

Wyoming County Commissioners Meeting

ZOOM Available

March 4, 2025

In Attendance: Rick Wilbur, Tom Henry, Ernie King, Commissioners, Atty. Paul Litwin, Solicitor, Amber Franko, Chief Clerk

Press: Warren Howeler, Rocket Courier, Kevin McConlogue, New Age Examiner

Visitors: Deanna Habib, Children & Youth Director, Kayli Grow, Deputy Chief Clerk, Chaz Mead, Mead Mapping, Sara Walker, Lackawanna and Wyoming counties MHDS Programs specialist

Commissioner Wilbur opened the Meeting at 10:00 a.m. with the Pledge of Allegiance to the Flag.

Public Comment (Agenda Items Only):

Commissioner Wilbur made a motion to add two items to the agenda. Vote and discuss on the EMHR letter of support. Proclaim the month of March 2025 as Developmental Disability Awareness Month. Commissioner King second the motion. All members in favor. Motion Carried.

Commissioner Henry made a motion to approve the agenda. Commissioner King second the Motion. All members in favor. Motion carried.

Old Business:

Commissioner King made a motion to approve the February 25, 2025 meeting minutes. Commissioner Henry second the Motion. Motion carried.

New Business:

Solicitor Report- Tunkhannock Area School District appealed multiple properties within Wyoming County. After completing the appraisals, it has been determined that they are in agreement with the Assessment Appeals Board. Commissioner Henry made a motion to accept this agreement

Chief Clerk Report- None

Public Comment:

Commissioner Henry made a motion to approve paying the bills. Commissioner King second the motion. All members in favor. Motion carried.

Commissioner King made a motion to approve the certification statement for the Human Services Block Grant. Commissioner Henry second the motion. All members in favor. Motion carried.

Commissioner Henry made a motion approve the contract with Central Square for 911 software annual subscription in the amount of \$5,665. Commissioner King second the motion. All members in favor. Motion carried.

Commissioner Henry made a motion to hire Dailey Hunter and Cody Penton as full-time correctional officers. Commissioner King second the motion. All members in favor. Motion carried.

Commissioner King made a motion to approve addendum to existing adoption agreement to raise daily subsidy from \$31 to \$37 to comply with current regulations. Commissioner Henry second the motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve the new procurement policy. Commissioner King second the motion. All members in favor. Motion carried.

Commissioner King made a motion to approve the letter of support to help with Endless Mountains Heritage Region annual grant application. Commissioner Henry second the motion. All members in favor. Motion carried.

Commissioner Wilbur made a motion to proclaim March of 2025 as Development Disability Awareness Month. Commissioner Henry second the motion. All members in favor. Motion carried.

There being no further business to come before the Commissioners at this time. Tom Henry made the Motion to adjourn. Ernie King second the Motion. All members in favor. Motion carried.

Commissioner Wilbur adjourned the meeting at 10:12 a.m.

WJS Wilbur
Ernie King
Amber Franko

Wyoming County Commissioners Meeting

ZOOM Available

March 11, 2025

In Attendance: Rick Wilbur, Tom Henry, Ernie King, Commissioners, Atty. Paul Litwin, Solicitor, Kayli Grow, Deputy Chief Clerk

Press: Warren Howeler, Rocket Courier (via Zoom), Kevin McConlogue, New Age Examiner (via Zoom)

Visitors: Tim Jayne, 4H Youth Development Extension Educator, Sherry Decker, Audrey Decker, Cody Decker, Autum Decker

Commissioner Wilbur opened the Meeting at 10:00 a.m. with the Pledge of Allegiance to the Flag.

Public Comment (Agenda Items Only):

Commissioner King made a motion to approve the agenda. Commissioner Wilbur second the Motion. All members in favor. Motion carried.

Old Business:

Commissioner King made a motion to approve the March 4, 2025 meeting minutes. Commissioner Wilbur second the Motion. Motion carried.

New Business:

Solicitor Report- Requested an executive session in regards to legal matters.

Chief Clerk Report- None

Commissioner Henry made a motion to approve paying the bills. Commissioner King second the motion. All members in favor. Motion carried.

Commissioner King made a motion to extend the lease we currently have with Brooks Price for Magistrate Plummer's office and Penn State Extension for 10 more years. Commissioner Henry second the motion. All members in favor. Motion carried.

Commissioner Henry made a motion to sign the annual state homeland security grant program agreement for 2024. Commissioner King second the motion. All members in favor. Motion carried.

Commissioner King made a motion to hire Wanda Campbell and Alexis Dutter for 2 open custodial positions. Commissioner Henry second the motion. All members in favor. Motion carried.

Commissioner Henry made a motion to proclaim March 16, 2025 through March 22, 2025 as Pennsylvania 4-H week. Commissioner King second the motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve FMLA for an employee. Commissioner King second the motion. All members in favor. Motion carried.

Commissioner Henry made a motion to hire Phoebe McConaughy as a full time correctional officer. Commissioner King second the motion. All members in favor. Motion carried.

Commissioner King made a motion to hire Sara Dixon as a part time nurse for training until Dorothea Kustas retires in August. Both will be working part-time until August and Sara Dixon will begin full-time employment. Commissioner Henry second the motion. All members in favor. Motion carried.

Public Comment:

There being no further business to come before the Commissioners at this time. Tom Henry made the Motion to adjourn. Ernie King second the Motion. All members in favor. Motion carried.

Commissioner Wilbur adjourned the meeting at 10:20 a.m.

WSV
Ernie King
Thomas Henry

Wyoming County Commissioners Meeting

ZOOM Available

March 19, 2025

In Attendance: Rick Wilbur, Tom Henry, Ernie King, Commissioners, Atty. Paul Litwin, Solicitor (via Zoom), Amber Franko, Chief Clerk

Press: Warren Howeler, Rocket Courier (via Zoom), Kevin McConlogue, New Age Examiner (via Zoom)

Visitors: Kayli Grow, Deputy Chief Clerk, Deanna Habib, Children and Youth Director, Ben Norris, Deputy 911 Director

Commissioner Wilbur opened the Meeting at 10:02 a.m. with the Pledge of Allegiance to the Flag.

Public Comment (Agenda Items Only):

Commissioner Henry made a motion to approve the agenda. Commissioner King second the Motion. All members in favor. Motion carried.

Old Business:

Commissioner King made a motion to approve the March 11, 2025 meeting minutes. Commissioner Henry second the Motion. Motion carried.

New Business:

Solicitor Report- Requested an executive session to discuss public employees and personnel issues. Meeting will reconvene following the Executive Session.

Chief Clerk Report- None

Commissioner Henry made a motion to approve the bills for payment pending a thorough review from the Commissioners. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to hire Robert McLain as the Deputy EMA Director. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to hire Eric Lamoreaux as the Deputy Warden. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve the termination of a CO at the Jail due to a no call/ no show. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to accept the resignation of Miranda Morgan as a C&Y Case Worker effective April 4, 2025. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve and purchase the new contract with C&Y for Adelphoi Village. Commissioner Henry second the Motion. All members in favor. Motion carried.

Acknowledgement of Jeff Porter and Ben Norris for completing Emergency Management Certification was tabled until next meeting so that they could be in attendance.

Public Comment:

Atty. Paul Litwin called for an Executive Session at 10:15 a.m. to discuss public employees and personnel issues. The meeting was reconvened at 10:35 a.m.

Commissioner Henry made a motion to terminate the current housekeeping agreement. The agreement was on a temporary basis due to lack of County staffing. Two new employees have recently been hired which will take over the housekeeping duties for the County. Commissioner King second the Motion. All members in favor. Motion carried.

There being no further business to come before the Commissioners at this time. Tom Henry made the Motion to adjourn. Ernie King second the Motion. All members in favor. Motion carried.

Commissioner Wilbur adjourned the meeting at 10:37 a.m.

W S Wilbur
Thomas Henry
Ernie King

Wyoming County Commissioners Meeting

ZOOM Available

March 25, 2025

In Attendance: Rick Wilbur, Tom Henry, Ernie King, Commissioners, Atty. Paul Litwin, Solicitor, Amber Franko, Chief Clerk

Press: Warren Howeler, Rocket Courier, Kevin McConlogue, New Age Examiner (via Zoom)

Visitors: Kayli Grow, Deputy Chief Clerk, Ralph Schwartz, EMA Director, Mike Ronca, 911 Communications Lead Supervisor, Jeff Porter, 911 Communications Director, Ben Norris, 911 Communications Deputy Director, Rob Mclain, Deputy EMA Director

Commissioner Wilbur opened the Meeting at 10:08 a.m.

Public Comment (Agenda Items Only):

Commissioner Henry made a motion to approve the agenda. Commissioner King second the Motion. All members in favor. Motion carried.

Old Business:

Commissioner King made a motion to approve the March 19, 2025 meeting minutes. Commissioner Henry second the Motion. Motion carried.

New Business:

Solicitor Report- Requested an Executive Session to discuss a personnel matter. No decisions will be made following the Executive Session. Atty. Litwin also updated that the current contracts for Hazard Mitigation terminate in a month. Ralph Schwartz is working with two vendors to obtain quotes and contracts for review.

Chief Clerk Report- None

Commissioner Henry made a motion to approve the bills for payment pending a thorough review from the Commissioners. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve the hiring of John Kiwak as a full-time maintenance employee. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to proclaim April as 811 Safe Digging Month. Commissioner Henry read the proclamation aloud after he second the Motion. All members in favor. Motion carried.

The Commissioners presented Jeff Porter and Ben Norris with plaques acknowledging their hard work and dedication to become Emergency Management certified. Wyoming County is the only county in the state to have 911 staff also certified to be able to assist EMA when needed.

Public Comment:

Atty. Paul Litwin called for an Executive Session at 10:18 a.m. to discuss a personnel matter. There were no decisions made during the Executive Session.

There being no further business to come before the Commissioners at this time. Commissioner King made the Motion to adjourn. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Wilbur adjourned the meeting at 10:18 a.m.