. Under the terms of the agreement, the original note for \$8m that had been paid down to \$6.6m was bought out by WIER for 65% of value less the amount of approximately \$400,000 that was in the debt reserve account leaving a balance of \$2.1m. Keystone/WIER agreed to split this amount 50/50 leaving the County's unfunded debt at \$1.05m. Wyoming County is planning on paying this debt through Act 13 Marcellus funds.

The Commissioners also announced that the closing was held on the purchase of the Communications Tower in Sugar Run from WVIA TV on June 27, 2025. \$125,000 of ARP funds were used for this purchase. As soon as the closing was done, the Commissioners signed a lease contract with AT&T to put their communications equipment on the tower at a starting lease of \$2,000 per month or \$24,000 a year. The contract includes a 2% escalation per year and a 10-year term with 4 automatic 5-year renewals for total of 30 years. In addition, AT&T agreed to pay for needed maintenance on the tower and costs of tower expansion if it becomes necessary. This will eliminate the tower usage fees the County has currently been paying. The tower is estimated to be paid off in approximately 4 ½ years and over the total of 30 years, the County will show a profit of about \$938,634 or an average of \$31,288/year. Commissioner King second the Motion. All member in favor. Motion carried.

Public Comment:

Lisa Lansidel spoke to the Commissioners regarding a sign at the Lake Winola Fire Department. The sign is used for communication to the community and currently only runs on generators. They are working on getting an estimate to replace the sign and have asked the Commissioners for a donation towards it. Commissioner Henry stated that maybe they could help with Act 13 money and also, they could look into applying for one of the grants that will be available in the fall. The Commissioners asked the fire company to send the estimated cost to them once they receive it and they will discuss further options as to how they could help defer the costs.

Attorney Litwin called for an Executive Session at 10:26 a.m. to discuss a personnel issue. No action will be taken following the Executive Session.

There being no further business to come before the Commissioners at this time. Commissioner Henry made the Motion to adjourn. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Wilbur adjourned the meeting at 10:26 a.m.

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Wyoming County Commissioners Meeting

ZOOM Available

July 8, 2025

In Attendance: Rick Wilbur, Tom Henry, Ernie King, Commissioners, Atty. Paul Litwin, Solicitor, Amber Franko, Chief Clerk

Press: Warren Howeler, Rocket Courier (via Zoom), Eric Mark, New Age Examiner

Visitors: Kayli Grow, Deputy Chief Clerk, Sheriff Robert Roberts, Deputy Sheriff Alyssa McMickens, Matt Jones, Planning Director, Rick Hiduck, Rick Gilroy, Linda Coolbaugh, Raymond Phillips, Kelly Kozlansky, Linda Price, Lynnelle Farber (via Zoom), Dennis Montross (via Zoom), Jax Stockage (via Zoom), Jennifer Harvey (via Zoom)

Commissioner Wilbur opened the Commissioners Meeting at 10:00 a.m. with the Pledge of Allegiance to the Flag.

Public Comment (Agenda Items Only):

Commissioner Henry made a motion to approve the agenda. Commissioner King second the Motion. All members in favor. Motion carried.

Old Business:

Commissioner King made a motion to approve the July 1, 2025 meeting minutes. Commissioner Henry second the Motion. Motion carried.

New Business:

Solicitor Report- Requested an Executive Session to discuss a personnel matter. No decisions will be made following the Executive Session.

Chief Clerk Report- None

Commissioner King made a motion to approve the bills for payment pending a thorough review from the Commissioners. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve the renewal of Children & Youth purchased service agreements with Hoffman Homes, Families United Network, George Junior Republic in Pennsylvania, Family Service Association, OccuCare and Justice Works Youth Care. Commissioner Henry second the Motion. All members in favor. Motion carried.

Public Comment:

The Commissioners discussed the closure of Wyoming County Seneca Park which was voted on at an emergency phone meeting of the Commissioners on Saturday, July 5, 2025. The closure was due to unsafe, unsanitary conditions. The park will be closed until further notice. There was further discussion with the public regarding options the county could take with increased refuse cans, job jonnies, security, etc. The next Park Board meeting is scheduled at Seneca Park on July 15, 2025 at 6:00pm.

Attorney Litwin called for an Executive Session at 10:45 a.m. to discuss a personnel issue. No action will be taken following the Executive Session.

There being no further business to come before the Commissioners at this time. Commissioner Henry made the Motion to adjourn. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Wilbur adjourned the meeting at 10:45 a.m.

WD SW271
Ernie King
Tom Henry

Wyoming County Commissioners Meeting

ZOOM Available

July 15, 2025

In Attendance: Rick Wilbur, Tom Henry, Ernie King, Commissioners, Atty. Paul Litwin, Solicitor, Amber Franko, Chief Clerk, Kayli Grow, Deputy Chief Clerk

Press: Warren Howeler, Rocket Courier (via Zoom), Kevin McConlogue, New Age Examiner

Visitors: Sheriff Robert Roberts, Deputy Sheriff Alyssa McMickens, Haley Townsley, Human Services Director, Deanna Habib, C&Y Director, Ben Norris, Deputy 911 Communications Director, Terri McCloskey, Nurse Family Program Manager, Linda Coolbaugh (via Zoom), Jax Stockage (via Zoom), Jennifer Harvey (via Zoom)

Commissioner Wilbur opened the Commissioners Meeting at 10:00 a.m. with the Pledge of Allegiance to the Flag.

Public Comment (Agenda Items Only):

Commissioner King made a motion to approve the agenda. Commissioner Wilbur second the Motion. All members in favor. Motion carried.

Old Business:

Commissioner King made a motion to approve the July 8, 2025 meeting minutes. Commissioner Wilbur second the Motion. Motion carried.

New Business:

Solicitor Report- Requested an Executive Session to discuss a personnel matter. No decisions will be made following the Executive Session.

Chief Clerk Report- None

Commissioner Henry made a motion to approve the bills for payment pending a thorough review from the Commissioners. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to promote Tyler Peterson from Telecommunicator Trainee to Telecommunicator 1. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve the resignation of Brittany O'Connor from the Sheriff's department as of July 7, 2025. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve a new lease for Nurse Family at the Wyoming County Health Care Center. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve an annual sprinkler inspection agreement with Beach Lake Sprinkler for the Courthouse and the 911 Center. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve purchase service agreements for Atty. Tom Daniels for Human Services and Avanco for Children & Youth. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to proclaim July 20-26, 2025 as Pretrial, Probation and Parole Supervision Week. Commissioner King second the Motion. All members in favor. Motion carried.

Public Comment:

Attorney Litwin called for an Executive Session at 10:13 a.m. to discuss a personnel issue. No action will be taken following the Executive Session.

There being no further business to come before the Commissioners at this time. Commissioner Henry made the Motion to adjourn. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Wilbur adjourned the meeting at 10:13 a.m.

Thomas Henry
(W) 501
Ernie King

Wyoming County Commissioners Meeting

ZOOM Available

July 22, 2025

In Attendance: Rick Wilbur, Tom Henry, Ernie King, Commissioners, Atty. Paul Litwin, Solicitor, Amber Franko, Chief Clerk, Kayli Grow, Deputy Chief Clerk

Press: Warren Howeler, Rocket Courier (via Zoom), Kevin McConlogue, New Age Examiner

Visitors: Sheriff Robert Roberts, Haley Townsley, Human Services Director, Deanna Habilb, C&Y Director, Fred Lettieri, WNEP (via Zoom), Jodi (via Zoom)

Commissioner Wilbur opened the Commissioners Meeting at 10:00 a.m. with the Pledge of Allegiance to the Flag.

Public Comment (Agenda Items Only):

Commissioner King made a motion to add to the agenda to approve any of the three Commissioners to open or close Seneca Park if needed. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve the agenda. Commissioner King second the Motion. All members in favor. Motion carried.

Old Business:

Commissioner King made a motion to approve the July 15, 2025 meeting minutes. Commissioner Henry second the Motion. Motion carried.

New Business:

Solicitor Report- None

Chief Clerk Report- Requested an Executive Session to discuss a personnel matter. No decisions will be made following the Executive Session.

Commissioner Henry made a motion to approve the bills for payment pending a thorough review from the Commissioners. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to promote Marylu Salmieri from Telecommunicator Trainee to Telecommunicator 1. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to hire Jenavieve Karnes as a Caseworker 1 in C&Y with a start date of August 4, 2025. Commissioner King second the Motion. All members in favor. Motion carried.

The Opioid Settlement Committee recommended to the Commissioners to spend \$50,000 on a contract with WNEP TV for a 6-month media campaign and \$40,000 on a contract with WVIA for a 6-month media campaign. Commissioner Henry made a motion to approve this spending from the Opioid Settlement funds. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve an agreement to utilize \$30,000 of unused 2021 CDBG funds for roof replacement at the Falls Senior Center that is owned by Exeter Township. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve an annual purchase service agreement with Cornell Abraxas Group for Children & Youth. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve Attorney Litwin to prepare the easement for water and sewer for TBMA, Nimble Hill and Pennsylvania State Police and for the Commissioners to sign once complete. Commissioner King second the Motion. All members in favor. Motion carried.



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July 22, 2025

Commissioner King made a motion to approve the approval of any of the three Commissioner to open or close Seneca Park if needed. Commissioner Henry second the Motion. All members in favor. Motion carried.

Public Comment:

Ms. Franko called for an Executive Session at 10:18 a.m. to discuss a personnel issue. No action will be taken following the Executive Session.

There being no further business to come before the Commissioners at this time. Commissioner King made the Motion to adjourn. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Wilbur adjourned the meeting at 10:18 a.m.

Wyoming County Commissioners Meeting

ZOOM Available

July 29, 2025

In Attendance: Rick Wilbur, Tom Henry, Commissioners, Atty. Paul Litwin, Solicitor,
Amber Franko, Chief Clerk, Kayli Grow, Deputy Chief Clerk

Press: Warren Howeler, Rocket Courier, Kevin McConlogue, New Age Examiner

Visitors: President Judge Shurtleff (via Zoom), Haley Townsley, Human Services Director,
Deanna Habib, Children & Youth Director, Alyssa McMickens, Deputy Sheriff,
Jax Stockage (via Zoom), Raymond Phillips (via Zoom)

Commissioner Wilbur opened the Commissioners Meeting at 10:08 a.m. following the adjournment of the Prison Board meeting.

Public Comment (Agenda Items Only):

Commissioner Henry made a motion to approve the agenda. Commissioner Wilbur second the Motion. All members in favor. Motion carried.

Old Business:

Commissioner Henry made a motion to approve the July 22, 2025 meeting minutes. Commissioner Wilbur second the Motion. Motion carried.

New Business:

Solicitor Report- Requested an Executive Session to discuss a personnel matter. No decisions will be made following the Executive Session.

Chief Clerk Report- Requested an Executive Session to discuss a personnel matter. No decisions will be made following the Executive Session.

Commissioner Henry made a motion to approve the bills for payment pending a thorough review from the Commissioners. Commissioner Wilbur second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve a change request for an additional \$4,000 for asbestos containing materials study and report as part of the bidding process for demolition of the former lab building at the PA AG site. Commissioner Wilbur second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve an engagement letter with Maher Drussel for a biannual audit of 911 funds which is paid for by the state. Commissioner Wilbur second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to accept the winning bids from the recent Municibid auction. The skid steer broom did not have any bids. The GMC sold for \$9,100 and the van sold for \$14,100. Commissioner Wilbur second the Motion. All members in favor. Motion carried.

The Commissioner opened the sealed bids for the new ceiling project in the Judge's chamber. This project will be paid for through Judicial funds. The two bids were as follows and will be thoroughly reviewed by the Solicitor to ensure all required forms, bonds, insurances, scope acknowledgements and addenda have been duly executed and/or included before the winning bid will be awarded.

- Carriage Barn Custom Builders-\$53,800
- D&M Construction-\$132,000

Public Comment:

Ms. Franko and Atty. Litwin called for an Executive Session at 10:25 a.m. to discuss personnel issues. No actions will be taken following the Executive Session.

There being no further business to come before the Commissioners at this time. Commissioner Henry made the Motion to adjourn. Commissioner Wilbur second the Motion. All members in favor. Motion carried.

Commissioner Wilbur adjourned the meeting at 10:25 a.m.