

Wyoming County Commissioners Meeting

ZOOM Available

September 1, 2026

In Attendance: Rick Wilbur, Ernie King, Tom Henry, Commissioners,
Atty. Paul Litwin, Solicitor (via Zoom), Amber Franko, Chief Clerk

Press: Warren Howeler, Rocket Courier, Kevin McConlogue, New Age Examiner

Visitors: Haley Townsley, Human Services Director, Melody Traver, Human Resource Director,
Kayli Grow, Deputy Chief Clerk, Sheriff Robert Roberts,
Alissa McMickens, Deputy Sheriff, Michael Miller (via Zoom), Ray Phillips (via Zoom)

Commissioner Wilbur opened the Meeting at 10:00 a.m. with the Pledge of Allegiance to the Flag.

Commissioner Wilbur also called for a moment of silence to honor the passing of Sergeant Peter Thatcher and family who tragically passed away recently.

Public Comment (Agenda Items Only):

Commissioner Wilbur announced an Executive Session was held prior to the start of the meeting regarding real estate matters. There will be no further discussion or vote during the regular meeting.

There was no public comment on agenda items.

Commissioner Henry made a motion to approve the agenda. Commissioner King second the Motion. All members in favor. Motion carried.

Old Business:

Commissioner King made a motion to approve the August 25, 2026 meeting minutes. Commissioner Henry second the Motion. All members in favor. Motion carried.

New Business:

Solicitor Report- None

Chief Clerk Report- None

Commissioner Henry made a motion to approve paying the bills following a thorough review. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve the purchase service agreement extension with KidsPeace National Centers for Children and Youth. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to extend the equipment maintenance agreement with Marco for printers at Domestic Relations. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve participation in the PA Medical Assistance Transportation Program (MATP) for another year. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve and submit the Record of Operations for the recent Hazardous Waste Collection program to DEP to obtain partial reimbursement. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve a Proclamation honoring Dawn Welch, Tunkhannock Borough Manager, on her retirement after 20 plus years of service. Commissioner Henry second the Motion. All members in favor. Motion carried.

HW S. Litwin
Thomas Henry

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Commissioner Henry made a motion to give consent to allow Attorney Paul Litwin to be counsel for Wyoming County and Mehoopany Township for the Mehoopany Water Project. Atty. Litwin represents both the County and Township and will need to act on behalf of both with given consent. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve the proposal from Susquehanna Accounting to prepare the financial statements for Wyoming County. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve FY 2025/2026 Quarter 4 Act 148 Certification for Children and Youth. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve a Child Welfare Information System-Data Sharing Agreement for Children and Youth. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve the proposal from Kathryn Bryan as a part-time consultant for the Jail. This proposal was also voted on through the Prison Board. Commissioner Wilbur second the Motion. Commissioner Henry did not vote. Motion carried.

Public Comment:

There was no further public comment on non-action items.

There being no further business to come before the Commissioners at this time. Commissioner King made the motion to adjourn. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Wilbur adjourned the meeting at 10:11 a.m.

Wyoming County Commissioners Meeting

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September 8, 2026

In Attendance: Rick Wilbur, Tom Henry, Commissioners, Atty. Paul Litwin, Solicitor, Amber Franko, Chief Clerk

Press: Warren Howeler, Rocket Courier, Kevin McConlogue, New Age Examiner,
Eric Mark (via Zoom), New Age Examiner

Visitors: Haley Townsley, Human Services Director, Jeff Porter, 911 Director,
Deanna Habib, Children & Youth Director, Matt Jones, Planning Director,
Megan Coury, Administrative Assistant Planning,
Sara Fowler, Program Coordinator Bradford Wyoming County Literacy Program,
Michael Miller (via Zoom), Ray Phillips (via Zoom), Pam Hemann (via Zoom)

Commissioner Wilbur opened the Meeting at 10:00 a.m. with the Pledge of Allegiance to the Flag.

Public Comment (Agenda Items Only):

Commissioner Henry made a motion to add to the agenda the hiring of Sarah McCauley as a Caseworker 1 for Children & Youth. Commissioner Wilbur second the Motion. All members in favor. Motion carried.

There was no public comment on agenda items.

Commissioner Henry made a motion to approve the agenda. Commissioner Wilbur second the Motion. All members in favor. Motion carried.

Old Business:

Commissioner Henry made a motion to approve the September 1, 2026 meeting minutes. Commissioner Wilbur second the Motion. All members in favor. Motion carried.

New Business:

Solicitor Report- None

Chief Clerk Report- None

Commissioner Henry made a motion to approve paying the bills following a thorough review. Commissioner Wilbur second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to enact an Ordinance amending the Wyoming County Subdivision and Land Development Ordinance: to establish enhanced land development application, review, and plan design requirements for high-intensity nonresidential land developments and related large-scale development impacts. Commissioner Wilbur second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve a service agreement from Beach Lake Sprinkler for a pump replacement at the 911 Center for \$4,640.00. Commissioner Wilbur second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to terminate a part time Cook at the Jail due to an unsuccessful probationary period. Commissioner Wilbur second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to proclaim September 13-19, 2026 as National Adult Education and Family Literacy Week in Wyoming County. Commissioner Henry presented the Proclamation to Sarah Fowler, Program Coordinator of the Bradford Wyoming County Literacy Program. Commissioner Wilbur second the Motion. All members in favor. Motion carried.

Commissioner Wilbur made a motion to approve the hiring of Sarah McCauley as a Caseworker 1 for Children & Youth. Commissioner Henry second the Motion. All members in favor. Motion carried.

Public Comment:

There was no further public comment on non-action items.

There being no further business to come before the Commissioners at this time. Commissioner Wilbur made the motion to adjourn. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Wilbur adjourned the meeting at 10:09 a.m.

AW Sullivan
Tom Henry
Sarah Fowler

Wyoming County Commissioners Meeting

ZOOM Available

September 15, 2026

In Attendance: Rick Wilbur, Ernie King, Tom Henry, Commissioners,
Atty. Paul Litwin (via Zoom), Solicitor, Amber Franko, Chief Clerk

Press: Kevin McConlogue, New Age Examiner

Visitors: Haley Townsley, Human Services Director, Deanna Habib, Children & Youth Director,
Ralph Schwartz, EMA Director, Kayli Grow, Deputy Chief Clerk,
Melody Traver, Human Resource Director, Jax Stockage, David Bert,
Michael Miller (via Zoom), Ray Phillips (via Zoom), John D (via Zoom)

Commissioner Wilbur opened the Meeting at 10:07 a.m. with the Pledge of Allegiance to the Flag.

Public Comment (Agenda Items Only):

Commissioner Henry made a motion to add to the agenda the purchase of 300 medication lock bags for \$5,838 through the recommendation of the Opioid Settlement Committee. Commissioner Wilbur second the Motion. All members in favor. Motion carried.

There was no public comment on agenda items.

Commissioner Henry made a motion to approve the agenda. Commissioner King second the Motion. All members in favor. Motion carried.

Old Business:

Commissioner King made a motion to approve the September 8, 2026 meeting minutes. Commissioner Henry second the Motion. All members in favor. Motion carried.

New Business:

Solicitor Report- None

Chief Clerk Report- Due to the large trial next week, the Commissioners ask that attendance to the meetings be via Zoom, if possible, to reduce the amount of people within the building for security reasons.

Commissioner Henry made a motion to approve paying the bills following a thorough review. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve Quarter 4 MATP (Medical Assistance Transportation Program) report. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve the 2026-2027 MATP allocation of \$353,033. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to terminate a Recycling Tech for a no call/no show. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve the execution of the Penelec Easement Agreement and related Statement of Compliance for electric services to the PSP facility on Sunnyside Road, subject to receipt of written consent or confirmation of no objection from the Wyoming County Industrial Development Authority regarding utility crossings of the recorded walking trail easement associated with the PSP/Sunnyside Road project, including electric, gas, water, sewer, communications, drainage, and related utility infrastructure, and further subject to the understanding that such crossings shall not obstruct, materially interfere with, or impair public use, access, maintenance, repair, or operation of the walking trail; that no poles, guy wires, anchors, transformers, pads, cabinets, or other ground-mounted utility facilities will be installed within the walking trail easement area unless separately approved by WIDA; and that any disturbed trail area will be restored in kind or better than existing conditions. Commissioner Henry second the Motion. All members in favor. Motion carried.

Wyoming County Commissioners Meeting

ZOOM Available

September 15, 2026

Commissioner Wilbur made a motion to approve a grant sponsorship and cooperation agreement between Wyoming County and Wyoming County Healthcare Center for a \$199,698 grant from LSA (Local Share Account) for grounds maintenance equipment.

Commissioner Henry made a motion to approve to extend purchase service agreements with GIR Preventative Aftercare, Genesis Home of New Beginnings and Justice Works Youth Care for Children and Youth. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve the purchase of 300 medication lock bags for \$5,838 through the recommendation of the Opioid Settlement Committee. Commissioner King second the Motion. All members in favor. Motion carried.

Public Comment:

There was no further public comment on non-action items.

There being no further business to come before the Commissioners at this time. Commissioner Henry made the motion to adjourn. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Wilbur adjourned the meeting at 10:22 a.m.

WS Wilbur
Commissioner King
R. Henry

Wyoming County Commissioners Meeting

ZOOM Available

September 22, 2026

In Attendance: Rick Wilbur, Ernie King, Tom Henry, Commissioners,
Atty. Paul Litwin (via phone), Solicitor, Amber Franko, Chief Clerk

Press: Kevin McConlogue (via Zoom), New Age Examiner

Visitors: Haley Townsley, Human Services Director, Deanna Habib, Children & Youth Director,
Matt Jones, Planning Director, Jax Stockage (via Zoom), Michael Miller (via Zoom),
Ray Phillips (via Zoom), John D (via Zoom)

Commissioner Wilbur opened the Meeting at 10:00 a.m. with the Pledge of Allegiance to the Flag.

Public Comment (Agenda Items Only):

There was no public comment on agenda items.

Commissioner Henry made a motion to approve the agenda. Commissioner King second the Motion. All members in favor. Motion carried.

Old Business:

Commissioner King made a motion to approve the September 15, 2026 meeting minutes. Commissioner Henry second the Motion. All members in favor. Motion carried.

New Business:

Solicitor Report- None

Chief Clerk Report- None

Commissioner Henry made a motion to approve paying the bills following a thorough review. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve the termination of a Correctional Officer for personnel matters. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve the hire of Haley Ash as a part-time custodian to fill an open position. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve a Costars contract with Postler & Jaeckle for software upgrades throughout the County. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve a contract with Barton & Loquidice to prepare the DEP required 10-year Wyoming County Solid Waste Plan at a maximum cost of \$75,000. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve to upgrade and move the Jail security system controls to a more secure location and to allow additional cameras to be installed. The quote from AMP is for \$22,468 which will be paid for through Act 13. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Wilbur made a motion, pending language in the contract which is currently under Solicitor review, to purchase mobile assessor software from Vision at a total cost of \$39,975 which will modernize field assessor responsibilities utilizing iPads which will populate a database with all County records and eventually eliminate hand drawn property cards. \$21,165.50 will be paid through the American Rescue fund with the remainder paid through the General Fund. Commissioner Henry second the Motion. All members in favor. Motion carried.



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Commissioner Henry made a motion to approve connecting the Courthouse to natural gas through UGI at no cost to the County. All furnaces have been retrofitted for natural gas. Commissioner Wilbur second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve a contract extension for The Emergency Food Assistance Program (TEFAP) between the County and the Department of Agriculture through September 30, 2027. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to pay \$159,862.42 to Revolution for the grant match for Broadband expansion in the County. These funds will be taken out of Act 13. Commissioner Henry second the Motion. All members in favor. Motion carried.

Public Comment:

There was no further public comment on non-action items.

There being no further business to come before the Commissioners at this time. Commissioner Henry made the motion to adjourn. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Wilbur adjourned the meeting at 10:22 a.m.

Wyoming County Commissioners Meeting

ZOOM Available

September 29, 2026

In Attendance: Ernie King, Tom Henry, Commissioners, Atty. Paul Litwin (via Zoom), Solicitor, Amber Franko, Chief Clerk

Press: Kevin McConlogue (via Zoom), New Age Examiner, Jax Stockage (via Zoom), Rocket Courier

Visitors: Warden Jim Wilbur, David Bert, Michael Miller (via Zoom), Ray Phillips (via Zoom)

Commissioner Henry opened the meeting at 10:12 a.m. following the conclusion of the Prison Board meeting.

Public Comment (Agenda Items Only):

There was no public comment on agenda items.

Commissioner Henry made a motion to approve the agenda. Commissioner King second the Motion. All members in favor. Motion carried.

Old Business:

Commissioner King made a motion to approve the September 22, 2026 meeting minutes. Commissioner Henry second the Motion. All members in favor. Motion carried.

New Business:

Solicitor Report- None

Chief Clerk Report- None

Commissioner King made a motion to approve paying the bills following a thorough review. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve to renew a purchase service contract between Clear Vision Residential Treatment Services and Children & Youth. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve the resignation of part-time 911 Telecommunicator, Jamilyn Hardy, effective September 24, 2026. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve the Delegation of Authority Agreement which specifies authorized officials to certify the Early Intervention Program's Income and Expense report for the Luzerne & Wyoming County Joinder. Commissioner Henry second the Motion. All members in favor. Motion carried.

Public Comment:

There was no further public comment on non-action items.

There being no further business to come before the Commissioners at this time. Commissioner King made the motion to adjourn. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Henry adjourned the meeting at 10:20 a.m.

