

Wyoming County Commissioners Meeting

ZOOM Available

May 2, 2024

**In Attendance:** Rick Wilbur, Tom Henry, Ernie King, Commissioners, Atty. Paul Litwin, Solicitor, Amber Franko, Chief Clerk

**Press:** None

**Visitors:** Borys Krawczeniuk (via Zoom)

Rick Wilbur opened the Meeting at 10:01 a.m. with the Pledge of Allegiance to the Flag.

**Public Comment (Agenda Items Only):**

Tom Henry made a motion to add to the agenda to appoint Caitlyn Allaoui as interim planner until the County can hire and train a Planning Director. Rick Wilbur second the Motion. Motion carried.

Commissioner King made a motion to approve the agenda. Commissioner Henry second the Motion. Motion carried.

**Old Business:**

None

**New Business:**

*Chief Clerk Report-None*

*Solicitor Report-Requested an Executive Session regarding personnel matters.*

Tom Henry made a motion to approve the payment of the bills that were previously presented to the Commissioners and reviewed in their entirety. Ernie King second the Motion. Motion carried.

Tom Henry made a motion to approve replacing Microwave from 911 to Osterhout Tower. This replacement will be approximately \$50,000 which will be paid from Act 13 funds. Ernie King second the Motion. Motion carried.

Rick Wilbur made a motion to approve appoint Caitlyn Allaoui as the interim planner with the assistance of Milnes and LaBella if needed. Tom Henry second the Motion. Motion carried.

**Public Comment:**

Atty. Paul Litwin called for an Executive Session at 10:04 a.m. No action taken following the Executive Session.

There being no further business to come before the Commissioners at this time. Tom Henry made the Motion to adjourn. Ernie King second the Motion. Motion carried.

Rick Wilbur adjourned the meeting at 10:05 a.m.

*W S W* *Tom Henry*  
*Ernie King*

# Wyoming County Commissioners Meeting

ZOOM Available

May 7, 2024

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**In Attendance:** Rick Wilbur, Tom Henry, Ernie King, Commissioners, Atty. Paul Litwin, Solicitor, Amber Franko, Chief Clerk

**Press:** Kevin McConlogue, New Age Examiner, Warren Howeler, Rocket Courier

**Visitors:** Jeff Porter, 911 Communications Director, John Alunni, Human Services Director, CO Cindy Rogers, Corrections, Occucares (via Zoom), Phil Swank (via Zoom)

Rick Wilbur opened the Meeting at 10:03 a.m. with the Pledge of Allegiance to the Flag.

**Public Comment (Agenda Items Only):**

Commissioner King made a motion to approve the agenda. Commissioner Henry second the Motion. Motion carried.

**Old Business:**

Tom Henry made a motion to approve the April 24, 2024 and May 2, 2024 meeting minutes. Ernie King second the Motion. Motion carried.

**New Business:**

*Chief Clerk Report-None*

*Solicitor Report-* Requested an Executive Session regarding litigation. No decisions will be made following the Executive Session.

Ernie King made a motion to approve the payment of the bills that were previously presented to the Commissioners and reviewed in their entirety. This included \$150,000 to Wyoming County Health Foundation which was part of the \$1,000,000 pledged to Tyler Hospital. Tom Henry second the Motion. Motion carried.

Commissioner Henry made a motion to sign a letter of support for the Wright Center to begin services at Tyler. Some of these services will include a variety of mental health related services. Commissioner King second the Motion. Motion carried.

Ernie King made a motion to approve the hiring of Vickie Green as a full time Correctional Office at the Jail. Tom Henry second the Motion. Motion carried.

Rick Wilbur made a motion to use \$2,000 from the Hotel Tax Grant funds payable to Moodus Enterprises to develop marketing materials and a website to promote Tunkhannock Founders Day. Tom Henry second the Motion. Motion carried.

Ernie King made a motion to promote Lori Gaydos to Human Resource Director. Rick Wilbur second the Motion. Motion carried.

Tom Henry made a motion to proclaim May 5-11, 2024 as Corrections Employees Week. Commissioner Henry read and presented the proclamation to CO Rogers from the Wyoming County Jail, thanking all of them for their hard work and dedication in such a trying position. Ernie King second the Motion. Motion carried.

Ernie King made a motion to hire Megan Hayward as a certified legal intern in the DA's office from May 8-August 9, 2024. Tom Henry second the Motion. Motion carried.

Commissioner King made a motion to accept the resignation of Grace Harding from the Judges Chamber. Commissioner Henry second the Motion. Motion carried.

Tom Henry made a motion to accept the resignations of CO Alden and CO Petula from the Correctional Facility. Ernie King second the Motion. Motion carried.

Ernie King made a motion to approve opening a checking account in the name of Wyoming/Sullivan Treatment Court House Account to be used to pay the bills for the female house. It is funded through the Treatment Court grant. Tom Henry second the Motion. Motion carried.

Tom Henry made a motion to approve the C&Y contracts presented. Rick Wilbur second the Motion. Motion carried.

# Wyoming County Commissioners Meeting

ZOOM Available

May 7, 2024

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Ernie King made a motion to hire Ashley Hendel and Kaitlyn Brewer as Telecommunicator Trainees. Tom Henry second the Motion. Motion carried.

Ernie King made a motion to promote the following employees to Telecommunicator 2's; Brad Killian, Danielle Swingle, Mike Ronca and Tim Herron. All have completed the required training and successfully passes all certification testing required. Tom Henry second the Motion. Motion carried.

Rick Wilbur made a motion to approve to give \$2,000 from ARP funds to HANDS in order to assist five families to get into the program. Tom Henry second the Motion. Motion carried.

The Commissioners recognized EMA Director Ralph Schwartz and Deputy Director Alan Grow for successfully meeting the requirements to recertify Wyoming County as storm ready. This is Wyoming County's sixth renewal year and one of NOAA's longest standing members locally for this program.

#### Public Comment:

Commissioner Wilbur issued a response to the EMS crisis currently hitting Wyoming County. This outlined the funds previously given to the townships and boroughs as well as the local fire and ambulance services, all of the meetings and behind the scenes work that has taken place as well as plans for the near future to get local and state legislative involved.

Atty. Paul Litwin called for an Executive Session at 10:34 a.m. No action taken following the Executive Session.

There being no further business to come before the Commissioners at this time. Ernie King made the Motion to adjourn. Tom Henry second the Motion. Motion carried.

Rick Wilbur adjourned the meeting at 10:34 a.m.

*Ernie A King*  
*ad s wil*  
*Thomas Henry*

# Wyoming County Commissioners Meeting

ZOOM Available

May 16, 2024

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**In Attendance:** Rick Wilbur, Tom Henry, Ernie King, Commissioners

**Press:** Warren Howeler, Rocket Courier (via Zoom)

**Visitors:** None

Rick Wilbur opened the Meeting at 10:00 a.m. with the Pledge of Allegiance to the Flag.

**Public Comment (Agenda Items Only):**

Commissioner Henry made a motion to approve the agenda. Commissioner King second the Motion. Motion carried.

**Old Business:**

None

**New Business:**

*Chief Clerk Report-None*

*Solicitor Report- None*

Tom Henry made a motion to approve the payment of the bills that were previously presented to the Commissioners and reviewed in their entirety. Ernie King second the Motion. Motion carried.

**Public Comment:**

There was a discussion regarding funding for the Mehoopany water project. A meeting with USDA went well and there are prospective funds to help with the project.

There being no further business to come before the Commissioners at this time. Tom Henry made the Motion to adjourn. Ernie King second the Motion. Motion carried.

Rick Wilbur adjourned the meeting at 10:09 a.m.

*Ernie King*  
*Tom Henry*  
*Rick Wilbur*

# Wyoming County Commissioners Meeting

ZOOM Available

May 21, 2024

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**In Attendance:** Rick Wilbur, Tom Henry, Ernie King, Commissioners, Atty. Paul Litwin, Solicitor, Amber Franko, Chief Clerk

**Press:** Warren Howeler, Rocket Courier, Kevin McConlogue (via Zoom), New Age Examiner

**Visitors:** Karen Snyder, Deputy Chief Clerk, Sheriff Robert Roberts, Ralph Schwartz, EMA Director, Jeff Porter, 911 Communications Director, John Alunni, Human Services Director, Michelle Swank (via Zoom), Occucares

Rick Wilbur opened the Meeting at 10:09 a.m.

Ernie King made a motion to add to the agenda to accept bids for items sold on Municibid. Tom Henry second the Motion. Motion carried.

**Public Comment (Agenda Items Only):**

Commissioner King made a motion to approve the agenda. Commissioner Henry second the Motion. Motion carried.

**Old Business:**

Tom Henry made a motion to approve the May 7, 2024 and May 16, 2024 meeting minutes. Ernie King second the Motion. Motion carried.

**New Business:**

*Chief Clerk Report*-None

*Solicitor Report*- Requested an Executive Session regarding a property matter. No decisions will be made following the Executive Session.

The Commissioners congratulated Jeff Porter, 911 Communications Director and staff, in a successful completion of required recertifications of the 911 Emergency Communications Center for meeting all required training and certification requirements. This certification will be renewed in March 2026.

Tom Henry made a motion to accept the bids for items sold on Municibid. Ernie King second the Motion. Motion carried.

Ernie King made a motion to approve hiring Kaylee Chaban and Nicole Tinna to full time C&Y Caseworker 1's. Both were formerly interns with C&Y. Tom Henry second the Motion. Motion carried.

Rick Wilbur made a motion to accept the retirement of Beverly Howell, who was a long-term Administrative Assistant for EMA, effective June 3, 2024. Tom Henry second the Motion. Motion carried.

Ernie King made a motion to promote Terry Anderson and Llyod Burton from Telecommunicator 1 to Telecommunicator 2. Both have successfully completed all required training. Tom Henry second the Motion. Motion carried.

Tom Henry made a motion to hire Vickie Green and Jeffery Tilghman as Correctional Officers at the Jail. Ernie King second the Motion. Motion carried.

Rick Wilbur made a motion to replace the current records management system in the Sheriff's office at a cost of \$2,350/month. Funds for the initial purchase will be taken from Act 13 and the annual cost will be allocated from the Sheriff's General Fund budget. Tom Henry second the Motion. Motion carried.

Tom Henry made a motion to approve expenditures of \$50,218 and \$780 from the Opioid Settlement fund for purchase of Deterra pouches which will be distributed throughout the County. Ernie King second the Motion. Motion carried.

Tom Henry made a motion to distribute county Liquid Fuels funds to townships and boroughs based on mileage and population in each. The total amount to be distributed is \$50,000. Ernie King second the Motion. Motion carried.

# Wyoming County Commissioners Meeting

ZOOM Available

May 21, 2024

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Ernie King made a motion to vote Paul Rowker to the vacant Wyoming County Seneca Park Board. Tom Henry second the Motion. Motion carried.

Ernie King made a motion to extend the contract with Beach Lake Sprinkler for the required annual inspections. For the Courthouse-\$960.00 and for the Emergency Operations Center-\$1,685.00. Tom Henry second the Motion. Motion carried.

Ernie King made a motion to approve replace servers that have reached their end of life. Service will no longer be available after June 30, 2024. Total cost is \$122,933.81 with a portion potentially being taken from Records Improvement funds and the remainder from ARP. Tom Henry second the Motion. Motion carried.

Rick Wilbur made a motion to provide a letter of consent for the Daughters of the American Revolution to add a 4<sup>th</sup> commemorative tablet naming 15 additional Revolutionary War patriots that have been identified in Wyoming County. Tom Henry second the Motion. Motion carried.

Tom Henry made a motion to hire Karen Snyder as the Deputy Chief Clerk and April Darrow as the Central Purchasing/Admin Assistant in the Commissioner's office effective May 20, 2024 and June 3, 2024 respectively. Ernie King second the Motion. Motion carried.

**Public Comment:**

Atty. Paul Litwin called for an Executive Session at 10:45 a.m. No action taken following the Executive Session.

There being no further business to come before the Commissioners at this time. Tom Henry made the Motion to adjourn. Ernie King second the Motion. Motion carried.

Rick Wilbur adjourned the meeting at 10:45 a.m.

*Ernie A King*  
*W S Wilbur*  
*Paul Rowker*

# Wyoming County Commissioners Meeting

ZOOM Available

May 23, 2024

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**In Attendance:** Rick Wilbur, Ernie King, Commissioners

**Press:** Warren Howeler, Rocket Courier (via Zoom)

**Visitors:** Karen Snyder, Deputy Chief Clerk, Jeff Porter (via Zoom), 911 Communications Director

Rick Wilbur opened the Meeting at 10:08 a.m.

Rick Wilbur made a motion to add to the agenda to vote to apply for the PCCP Indigent Defendant Grant. Ernie King second the Motion. Motion carried.

**Public Comment (Agenda Items Only):**

Commissioner King made a motion to approve the agenda. Commissioner Wilbur second the Motion. Motion carried.

**Old Business:**

None

**New Business:**

*Chief Clerk Report-None*

*Solicitor Report- None*

Ernie King made a motion to approve applying for the PCCP Indigent Defendant Grant. This will be additional funding for the Public Defender's office in the amount of \$91,456. Rick Wilbur second the Motion. Motion carried.

**Public Comment:**

There being no further business to come before the Commissioners at this time. Ernie King made the Motion to adjourn. Tom Henry second the Motion. Motion carried.

Rick Wilbur adjourned the meeting at 10:15 a.m.

WSW  
Ernie A King  
Thomas Henry

# Wyoming County Commissioners Meeting

ZOOM Available

May 30, 2024

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**In Attendance:** Rick Wilbur, Ernie King, Tom Henry, Commissioners, Atty. Paul Litwin, Solicitor, Amber Franko, Chief Clerk

**Press:** None

**Visitors:** Michelle Swank (via Zoom), Occucares

Rick Wilbur opened the Meeting at 10:00a.m. with the Pledge of Allegiance to the Flag.

Rick Wilbur made a motion to add to the agenda to approve a revised letter of support for Wyoming County Healthcare Center. Ernie King second the Motion. Motion carried.

**Public Comment (Agenda Items Only):**

Commissioner Henry made a motion to approve the agenda. Commissioner King second the Motion. Motion carried.

**Old Business:**

None

**New Business:**

*Chief Clerk Report-None*

*Solicitor Report-* Requested an Executive session regarding legal issues. No decisions will be made following the Executive Session.

Rick Wilbur made a motion to approve the payment of the bills that were previously presented to the Commissioners and reviewed in their entirety. Ernie King second the Motion. Motion carried.

Tom Henry made a motion to approve a contract with Shupp Seals It to patch, sealcoat, tar and line stripe the C&Y lot at a cost of \$3,717.16. Ernie King second the Motion. Motion carried.

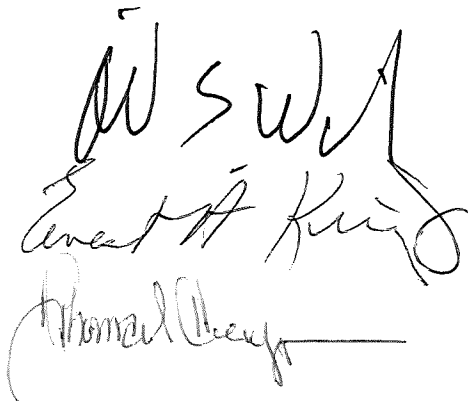
Ernie King made a motion to approve a revised letter of support for the Wyoming County Healthcare Center. Rick Wilbur second the Motion. Motion carried.

**Public Comment:**

Atty. Paul Litwin called for an Executive Session at 10:30 a.m. No action taken following the Executive Session.

There being no further business to come before the Commissioners at this time. Ernie King made the Motion to adjourn. Tom Henry second the Motion. Motion carried.

Rick Wilbur adjourned the meeting at 10:03 a.m.



Handwritten signatures of Rick Wilbur, Ernest A. King, and Thomas Henry.