

Wyoming County Commissioners Meeting

ZOOM Available

June 4, 2024

In Attendance: Rick Wilbur, Tom Henry, Ernie King, Commissioners, Atty. Paul Litwin, Solicitor, Amber Franko, Chief Clerk

Press: Warren Howeler, Rocket Courier, Kevin McConlogue, New Age Examiner

Visitors: Karen Snyder, Deputy Chief Clerk, April Darrow, Central Purchasing, John Alunni, Human Services Director, Matt Jones, Planning Director, CJ Marshall, Michelle Swank (via Zoom), Occucares

Rick Wilbur opened the Meeting at 10:00 a.m. with the Pledge of Allegiance to the Flag.

Tom Henry made a motion to add to the agenda to vote and discuss hiring a new Planning Director. Rick Wilbur second the Motion. Motion carried.

Public Comment (Agenda Items Only):

Commissioner King made a motion to approve the agenda. Commissioner Henry second the Motion. Motion carried.

Old Business:

Tom Henry made a motion to approve the May 21, 2024, May 23, 2024 and May 30, 2024 meeting minutes. Ernie King second the Motion. Motion carried.

New Business:

Chief Clerk Report-None

Solicitor Report- Requested an Executive Session regarding litigation matters. No decisions will be made following the Executive Session.

The Commissioners happily announced the approval of the TEFAP grant in the amount of \$50,000 which will go toward renovations at the Wyoming County Food Pantry on their new building.

Tom Henry made a motion to approve a resolution to deliver possession of a tract of land in Overfield Township to the Wyoming Tax Claim Bureau pursuant to the Pennsylvania Real Estate Tax Sale Law. Ernie King second the Motion. Motion carried.

Tom Henry made a motion to approve a resolution authorizing the sale of excess personal property and equipment via Municibid. Ernie King second the Motion. Motion carried.

Ernie King made a motion to approve the meeting minutes from the May 17, 2024 SALDO public hearing. Tom Henry second the Motion. Motion carried.

Tom Henry made a motion to proclaim June 3-7, 2024 as Child Professionals Week. A number of Children & Youth employees as well as members from other area businesses accepted the proclamation. Ernie King second the Motion. Motion carried.

Ernie King made a motion to approve a resolution to provide support to Wyoming County municipalities to obtain Bead program Broadband ready community designation. Tom Henry second the Motion. Motion carried.

Tom Henry made a motion to accept the resignations of CO Breakstone and CO Jennings from the Correctional Facility. Ernie King second the Motion. Motion carried.

Ernie King made a motion to approve the Trehab Quarter 3 2023/2024 transport report. Tom Henry second the Motion. Motion carried.

Tom Henry made a motion to approve the C&Y contracts presented. Ernie King second the Motion. Motion carried.

Rick Wilbur made a motion to approve hiring Matt Jones as the new Planning Director, effective June 3, 2024. Ernie King second the Motion. Motion carried.

Rick Wilbur
Ernie King
Thomas King

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The following items on the agenda were voted on during a previous meeting and taken off the agenda:

- Vote to accept the bid from Shupp Seals It for repair, sealcoat and line striping of C&Y lot for a price of \$3,717.16. Phone solicitations were made from several contractors and Shupp Seals It is the only one that submitted a bid.
- Discuss and vote to update letter of commitment to provide match funds as part of the \$1,000,000 committed to the Wyoming County Healthcare for previously sent monies. Original commitment was \$232,858.21 and after a slight change of specifications, the new commitment is reduced to \$229,893.50

The vote of approval of the March 21, 2024 Wyoming County Election Board meeting minutes was tabled until another Election Board meeting is scheduled.

Public Comment:

Atty. Paul Litwin called for an Executive Session at 10:37 a.m. No action taken following the Executive Session.

There being no further business to come before the Commissioners at this time. Tom Henry made the Motion to adjourn. Rick Wilbur second the Motion. Motion carried.

Rick Wilbur adjourned the meeting at 10:37 a.m.

Wyoming County Commissioners Meeting

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June 6, 2024

In Attendance: Rick Wilbur, Ernie King, Tom Henry, Commissioners, Atty. Paul Litwin (via Zoom), Solicitor, Amber Franko, Chief Clerk

Press: None

Visitors: Ralph Schwartz, EMA Director, Karen Snyder, Deputy Chief Clerk, Michelle Swank (via Zoom), Occucares

Rick Wilbur opened the Meeting at 10:00 a.m. with the Pledge of Allegiance to the Flag.

Public Comment (Agenda Items Only):

Commissioner Henry made a motion to approve the agenda. Commissioner King second the Motion. Motion carried.

Old Business:

None

New Business:

Chief Clerk Report-None

Solicitor Report- None

Tom Henry made a motion to approve additional money for the contract with Shupp Seals It to patch, sealcoat, tar and line stripe the C&Y lot at a cost of \$5,416.24. Ernie King second the Motion. Motion carried.

Public Comment:

There being no further business to come before the Commissioners at this time. Ernie King made the Motion to adjourn. Tom Henry second the Motion. Motion carried.

Rick Wilbur adjourned the meeting at 10:01 a.m.

W S W, A
 Ernest H King
 Thomas Shupp

Wyoming County Commissioners Meeting

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June 13, 2024

In Attendance: Rick Wilbur, Ernie King, Tom Henry, Commissioners, Atty. Paul Litwin, Solicitor, Amber Franko, Chief Clerk

Press: Warren Howeler, Rocket Courier, Bob Baker (via Zoom), New Age Examiner

Visitors: Lori Gaydos, Human Resource Director, Matt Jones, Planning Director, Michelle Swank (via Zoom), Occucares

Rick Wilbur opened the Meeting at 10:00a.m. with the Pledge of Allegiance to the Flag.

Public Comment (Agenda Items Only):

Commissioner King made a motion to approve the agenda. Commissioner Wilbur second the Motion. Motion carried.

Old Business:

None

New Business:

Chief Clerk Report-None

Solicitor Report- Requested an Executive session regarding FMLA and real estate issues. The Commissioner's meeting will resume after the Executive Session.

Ernie King made a motion to approve the payment of the bills that were previously presented to the Commissioners and reviewed in their entirety. Rick Wilbur second the Motion. Motion carried.

Rick Wilbur made a motion to vote to approve Atty. Paul Litwin to prepare agreements between Wyoming County and Mehoopany Township for preliminary work on the Mehoopany water extension. Tom Henry second the Motion. Motion carried.

Rick Wilbur made a motion to approve emergency repairs to the ceiling of the IT and Election Offices which are on the verge of collapse. Due to the emergency of the repairs and the quotes being under the bidding threshold, no bids were held. Ernie King second the Motion. Motion carried.

Public Comment:

Atty. Paul Litwin called for an Executive Session at 10:04 a.m. The Commissioner's meeting reconvened at 10:27 a.m.

Following the Executive Session, Tom Henry made a motion to approve an additional 12 weeks of FMLA leave for a CO at the Jail. Once the 12 weeks has expired, the leave will be terminated. Rick Wilbur second the Motion. Motion carried.

Rick Wilbur also made a motion to approve FMLA leave for a Cook at the Jail pending the union contract and FMLA requirements are met. Ernie King second the Motion. Motion carried.

There being no further business to come before the Commissioners at this time. Tom Henry made the Motion to adjourn. Ernie King second the Motion. Motion carried.

Rick Wilbur adjourned the meeting at 10:29 a.m.

W S Wilbur
Ernie A King
Thomas S. King

Wyoming County Commissioners Meeting

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June 18, 2024

In Attendance: Rick Wilbur, Tom Henry, Ernie King, Commissioners, Karen Snyder, Deputy Chief Clerk, Atty. Paul Litwin, Solicitor

Press: Warren Howeler, Rocket Courier (via Zoom) Kevin McConlogue, New Age Examiner

Visitors: Lori Gaydos, Jeff Porter, 911 Communications Director (via zoom) John Alunni, Human Services Director, Donna DePue, Evelyn Baltrusaitis, PA Dept of Aging

Rick Wilbur opened the Meeting at 10:10 a.m.

Rick Wilbur made a motion to add to the agenda, Public Safety monitors at 911, the cost was \$29,530.73 and to pay it out of Act 13, Ernie King seconded the motion, motion carried

Rick Wilbur made a motion to add to the agenda the discussion of Trehab Resolution for audit, Tom Henry second the motion, motion carried

Rick Wilbur made a motion to add a letter of intent to approve \$3,000 election expense to sign by June 21, 2024, Tom Henry second the motion, motion carried

Public Comment (Agenda Items Only):

Commissioner Tom Henry made a motion to approve the agenda. Commissioner Ernie King second the Motion. Motion carried.

Old Business:

Tom Henry made a motion to approve the June 4, 2024, June 6, 2024 and June 13, 2024 meeting minutes. Ernie King second the Motion. Motion carried.

New Business:

Chief Clerk Report-None

Solicitor Report – None

Ernie King made a motion to sign renewals of two C&Y service contracts and Tom Henry second motion, motion carried

Tom Henry made a motion to renew contracts with P&J Mechanical for annual HVAC preventative maintenance agreement for prison, 911 center and courthouse, Ernie King second the motion, motion carried

Ernie King made a motion to accept bids on July 2nd for excess equipment that commissioners approved for sale on Municibid, Tom Henry second the motion, motion carried

Ernie King made a motion to adopt a Wyoming County Integrity Policy, Tom Henry second the motion, motion carried

Ernie King made a motion to vote to accept and pay Carriage Barn Custom Builders \$5,727.64 for repairs to Courtroom 1, Tom Henry second the motion, motion carried

Tom Henry made a motion to appoint Matt Jones as our RTAC (NTRPDC Regional Transportation Advisory Committee) delegate replacing Lynelle Farber, Ernie King second the motion, motion carried

Tom Henry made a motion to appoint Rick Wilbur as our Economic Development Advisory Committee delegate replacing Lynelle Farber, Ernie King second the motion, motion carried

Tom Henry made a motion to vote on allowing Tunkhannock Soccer Association to use field behind Ag Building. They will be responsible for all seeding & fill as necessary, Ernie King second the motion, motion carried

Tom Henry made a motion to vote to perform 911 cleanup, dispatch floor wiring and replacement of monitors. Emergency repair to system. Was planned capital expenditure in future, but repeated breakdowns during dispatch necessitate doing it now, Ernie King second the motion, motion carried

Tom Henry made a motion to approve for Public Safety monitors at 911, the cost was \$29,530.73

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and to pay it out of Act 13, Ernie King seconded the motion, motion carried

Tom Henry made a motion to approve Trehab Resolution for audit, Ernie King second the motion, motion carried

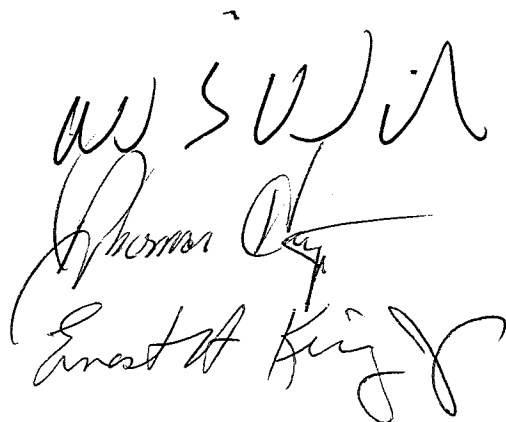
Tom Henry made a motion to approve letter of intent to approve \$3,000 election expense to sign by June 21, 2024, Ernie King second the motion, motion carried

Public Comment:

PA Dept of Aging asked about the new senior center, commissioners cannot comment at this time. There's a plan that is in discussion. Tom Henry suggested putting a meeting together with the commissions and the PA Dept of Aging Board. Update on the West Street Building. Planning approved it with a cardiac unit, Alzheimer unit and nursing home beds. Update on the Echo Cottages. No information at this time. Neighbor works is in charge.

There being no further business to come before the Commissioners at this time. Rick Wilbur made the motion to adjourn. Tom Henry second the motion, motion carried

Rick Wilbur adjourned the meeting at 10:58 a.m.



Handwritten signatures of Rick Wilbur, Tom Henry, and Ernest A. King.

Wyoming County Commissioners Meeting

ZOOM Available

June 27, 2024

In Attendance: Rick Wilbur, Tom Henry, Ernie King (via Phone) Commissioners,
Atty. Paul Litwin (via Zoom), Solicitor, Amber Franko, Chief Clerk

Press: Warren Howeler (via Zoom), Rocket Courier, Kevin McConlogue (via Zoom), New Age Examiner

Visitors: None

Rick Wilbur opened the Meeting at 10:01 a.m.

Public Comment (Agenda Items Only):

Commissioner Henry made a motion to approve the agenda. Commissioner Wilbur second the Motion. Motion carried.

Old Business:

None

New Business:

Chief Clerk Report-None

Solicitor Report- None

Tom Henry made a motion to approve the payment of the bills that were previously presented to the Commissioners and reviewed in their entirety. Ernie King second the Motion. Motion carried.

Tom Henry made a motion to approve a Proclamation to honor Terri Dietrick as Woman of the Year by Tunkhannock Business and Professional Women’s Club. Commissioner Henry will present the Proclamation to Ms. Dietrick at an upcoming banquet. Ernie King second the Motion. Motion carried.

Rick Wilbur made a motion to approve annual raises for the Insurance Fraud Task Force employees through the DA’s office. Salaries and benefits for these employees are fully reimbursed through a grant. Tom Henry second the Motion. Motion carried.

Public Comment:

Per the request of Mr. Howeler, the Commissioners gave updates on the progress of the old AG building and the Courthouse repainting project. There will be a meeting with Milnes regarding updating wording within the contract on the AG building. There will be no additions constructed at this time so the hope is to complete the majority of the work this winter. Commissioner Henry is working with Maintenance to obtain the original paint specifications for the Courthouse repainting project before it can be advertised for bid.

There being no further business to come before the Commissioners at this time. Tom Henry made the Motion to adjourn. Rick Wilbur second the Motion. Motion carried.

Rick Wilbur adjourned the meeting at 10:07 a.m.

The block contains three handwritten signatures in black ink. The top signature is 'Rick Wilbur', the middle is 'Tom Henry', and the bottom is 'Ernie King'. The signatures are written in a cursive, somewhat stylized script.