

Wyoming County Commissioners Meeting

ZOOM Available

May 6, 2025

In Attendance: Rick Wilbur, Tom Henry, Ernie King, Commissioners, Atty. Paul Litwin, Solicitor (via Zoom), Kayli Grow, Deputy Chief Clerk

Press: Warren Howeler, Rocket Courier (via Zoom), Kevin McConlogue, Eric Mark, New Age Examiner

Visitors: Deanna Habib, Children & Youth Director, Haley Townsley, Human Services Director, Ralph Schwartz, EMA Director, George Albert PSP, Jax Stockage (via Zoom)

Commissioner Wilbur opened the Meeting at 10:01 a.m. with the Pledge of Allegiance to the Flag.

Public Comment (Agenda Items Only):

Commissioner Henry made a motion to approve the agenda. Commissioner King second the Motion. All members in favor. Motion carried.

Old Business:

Commissioner King made a motion to approve the April 29, 2025 meeting minutes. Commissioner Henry second the Motion. Motion carried.

New Business:

Solicitor Report– Requested an executive session in regards to a lease. No action was taken.

Chief Clerk Report– None

Commissioner Henry made a motion to approve paying the bills. Commissioner King second the motion. All members in favor. Motion carried.

Commissioner King made a motion to approve the annual contract with Lexis Nexis. This new contract includes a \$73 a month increase from 2024. Commissioner Henry second the motion. All members in favor. Motion carried.

Discuss and vote to approve a renegotiation of a contract with Marco for copier leases due to a number of copiers that are at or near the end of life and are hard to service has been tabled until next meeting.

Commissioner Henry made a motion to extend American Tower lease for tower on Brier Mountain for an additional 5 years. This is retroactive to 1/1/2024 since renewal paperwork was not received by the county and will expire and need to be renewed on 12/31/2028. Commissioner King second the motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve extension of the agreement between the county and the state police for the municipal Automobile Theft/ Motor Vehicle Insurance Fraud Task Force through the end of 2026. These funds are 100% reimbursable to the county including an additional 25% for administration costs. Commissioner King second the motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve Hazardous Materials Emergency Response Agreement with Eagle Response services to provide services for hazardous responses caused by accidents or other incidents. Bill for these services is turned over to the insurance company for the person/company at fault for the county and we are reimbursed. Commissioner Wilbur second the motion. All members in favor. Motion carried.

Commissioner Wilbur made a motion to proclaim commemorating the Convening of the Second Continental Congress on May 10, 1775. As part of our celebration of PA250, we will periodically be commemorating major events of the Revolutionary War and the events leading up to it. Special thanks to Sullivan County Commissioner Scott Myers for preparing and sharing these proclamations with other counties. Commissioner Henry second the motion. All members in favor. Motion carried.

Public Comment:

There being no further business to come before the Commissioners at this time. Tom Henry made the Motion to adjourn. Ernie King second the Motion. All members in favor. Motion carried.

Commissioner Wilbur adjourned the meeting at 10:17 a.m.

Wyoming County Commissioners Meeting

ZOOM Available

May 13, 2025

In Attendance: Rick Wilbur, Tom Henry, Ernie King, Commissioners, Atty. Paul Litwin, Solicitor, Amber Franko, Chief Clerk

Press: Warren Howeler, Rocket Courier (via Zoom), Kevin McConlogue, New Age Examiner (via Zoom)

Visitors: Kayli Grow, Deputy Chief Clerk, Haley Townsley, Human Services Director, Matt Jones, Robert Carpenter, Representatives of Emergency Medical Services, Representatives of Daughters of the American Revolution, Jax Stockage (via Zoom), Stephanie (via Zoom), Fred Letteri, WNEP (via Zoom)

Commissioner Wilbur opened the Meeting at 10:00 a.m.

Public Comment (Agenda Items Only):

Commissioner Henry made a motion to approve to add to the agenda to approve unpaid vacation time for a CO at the Jail. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve to add to the agenda a Proclamation for Emergency Medical Services Week May 18-24, 2025. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve the agenda. Commissioner King second the Motion. All members in favor. Motion carried.

Old Business:

Commissioner King made a motion to approve the May 6, 2025 meeting minutes. Commissioner Henry second the Motion. Motion carried.

New Business:

Solicitor Report- Requested an Executive Session regarding personnel matters and a potential litigation.

Chief Clerk Report- None

Commissioner King made a motion to approve the bills for payment pending a thorough review from the Commissioners. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve to send a letter of support for the Wyoming County Cultural Center grant from the Appalachian Regional Commission for proposed improvements to the Dietrich. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve the hiring of Olivia Carr as a paid C&Y intern effective May 19, 2025. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve unpaid vacation time for 5 days for a CO at the Jail. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve a contract renegotiation with Marco for copier leases due to a number of copiers that are at or near end of life. Replacing these copiers with more efficient ones will save the county money moving forward. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve the lease agreement between Pennsylvania State Police Tunkhannock, LLC and Wyoming County for the new police barracks on Sunnyside Road. Commissioner King second the Motion. All members in favor. Motion carried.

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Commissioner Henry made a motion to approve a proclamation commemorating the 125th anniversary of the Daughters of the American Revolution. Commissioner Henry read and presented multiple representatives from the group with the Proclamation. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve a renewal of purchase service agreement for Children & Youth with Chester County to provide child welfare services. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve unpaid vacation time for a CO at the Jail. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve to proclaim May 18-24, 2025 as Emergency Medical Services Week. Commissioner Henry read and presented the Proclamation to EMS representatives. Commissioner Henry also second the Motion. All members in favor. Motion carried.

Public Comment:

The Commissioners announced that through the Wellness Committee, the County will be holding two farmers markets on the Courthouse lawn again this year. More information to follow.

Commissioner Henry has been coordinating with state representatives to plan Wyoming County's celebration for America 250. He, along with DA Peters, will be reading K is for Keystone to the Primary Center kids later in the week.

Attorney Litwin called for an Executive Session at 10:33 p.m. to discuss a personnel issue and potential litigation. No action taken following the Executive Session.

There being no further business to come before the Commissioners at this time. Commissioner Henry made the Motion to adjourn. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Wilbur adjourned the meeting at 10:33 a.m.

Wyoming County Commissioners Meeting

ZOOM Available

May 27, 2025

In Attendance: Rick Wilbur, Tom Henry, Ernie King, Commissioners, Atty. Paul Litwin, Solicitor, Amber Franko, Chief Clerk

Press: Warren Howeler, Rocket Courier (via Zoom), Kevin McConlogue, New Age Examiner (via Zoom)

Visitors: Kayli Grow, Deputy Chief Clerk, Haley Townsley, Human Services Director, Deanna Hablb, Children & Youth Director, Children & Youth Staff, Jax Stockage (via Zoom)

Commissioner Wilbur opened the Meeting at 10:07 a.m.

Public Comment (Agenda Items Only):

Commissioner Wilbur made a motion to approve to add to the agenda a Proclamation for Child Welfare Professionals Week which is June 2-6, 2025. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve the agenda. Commissioner King second the Motion. All members in favor. Motion carried.

Old Business:

Commissioner King made a motion to approve the May 13, 2025 meeting minutes. Commissioner Henry second the Motion. Motion carried.

New Business:

Solicitor Report- None

Chief Clerk Report- None

Commissioner Henry made a motion to approve the bills for payment pending a thorough review from the Commissioners. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve preventative maintenance agreements with Postler & Jaekle Corp. for the Courthouse, Jail & 911 Center. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve Quarter 2 Act 148 certification for Children & Youth. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve a contract with Scantek for monthly maintenance of our old scanned/digitized records that are now available online through our Infocon Software system. Cost of the monthly service is \$50/month. Commissioner Henry second the Motion.

Commissioner King made a motion to approve a work release for a Probation employee who is currently out on a Workman's Compensation claim. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve a termination of an employee who was still on probation. Commissioner Wilbur second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve a termination of a correctional facility employee who was a no call/no show. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to renew the Red Cross lease for office space at the 911 center for two years with 90 days written notice to terminate at no charge. Commissioner King second the Motion. All members in favor. Motion carried.

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Commissioner Henry made a motion to approve the Medical Assistance Transportation report for January 1-March 31, 2025. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve a contract with Shadow Technologies for a Microsoft Server 2025 data center license for \$48,235.30. This is for CAD servers for 911. This will be paid through Act 13. Commissioner King second the Motion. All members in favor. Motion carried.

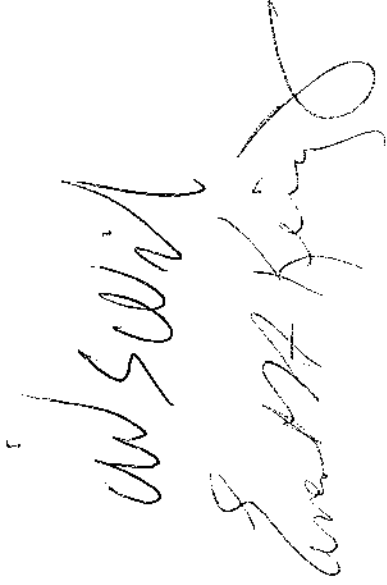
Commissioner King made a motion to approve a letter of support for Nicholson Borough for a grant through Greenways, Trails & Recreation program. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve a Proclamation for Child Welfare Professionals Week which is June 2-6, 2025. Commissioner Henry read and presented the Proclamation to a number of Children & Youth staff members. Commissioner Wilbur second the Motion. All members in favor. Motion carried.

Public Comment:

There being no further business to come before the Commissioners at this time. Commissioner Henry made the Motion to adjourn. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Wilbur adjourned the meeting at 10:33 a.m.

The image shows two handwritten signatures in black ink. The signature on the left is 'W. Scott' and the signature on the right is 'L. King'.