

LICENSE TO CARRY **INSTRUCTIONS**

Same instructions for NEW applicants and RENEWALS

The Sheriff of Wyoming County issues License to Carry Firearms (guns) to Wyoming County residents and residents of other states who possess a valid License to Carry issued by their home state as well.

We are processing applications by MAIL/DROP-OFF ONLY at this time.

WALK-INS are NOT accepted

Once we process your application and you are approved, we will call you to schedule an appointment. You will be required to appear in person to complete the process (via appointment) within 45 days.

- Applicant must be 21 years of age
- **Pennsylvania applicants/renewals must be a resident of Wyoming County!**
- Out of state residents must possess a current License to Carry in your state of residence
- References may not be family members or anyone residing at the same address
- Wyoming County applicants must provide a copy of the front of their Driver's License or DMV issued Identification Card with **current address**
- Out of state applicants must provide a copy of the front and back of their Driver's License or DMV issued ID card and a copy of the front and back of License to Carry in home state with current address.
- **\$5.00** Check or Money Order payable to the Wyoming County Sheriff **MUST** accompany each application in order to process:

over

- An additional **\$15.00** fee will be charged when your application is approved. This will need to be paid when you come into the office to get your picture taken and

may be paid by check, money order, or credit/debit card. Additional processing fee will be added when using a credit/debit card.

- Returned checks will be charged an **\$18.00** bank fee and **\$30.00** Sheriff's office fee payable by money order only.

WYOMING COUNTY RESIDENTS: *Please include your completed application (2 pages - front and back), a copy of your driver's license/state ID card - must contain your current address, and a copy of your current/expired license to carry (only needed for renewals). Please complete ALL sections of the application, sign and date. Missing information will delay processing. Effective immediately, a check or money order for \$5.00 MUST accompany each application in order to process! Once approved, we will notify you to schedule your appointment to appear in person to complete the process. This must be completed within 45 days of approval. Please contact us at 570-996-2265 with any questions.*

OUT OF STATE RESIDENTS:

In order to obtain a License to Carry from our office, you must have a current License to Carry from your state of residence. Please fill out the application below (2 pages - front and back) and mail it to our office along with a copy (front and back) of your driver's License and a copy (front and back) of the License to Carry from your state. Please complete ALL sections of the application, sign and date. Missing information will delay processing. Effective immediately, a check or money order for \$5.00 MUST accompany each application in order to process. Once approved, we will notify you to schedule your appointment to appear in person to complete the process. This must be completed within 45 days of approval. Please contact us at 570-996-2265 with any questions.

MAILING ADDRESS: WYOMING COUNTY SHERIFF, ONE COURTHOUSE SQUARE, TUNKHANNOCK PA 18657 or may be dropped off at the Wyoming County Courthouse.

Once your application has been approved, we will call you to schedule an appointment. Appointments are available Monday-Friday 8:30 am - 3 pm.