

COMMISSIONERS MEETING

April 24, 2024

AGENDA

Call Wyoming County Prison Board meeting to order with the Pledge of Allegiance to the flag.

Approve Agenda

Approve minutes of March 26, 2024 prison board meeting

Warden's Report

Old Business

New Business

Public Comments

Adjournment

Call the Wyoming County Commissioner's meeting to order with the Pledge of Allegiance to the Flag.

Are there any Agenda items to add?

Public Comments for action items only before vote

Approve Agenda

Approve minutes of April 9, 2024 and April 18, 2024 commissioner meetings

Amber Franko, Chief Clerk Report

Attorney Paul Litwin III, Solicitor Report

Correspondence

Pay the Bills

Commissioner's Activity report

Action Items from January 30, 2024 meeting

- Vote to Submit ERAP II reallocation survey
- Vote to approve the following hires and promotions
  - Promoted Kaily Roposa from Judicial admin assistant to court reporter II
  - Hired Jennifer White as Judicial Admin Asst
  - Hired Gary Hudack as maintenance tech
  - Hire Ronnie Bell as full time deputy in the Sheriff's department
  - Hired Patrick Butkiewicz as Insurance Fraud Task Force Detective
  - Accepted resignation of Damir Manheim as CO
- Hired Hope Perez and Devin Hurlburt as Telecommunicator Trainee. Both have completed all requirements and

background testing

- Voted to sign Summary of Wyoming County Group Health Plan
- Voted to approve and sign Lexis Nexis contract
- Acknowledged Mike Rogers to discuss the Electronic event to be held May 11

#### Action Items to be Acted on Today

- Accept resignation of Carla DiOrio as Court Reporter effective May 3
- Acknowledge Ralph Schwartz for successfully completing the Emergency Operations Center coordinator certificate exercise
- Acknowledge Alan Grow for completion of Associate Certification training requirements in accordance with PEMA Emergency Management and Certification directive
- Discuss and vote on naming John Alunni as a member of CEO (Commission on Economic Opportunity) Board of Directors at the request of Jennifer Warabak, Executive Director
- Acknowledge the passing away of Mike Donahue, former Wyoming County Director of Human Services and an influential director and organizer of the HOPE Coalition
- Accept resignation of Lynnelle Farber as Director of Community Planning effective May 3
- Discuss and vote to promote Bryce Norman to Telecommunicator 1. He has successfully completed all certifications required
- Discuss and vote on the RACP Cooperation agreement with Lackawanna Trail. This had been approved previously but the actual contract document was never forwarded to us or signed. Lackawanna Trail is 100% liable for payment of the RACP local portion, but the application must come from a municipal government and not a school district to be legal.
- Discuss and accept quote from Cherry Hill Group for mowing and weed whacking of the Iroquois Trail and the 911 complex. No other bidders and same price as last year.
- Discuss and vote on replacing 12 year old server and storage equipment in courthouse that will be considered end of life with no service after June 1. In addition, even if serviced ourselves, there is no guarantee that replacement parts will be available if a failure occurs. Vote contingent on this being a Costars company that is not shown on the quote.
- Vote to recognize May as Maternal Mental Health Month.
- Vote to appoint the following as members of the LEPC (Wyoming County Emergency Planning Committee): Commissioner Rick Wilbur, Commissioner Ernie King, Commissioner Tom Henry, Chairman Ronald Coolbaugh, Mike Stabinsky, Connor Mckolsky Williams, Warren Howeler Media, Kate Crowley ARC, T.J. Jimmie Datom Products, Chris Carney Procter & Gamble, Jeff Porter Wyoming County 911 Director, Tim Streeeter Chesapeake Energy, Erin Avillanda BP Wind Farms, Connor McCloskey Williams Corp, Joe Sodin BKV Corp, Jason Newkirk BP Corp. John Corbin SWN Energy, Tim Carvin DEP Warren Howeler Media, Alan Grow Wyoming County EMA Training And Operations Officer, Ralph F. Schwartz Wyoming County EMA Director
- Discuss the Internal Controls Workshop for nonprofits scheduled for Thursday, May 2 at Tunkhannock Public Library. Contact Amy Benjamin at [benjamin@northerntier.org](mailto:benjamin@northerntier.org) for details and to sign up.
- Accept resignation of CO Hoadley from his position at the correctional facility
- Discuss and vote on a contract between the county and Peters Design Group to manage the repair and repainting project of the courthouse.

#### Public Comments for non-action items

#### Adjournment