

Wyoming County Commissioners Meeting

ZOOM Available

September 2, 2025

In Attendance: Rick Wilbur, Tom Henry, Ernie King, Commissioners, Atty. Paul Litwin, Solicitor, Amber Franko, Chief Clerk, Kayli Grow, Deputy Chief Clerk

Press: Warren Howeler, Rocket Courier (via Zoom), Kevin McConlogue, New Age Examiner (via Zoom)

Visitors: Deanna Habib, Children & Youth Director, Haley Townsley, Human Services Director, Jeff Porter, 911 Communications Director, Tim Robinson, Moodus Media (via Zoom), Jax Stockage (via Zoom), Raymond Phillips (via Zoom)

Commissioner Wilbur opened the Meeting at 10:00 a.m. with the Pledge of Allegiance to the Flag.

Public Comment (Agenda Items Only):

Commissioner King made a motion to approve the agenda. Commissioner Wilbur second the Motion. All members in favor. Motion carried.

Old Business:

Commissioner King made a motion to approve the August 26, 2025 meeting minutes. Commissioner Wilbur second the Motion. Motion carried.

New Business:

Solicitor Report- Recorded the easements with TBMA, Nimble Hill and Pennsylvania State Police for sewer and water. Atty. Litwin also requested an Executive Session regarding a personnel and litigation matter. No decisions will be made following.

Chief Clerk Report- None

Commissioner Henry made a motion to approve paying the bills following a thorough review. Commissioner King second the motion. All members in favor. Motion carried.

Commissioner King made a motion to approve to hire Alivia Hughes and Dante Paluzzi as full time Correctional Officers. Both have been working as part time officers at the Jail. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve the resignation of Donna Gorencel as the North Branch Township Tax Collector. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to accept the resignation of Gerald Pender as Caseworker II at Children & Youth. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve the removal and installation of the Sheriff's office side door. This will be paid through ARP funds and is part of the Courthouse restoration project. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to hire Maria Hricko Fay as an in-home Maternal Therapist with Nurse Family. This is contingent on the approval from the Salary Board. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to accept a resolution to authorize the sale of surplus personal property from 911 to Snyder and Union Counties. These are radios that are no longer in use by Wyoming County. Commissioner Henry second the Motion. All members in favor. Motion carried.

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Commissioner Henry made a motion to approve the renewal of the following purchase service agreements for Children & Youth: Purelex Homes, Adelphoi Village, Corporate Security Investigations, Genesis Home of New Beginnings, Shaffner L.Y.F.E Center, Merakey, Community Specialist Corp, Pentz Run Youth Services, Valley Youth House, Summit School and Vision Quest. Commissioner King second the Motion. All members in favor. Motion carried.

Public Comment:

Atty. Litwin called for an Executive Session at 10:12 p.m. to discuss a personnel issue and a litigation matter. No actions will be taken following the Executive Session.

There being no further business to come before the Commissioners at this time. Commissioner Henry made the motion to adjourn. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Wilbur adjourned the meeting at 10:12 a.m.

WS Wilbur
Grant King
Donald Henry

Wyoming County Commissioners Meeting

ZOOM Available

September 9, 2025

In Attendance: Rick Wilbur, Tom Henry, Ernie King, Commissioners, Atty. Paul Litwin, Solicitor, Amber Franko, Chief Clerk, Kayli Grow, Deputy Chief Clerk

Press: Warren Howeler, Rocket Courier (via Zoom), Kevin McConlogue, New Age Examiner

Visitors: Deanna Habib, Children & Youth Director, Haley Townsley, Human Services Director, Jeff Porter, 911 Communications Director, Matt Jones, Planning Director, Sarah Fowler, Bradford/Wyoming County Literacy Program Coordinator, Raymond Phillips (via Zoom)

Commissioner Wilbur opened the Meeting at 10:00 a.m. with the Pledge of Allegiance to the Flag.

Public Comment (Agenda Items Only):

Commissioner King made a motion to approve the agenda. Commissioner Wilbur second the Motion. All members in favor. Motion carried.

Old Business:

Commissioner King made a motion to approve the September 2, 2025 meeting minutes. Commissioner Wilbur second the Motion. Motion carried.

New Business:

Solicitor Report- None

Chief Clerk Report- Requested an Executive Session regarding a personnel issue. No further action to be taken following the Executive Session.

Commissioner Henry made a motion to approve paying the bills following a thorough review. Commissioner King second the motion. All members in favor. Motion carried.

Commissioner King made a motion to approve and sign an easement for Claverack which allows AT&T to connect power at the tower site in Wilmont Township. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve to allow the County to take on administrative responsibilities for Falls Township in regard to subdivisions and land development beginning December 31, 2025. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve the resignation of Maureen Hite as a 911 Dispatcher Trainee. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve the resignation of Adriana Simon as a full time Adult Probation Officer/Drug Treatment Court Case Manager. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to declare September 14 through September 20, 2025 as National Adult Education and Family Literacy Week. Commissioner Henry also read and presented the Proclamation to a representative of the Bradford/Wyoming County Literacy Program. Commissioner King second the Motion. All members in favor. Motion carried.

Public Comment:

Ms. Franko called for an Executive Session at 10:17 p.m. to discuss a personnel issue. No action will be taken following the Executive Session.

There being no further business to come before the Commissioners at this time. Commissioner Henry made the motion to adjourn. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Wilbur adjourned the meeting at 10:17 a.m.



Wyoming County Commissioners Meeting

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September 16, 2025

In Attendance: Rick Wilbur, Tom Henry, Ernie King, Commissioners,
Atty. Paul Litwin (via Zoom), Solicitor, Amber Franko, Chief Clerk,
Kayli Grow, Deputy Chief Clerk

Press: Warren Howeler, Rocket Courier (via Zoom), Kevin McConlogue, New Age Examiner

Visitors: Haley Townsley, Human Services Director, Ralph Schwartz, EMA Director,
Pam Hemann (via Zoom), Raymond Phillips (via Zoom)

Commissioner Wilbur opened the Meeting at 10:00 a.m. with the Pledge of Allegiance to the Flag.

Public Comment (Agenda Items Only):

Commissioner Henry made a motion to approve the agenda. Commissioner King second the Motion. All members in favor. Motion carried.

Old Business:

Commissioner King made a motion to approve the September 16, 2025 meeting minutes. Commissioner Henry second the Motion. Motion carried.

New Business:

Solicitor Report- None

Chief Clerk Report- None

Commissioner Henry made a motion to approve paying the bills following a thorough review. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve payment to GPI for Wyoming County bridges #5 and #6 for engineering services. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Wilbur made a motion to authorize Tom Henry to sign a contract document with Luzerne/Wyoming Counties Mental Health and Developmental Services to extend services for another year. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve the allocation of \$25,000 each to three providers as a draw down for opioid treatment use for a total of \$75,000 from the Opioid Settlement funds. The three providers are The Wright Center, Beyond Addiction and Endless Mountains Extended Care. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve to hire Vickie Green as a Correctional Officer at the Jail. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve the expenditure of approximately \$1,900 for improvements to the lactation room in the Courthouse. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve the expenditure of approximately \$3,500 for material and labor to install a roof hatch to the Courthouse roof. This will make access for any repairs, easier and more efficient. Commissioner King second the Motion. All members in favor. Motion carried.

Public Comment:

There being no further business to come before the Commissioners at this time. Commissioner King made the motion to adjourn. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Wilbur adjourned the meeting at 10:19 a.m.

W. Schwartz
Ernie King
Amber Franko

Wyoming County Commissioners Meeting

ZOOM Available

September 23, 2025

In Attendance: Rick Wilbur, Tom Henry, Ernie King, Commissioners,
Atty. Paul Litwin (via Zoom), Solicitor, Amber Franko, Chief Clerk

Press: Warren Howeler, Rocket Courier (via Zoom),
Kevin McConlogue, New Age Examiner (via Zoom)

Visitors: Haley Townsley, Human Services Director, Deanna Habib, C&Y Director,
Jeff Porter, 911 Communications Director, Krystle Kowalczyk, Probation Director,
Daralynn Carr, Juvenile Probation Supervisor, Ben Hitchcock, Tammy Goodwin,
Kevin Chichura, Hailey Davis, Cassidy Kostick, Probation Officers, Jax Stockage (via Zoom)

Commissioner Wilbur opened the Meeting at 10:00 a.m. with the Pledge of Allegiance to the Flag.

Public Comment (Agenda Items Only):

Commissioner Wilbur made a motion to add the resignation of Alex Ronca, 911 Telecommunicator, to the agenda. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve the agenda. Commissioner Henry second the Motion. All members in favor. Motion carried.

Old Business:

Commissioner King made a motion to approve the September 16, 2025 meeting minutes. Commissioner Henry second the Motion. Motion carried.

New Business:

Solicitor Report- None

Chief Clerk Report- None

Commissioner King made a motion to approve paying the bills following a thorough review. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve the hiring of Lauren Gardner as a Judicial Court Reporter/Judicial Assistant in the Judge’s Chamber. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve the promotion of CO Taylor Case to Corporal effective September 18, 2025 at the Jail. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve the hiring of Bethany Banos as a part time CO at the Jail. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve the resignation of Alex Ronca, a 911 Telecommunicator, effective October 6, 2025. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve unpaid time off for a newly hired CO at the Jail. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve Trehab to handle the 2025/2026 PHARE Program for Wyoming County. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve to send a letter of support to Noxen Township, on behalf of Noxen Volunteer Fire Company, for a grant to purchase a rescue tool system. Commissioner Henry second the Motion. All members in favor. Motion carried.

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Commissioner Henry made a motion to approve to sign an amendment for DataScout Web platform for the Assessment office. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve Resolution 2025-09 to support the Historical Society's application to the Endless Mountains Visitors Bureau for grant funding. Commissioner Henry second the Motion. All members in favor. Motion carried.

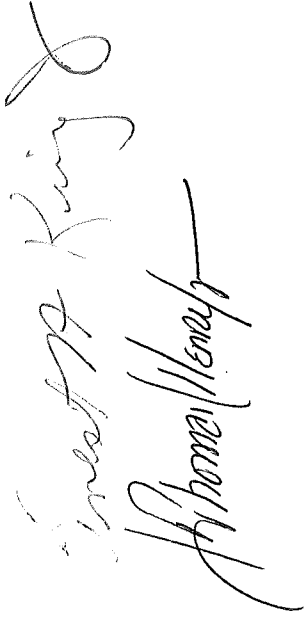
Commissioner Henry made a motion to approve a Proclamation for Juvenile Justice Week which is October 5-11, 2025. Commissioner King second the Motion. All members in favor. Motion carried. Commissioner Henry read and presented the Proclamation to a group of Wyoming County Juvenile Probation officers in attendance.

Commissioner King made a motion to approve contracts for Children & Youth for Clear Vision Residential Treatment Services, Family Care for Children & Youth and Scranton Counseling Center. Commissioner Henry second the Motion. All members in favor. Motion carried.

Public Comment:

There being no further business to come before the Commissioners at this time. Commissioner Henry made the motion to adjourn. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Wilbur adjourned the meeting at 10:14 a.m.



Ernest H. King
Patricia Wilbur

Wyoming County Commissioners Meeting

ZOOM Available

September 30, 2025

In Attendance: Tom Henry, Ernie King, Commissioners, Atty. Paul Litwin, Solicitor, Amber Franko, Chief Clerk, Kayli Grow, Deputy Chief Clerk

Press: Warren Howeler, Rocket Courier, Kevin McConlogue, New Age Examiner (via Zoom)

Visitors: Haley Townsley, Human Services Director, Jeff Porter, 911 Communications Director, Jax Stockage (via Zoom), Raymond Phillips (via Zoom)

Commissioner Henry opened the Meeting at 10:08 a.m. following the adjournment of the Prison Board meeting.

Public Comment (Agenda Items Only):

There was no public comment made on agenda items.

Commissioner King made a motion to add the termination of CO Alvarez, to the agenda. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve the agenda. Commissioner Henry second the Motion. All members in favor. Motion carried.

Old Business:

Commissioner King made a motion to approve the September 23, 2025 meeting minutes. Commissioner Henry second the Motion. Motion carried.

New Business:

Solicitor Report- Requested an Executive Session regarding a litigation matter. No actions will be taken following the Executive Session.

Chief Clerk Report- None

Commissioner King made a motion to approve paying the bills following a thorough review. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve a proposal from AMP to provide a system analysis of the county's technology infrastructure. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve the termination of CO Alvarez at the Jail. Commissioner King second the Motion. All members in favor. Motion carried.

Public Comment:

There was no public comment made on any additional items.

Atty. Litwin called for an Executive Session at 10:18 a.m. to discuss a litigation matter. No actions will be taken following the Executive Session.

There being no further business to come before the Commissioners at this time, Commissioner King made the motion to adjourn. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Henry adjourned the meeting at 10:18 a.m.

