

# Wyoming County Commissioners Meeting

ZOOM Available

September 5, 2024

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**In Attendance:** Rick Wilbur, Ernie King, Commissioners, Atty. Paul Litwin (via Zoom), Solicitor, Amber Franko, Chief Clerk

**Press:** Warren Howeler (via Zoom), Rocket Courier

**Visitors:** John Alunni, Human Services Director, Matt Jones, Planning Director

Rick Wilbur opened the Meeting at 10:00 a.m.

**Public Comment (Agenda Items Only):**

Commissioner Henry made a motion to approve the agenda. Commissioner Wilbur second the Motion. Motion carried.

**Old Business:**

None

**New Business:**

*Chief Clerk Report*-None

*Solicitor Report*- Requested an Executive Session regarding real estate matters.

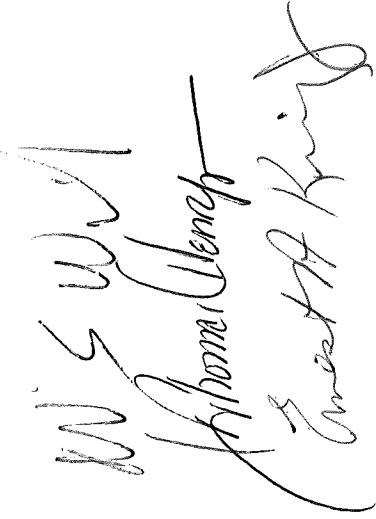
Rick Wilbur made a motion to approve the payment of the bills that were previously presented to the Commissioners for review. Ernie King second the Motion. Motion carried.

**Public Comment:**

Attorney Paul Litwin called for an Executive Session at 10:08 a.m. No action taken following the Executive Session.

There being no further business to come before the Commissioners at this time. Ernie King made the Motion to adjourn. Rick Wilbur second the Motion. Motion carried.

Rick Wilbur adjourned the meeting at 10:08 a.m.



W S Wilbur  
Amber Franko  
Ernie King

## Wyoming County Commissioners Meeting

ZOOM Available

September 10, 2024

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**In Attendance:** Rick Wilbur, Tom Henry, Ernie King, Commissioners, Atty. Paul Litwin, Solicitor, Amber Franko, Chief Clerk

**Press:** Warren Howeler, Rocket Courier, Jessica Harker, Wyoming County Examiner

**Visitors:** Deanna Habib, Human Services Director, Matt Jones, Planning Director, Jeff Porter, 911 Communications Director, Ben Norris, 911 Communications Deputy Director, Mike Ronca, 911 Communications Lead Supervisor, Sara Fowler, Bradford/Wyoming Literacy, F. Lettieri (via Zoom), Linda Coolbaugh

Rick Wilbur opened the Meeting at 10:00 a.m. with the Pledge of Allegiance to the Flag.

Tom Henry made a motion to add to the agenda to approve the renewal of yearly Children & Youth purchase service contracts. Ernie King second the Motion. All members in favor. Motion carried.

**Public Comment (Agenda Items Only):**

Commissioner Henry made a motion to approve the agenda. Commissioner King second the Motion. All members in favor. Motion carried.

**Old Business:**

Ernie King made a motion to approve the August 27, 2024, August 29, 2024 and September 5, 2024 meeting minutes. Tom Henry second the motion. All members in favor. Motion carried.

**New Business:**

*Chief Clerk Report-None*

*Solicitor Report-* Requested an Executive Session regarding real estate matters.

Tom Henry made a motion to appoint Ashley Brzsoka to the Housing and Redevelopment Board to fill the term of Pat Brown. Rick Wilbur second the Motion. All members in favor. Motion carried.

Tom Henry made a motion to promote Ben Hall from Telecommunicator 1 to Telecommunicator 2. Ernie King second the Motion. All members in favor. Motion carried.

Tom Henry made a motion to approve the following resignations/terminations: Jerry Dymond, Maintenance, John Alunni, Human Services/Children & Youth Director, Jennifer White, Judicial Court, Hope Perez, 911 Communications, Alfred Kelly, Corrections, Karen Snyder, Commissioner's Office. Ernie King second the Motion. All members in favor. Motion carried.

Ernie King made a motion to approve hiring CO Alvarez from part-time to full-time at the jail. Tom Henry second the Motion. All member in favor. Motion carried.

Tom Henry made a motion to approve the Lease Option agreement between Wyoming County and the State Police for a portion of land near the current 911/EMA Building. Ernie King second the Motion. All members in favor. Motion carried.

Ernie King made a motion to approve Family First Transition Act invoice. Tom Henry second the Motion. All members in favor. Motion carried.

Tom Henry made a motion to approve CWIS Data Sharing Agreement renewal. Ernie King second the Motion. All members in favor. Motion carried.

Tom Henry made a motion to proclaim September 15-21, 2024 National Adult Education and Family Literacy Week. Commissioner Henry read and presented the Proclamation to a member of the Bradford/Wyoming Literacy. All members in favor. Motion carried.

Tom Henry made a motion to appoint Deanna Habib as the Director of Children & Youth to replace John Alunni. Ernie King second the Motion. All members in favor. Motion carried.

Tom Henry made a motion to approve the snow removal quote from Cherry Hill Group for the 911/EMA Building. Ernie King second the Motion. All members in favor. Motion carried.

# Wyoming County Commissioners Meeting

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Tom Henry made a motion to renew yearly Children & Youth purchase service contracts. Ernie King second the Motion. All members in favor. Motion carried.

**Public Comment:**

Linda Coolbaugh reminded the audience that Grandparents Raising Grandchildren will be hosting their annual meeting in Wilkes Barre on October 18, 2024. More information to follow.

Attorney Paul Litwin called for an Executive Session at 10:20 a.m. No action taken following the Executive Session.

There being no further business to come before the Commissioners at this time. Rick Wilbur made the Motion to adjourn. Ernie King second the Motion. Motion carried.

Rick Wilbur adjourned the meeting at 10:20 a.m.



The image shows two handwritten signatures. The top signature is 'Rick Wilbur' and the bottom signature is 'Ernie King'. Both are written in black ink.

# Wyoming County Commissioners Meeting

ZOOM Available

September 19, 2024

**In Attendance:** Rick Wilbur, Tom Henry, Ernie King, Commissioners, Amber Franko, Chief Clerk

**Press:** Warren Howeler (via Zoom), Rocket Courier

**Visitors:** Deanna Habib, Children & Youth Director, Matt Jones, Planning Director, Connie Kitner

Rick Wilbur opened the Meeting at 10:01 a.m.

**Public Comment (Agenda Items Only):**

Commissioner Henry made a motion to approve the agenda. Commissioner King second the Motion. All members in favor. Motion carried.

**Old Business:**

None

**New Business:**

*Chief Clerk Report*-None

*Solicitor Report*- None

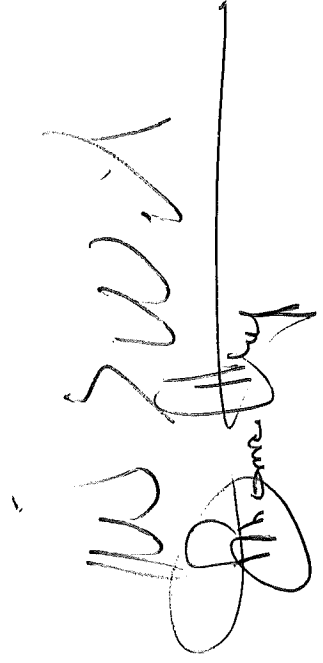
Tom Henry made a motion to approve the payment of the bills that were previously presented to the Commissioners for review. Ernie King second the Motion. All members in favor. Motion carried.

**Public Comment:**

Ms. Kitner inquired about the progress on a senior center in Wyoming County. The Commissioners have reached out several times to the Area of Aging. Deanna Habib informed the group that the woman in charge possibly took another position and gave them contacts to reach someone else that may be able to help. Commissioners will follow-up.

There being no further business to come before the Commissioners at this time. Tom Henry made the Motion to adjourn. Ernie King second the Motion. Motion carried.

Rick Wilbur adjourned the meeting at 10:13 a.m.



The image shows two handwritten signatures in black ink. The top signature is 'Rick Wilbur' and the bottom signature is 'Ernie King'. Both signatures are written in a cursive, flowing style.

## Wyoming County Commissioners Meeting

ZOOM Available

September 24, 2024

**In Attendance:** Rick Wilbur, Tom Henry, Commissioners, Atty. Paul Litwin (via Zoom), Solicitor, Amber Franko, Chief Clerk

**Press:** Warren Howeler (via Zoom), Rocket Courier, Jessica Harker (via Zoom), Wyoming County Press Examiner

**Visitors:** Deanna Habib, Children & Youth Director, Ralph Schwartz, EMA Director, Tim Carroll, Public Defender, Mike Rogers, Recycling Supervisor, Jeff Porter, 911 Communications Director, Ben Norris, 911 Communications Deputy Director, Matt Jones, Planning Director, Connie Kitner

Commissioner Wilbur opened the Meeting at 10:09 a.m.

**Public Comment (Agenda Items Only):**

Ralph Schwartz requested the Hazard Mitigation Plan be added to the agenda for public review and comment. Tom Henry made a motion to add to the agenda. Rick Wilbur second the Motion. Motion carried.

Commissioner Henry made a motion to approve the agenda. Commissioner Wilbur second the Motion. Motion carried.

**Old Business:**

Tom Henry made a motion to approve the September 10, 2024 and September 19, 2024 meeting minutes. Rick Wilbur second the motion. Motion carried.

**New Business:**

*Chief Clerk Report-None*

*Solicitor Report- None*

The Commissioners received a letter from NTRPDC requesting their annual contribution of \$10,500 which has not changed within the last several years. This will be addressed and voted on in the budget meetings for the 2025 budget.

After a discussion with Mary Schell, Deputy Director of the Bureau of Aging, Mary Roselle reached out with an email that the plans which were previously submitted for review for a new Senior Center, were acceptable. The Commissioners will now move forward with obtaining quotes.

PComp announced that Wyoming County's estimated workmen's compensation premium will be \$102,349 which is \$8,586 less than last year due to a favorable experience rate. In addition, Wyoming County will receive a 5% discount because of the efforts of Commissioner King who is acting as the Risk Control Manager for the County. The County is also eligible for a portion of rebate from the fund which will be approximately 15% higher than last year.

Tom Henry made a motion to approve the payment of the bills that were previously presented to the Commissioners for review. Rick Wilbur second the Motion. Motion carried.

Tom Henry made a motion to approve hiring Savannah Stockert as a Judicial Administrative Professional to fill the open position. Rick Wilbur second the Motion. Motion carried.

Tom Henry made a motion to apply for the annual VOJO grant through the Probation department for \$7,059 for victim services. Rick Wilbur second the Motion. Motion carried.

Tom Henry made a motion to approve unpaid leave for CO Taylor for the birth of his first child. Rick Wilbur second the Motion. Motion carried.

Tom Henry made a motion to approve the termination of a CO on the recommendation of the Warden. Rick Wilbur second the Motion. Motion carried.

Tom Henry made a motion to renew yearly Children & Youth purchase service contracts. Rick Wilbur second the Motion. Motion carried.

## Wyoming County Commissioners Meeting

ZOOM Available

September 24, 2024

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Tom Henry made a motion to approve the utilization of \$50,000 of Act 13 funds under the category "Community Safety" to set up a fund for paid EMS personnel. Also participating is the Wyoming County Health Foundation, several townships and boroughs as well as corporate donors. Rick Wilbur second the Motion. Motion carried.

Tom Henry made a motion to approve the Hazard Mitigation Plan be made available for public review and comment. This can be found in the Commissioners Office for anyone who would like to review. Rick Wilbur second the Motion. Motion carried.

**Public Comment:**

Mike Rogers promoted the Household Hazard Waste Disposal event which is occurring on Saturday, November 23, 2024 from 8:00am to 12:00pm or until all time slots are filled. This is open to all residents of Wyoming County but you must pre-register before the event. This project was implemented by the Wyoming County Commissioners and Wyoming County Recycling department to provide Wyoming County residents a safe way to properly dispose of their Household Hazardous Waste. More information can be found on the County website: [wyomingcountypa.gov](http://wyomingcountypa.gov).

There being no further business to come before the Commissioners at this time. Tom Henry made the Motion to adjourn. Rick Wilbur second the Motion. Motion carried.

Commissioner Wilbur adjourned the meeting at 10:30 a.m.



Two handwritten signatures in black ink. The top signature is "Tom Henry" and the bottom signature is "Rick Wilbur".

# Wyoming County Commissioners Meeting

ZOOM Available

September 26, 2024

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**In Attendance:** Rick Wilbur (via Zoom), Tom Henry (via Phone), Ernie King, Commissioners, Atty. Paul Litwin, Solicitor, Amber Franko, Chief Clerk

**Press:** Warren Howeler (via Zoom), Rocket Courier

**Visitors:** Matt Jones, Planning Director, Connie Kitner, Andrew Wyatt (via Zoom), WBRE

Commissioner King opened the Meeting at 10:03 a.m. with the Pledge of Allegiance to the Flag.

**Public Comment (Agenda Items Only):**

Commissioner Wilbur made a motion to approve the agenda. Commissioner Henry second the Motion. All members in favor. Motion carried.

**Old Business:**

None

**New Business:**

*Chief Clerk Report*-None

*Solicitor Report*- None

Tom Henry made a motion to approve allocating \$100,000 from the Opioid Settlement funds for a media campaign which will include tv, radio and social media. This decision was approved through the Opioid Settlement committee and brought to the Commissioners for approval. The campaign will be conducted by WBRE. Rick Wilbur second the Motion. All member in favor. Motion carried.

Rick Wilbur made a motion to approve to use \$500,000 of ARP funds to partially fund a housing project for low to moderate income senior citizens through Trehab. This will hold 32 housing units located above the NAPA baseball field in Tunkhannock Township. Ernie King second the Motion. Tom Henry abstained. Motion carried.

**Public Comment:**

There being no further business to come before the Commissioners at this time. Rick Wilbur made the Motion to adjourn. Tom Henry second the Motion. All members in favor. Motion carried.

Commissioner King adjourned the meeting at 10:11 a.m.

