

# Wyoming County Commissioners Meeting

ZOOM Available

August 8, 2024

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**In Attendance:** Rick Wilbur, Tom Henry, Ernie King, Commissioners, Atty. Paul Litwin, Solicitor, Amber Franko, Chief Clerk

**Press:** None

**Visitors:** Mike Rogers, Recycling Director, Matt Jones, Planning Director, Occucares (via Zoom)

Rick Wilbur opened the Meeting at 10:01 a.m. with the Pledge of Allegiance to the Flag.

**Public Comment (Agenda Items Only):**

Commissioner Henry requested an Executive Session regarding personnel issues. No further action will be taken following the Executive Session.

Commissioner Henry made a motion to approve the agenda. Commissioner King second the Motion. Commissioner Wilbur was in agreement. Motion carried.

**Old Business:**

None

**New Business:**

*Chief Clerk Report-None*

*Solicitor Report-* Atty. Litwin requested the Commissioners make a motion to ratify the bid date for the Courthouse painting project due to additional questions and concerns brought up at the mandatory bid walkthrough held on August 2, 2024. Rick Wilbur made the motion to extend the bid due date to August 15, 2024. Ernie King second the Motion. Tom Henry was in agreement. Motion carried.

Tom Henry made a motion to approve the payment of the bills that were previously presented to the Commissioners after they are reviewed in their entirety. Ernie King second the Motion. Rick Wilbur was in agreement. Motion carried.

Tom Henry made a motion to use Act 13 funds in the amount of \$13,793 to pay for an invoice from AMP for repairs at the 911 center due to a power surge in April 2024. The claim was previously submitted to the insurance company. Ernie King second the Motion. Rick Wilbur was in agreement. Motion carried.

Ernie King made a motion to approve the hiring of Atty. Jessica Miraglia as a part time Assistant District Attorney to replace Atty. Shields. Tom Henry second the Motion. Rick Wilbur was in agreement. Motion carried.

Rick Wilbur made a motion to approve the transfer of DEP permit from Wyoming County to Lake Winola Cottagers Association for weed removal on the lake. This was applied approximately 12 years ago in the name of Wyoming County in error. This vote was previously tabled for further review. Tom Henry second the Motion. Ernie King was in agreement. Motion carried.

Tom Henry made a motion to approve the hiring of Christopher Taylor and James Cummings as full time Correctional Officers at the Jail. Ernie King second the Motion. Rick Wilbur was in agreement. Motion carried.

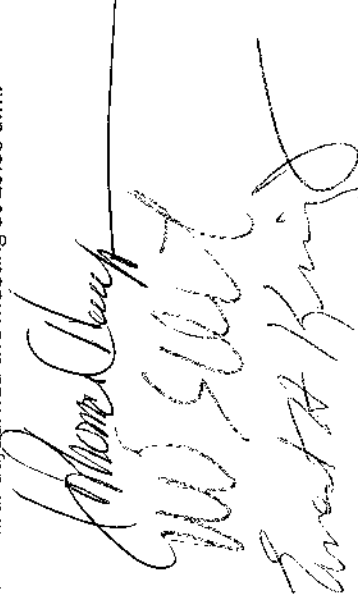
The announcement of the new county website was tabled until Tuesday, August 13, 2024.

**Public Comment:**

Tom Henry called for an Executive Session at 10:08 a.m. No action taken following the Executive Session.

There being no further business to come before the Commissioners at this time. Ernie King made the Motion to adjourn. Tom Henry second the Motion. Rick Wilbur was in agreement. Motion carried.

Rick Wilbur adjourned the meeting at 10:08 a.m.



## Wyoming County Commissioners Meeting

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**In Attendance:** Rick Wilbur, Tom Henry, Ernie King, Commissioners, Atty. Paul Litwin, Solicitor, Amber Franko, Chief Clerk

**Press:** Warren Howeler (via Zoom), Rocket Courier, Jessica Harker, New Age Examiner

**Visitors:** John Alunni, Director Human Services, Mike Rogers, Supervisor Recycling, Matt Jones, Director Planning, Dennis Phelps, Trehab, Occucares (via Zoom), Brian Gregory (via Zoom), Anthony White (via Zoom), Johnny (via Zoom)

Rick Wilbur opened the Meeting at 10:01 a.m. with the Pledge of Allegiance to the Flag.

**Public Comment (Agenda Items Only):**

Chief Clerk Franko requested an Executive Session regarding personnel issues. No further action will be taken following the Executive Session.

Commissioner Henry made a motion to approve the agenda. Commissioner King second the Motion. Commissioner Wilbur was in agreement. Motion carried.

**Old Business:**

Ernie King made a motion to approve the July 30, 2024 and August 8, 2024 meeting minutes. Tom Henry second the motion. Rick Wilbur was in agreement. Motion carried.

**New Business:**

*Chief Clerk Report-None*

*Solicitor Report- None*

The Commissioners announced the website to recruit volunteers to local fire and ambulance companies is now live. The website is [www.wyomingcountyyvolunteers.com](http://www.wyomingcountyyvolunteers.com)

Mike Rogers presented the upcoming Electronic Event being held September 14, 2024 from 9:00am-12:00pm at the Wyoming County Recycling Center. This event is pre-registration only and more information can be found on the County website.

The Commissioners opened bids for proposals to provide technical assistance and prepare documents for the Community Development Program, specifically for the Mehoopany Water project. This will be awarded on Thursday, August 15, 2024 after reviewing the bid proposals. The following sealed bids were opened:

- Atlas
- Milnes Engineering
- Livic Civil
- Peters Design Group

Ernie King made a motion to approve the payment of the bills that were previously presented to the Commissioners and reviewed in their entirety. Tom Henry second the Motion. Rick Wilbur was in agreement. Motion carried.

Tom Henry made a motion to accept the HSBG Block Grant program which supports drug and alcohol and mental health services for the 2024-2025 fiscal year. This grant is submitted annually. Ernie King second the Motion. Rick Wilbur was in agreement. Motion carried.

Rick Wilbur made a motion to approve the updated Wyoming County Right to Know Policy which has been updated with the new county website and employee email addresses. Tom Henry second the Motion. Ernie King was in agreement. Motion carried.

Tom Henry made a motion to adopt the Wyoming County Non-Discrimination Policy. Ernie King second the Motion. Rick Wilbur was in agreement. Motion carried.

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Rick Wilbur made a motion to appoint Tom Henry as the main contact for homeless/mental emergencies with the authority to spend up to \$500 for housing, food and other necessities without need for a vote. Also, in the absence of Tom Henry, Rick Wilbur or Ernie King will have the same authority. Ernie King second the Motion. Tom Henry was in agreement. Motion carried.

Ernie King made a motion to hire Michelle Mazzei as a full time Admin Assistant/Court Reporter pending background checks. Tom Henry second the Motion. Rick Wilbur was in agreement. Motion carried.

**Public Comment:**

Matt Jones reminded the group about a Transportation meeting being held Thursday, August 15, 2024 at 1:00 in the Commissioners Conference Room. This is to discuss the 2025-2050 plan for projects needed throughout the county.

Amber Franko called for an Executive Session at 10:32 a.m. No action taken following the Executive Session.

There being no further business to come before the Commissioners at this time. Ernie King made the Motion to adjourn. Tom Henry second the Motion. Rick Wilbur was in agreement. Motion carried.

Rick Wilbur adjourned the meeting at 10:32 a.m.



The image shows three handwritten signatures in black ink. The top signature is 'RW SWA', likely representing Rick Wilbur. The middle signature is 'Ernie King'. The bottom signature is 'Amber Franko'.

## Wyoming County Commissioners Meeting

ZOOM Available

August 15, 2024

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**In Attendance:** Rick Wilbur, Ernie King, Commissioners, Amber Franko, Chief Clerk

**Press:** Warren Howeler (via Zoom), Rocket Courier

**Visitors:** Matt Jones, Director Planning, Occucares (via Zoom), Anthony White (via Zoom)

Rick Wilbur opened the Meeting at 10:02 a.m. with the Pledge of Allegiance to the Flag.

**Public Comment (Agenda Items Only):**

Commissioner King made a motion to approve the agenda. Commissioner Wilbur second the Motion. Motion carried.

**Old Business:**

None

**New Business:**

*Chief Clerk Report-None*

*Solicitor Report- None*

Rick Wilbur made a motion to approve the hiring of Milnes to provide technical assistance and prepare documents for the Community Development program, specifically the Mehoopany Water project. Bids were opened during the August 13, 2024 Commissioner's Meeting. Ernie King second the Motion. Motion carried.

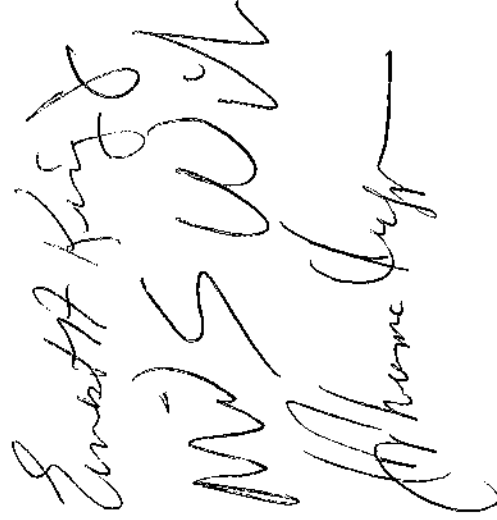
Rick Wilbur made a motion to approve the hiring of Milnes for the demolition of the 2<sup>nd</sup> AG building. Ernie King second the Motion. Motion carried.

Rick Wilbur made a motion to extend the probationary period an additional month for the Deputy Chief Clerk. Ernie King second the Motion. Motion carried.

**Public Comment:**

There being no further business to come before the Commissioners at this time. Ernie King made the Motion to adjourn. Rick Wilbur second the Motion. Motion carried.

Rick Wilbur adjourned the meeting at 10:06 a.m.



Ernie King  
Matt Jones  
Amber Franko

## Wyoming County Commissioners Meeting

ZOOM Available

August 22, 2024

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**In Attendance:** Rick Wilbur, Tom Henry, Ernie King, Commissioners, Amber Franko, Chief Clerk

**Press:** Warren Howeler (via Zoom), Rocket Courier

**Visitors:** Matt Jones, Director Planning

Rick Wilbur opened the Meeting at 10:01 a.m. with the Pledge of Allegiance to the Flag.

**Public Comment (Agenda Items Only):**

Commissioner King made a motion to approve the agenda. Commissioner Henry second the Motion. Commissioner Wilbur was also in agreement. Motion carried.

**Old Business:**

None

**New Business:**

*Chief Clerk Report-None*

*Solicitor Report- None*

Tom Henry made a motion to approve the payment of the bills that were previously presented to the Commissioners after they are reviewed in their entirety. Ernie King second the Motion. Rick Wilbur was in agreement. Motion carried.

Ernie King made a motion to approve the proposal of \$6,040.00 from Carriage Barn Builders to repair, paint and finish the side entry door by the Treasurer's Office back to the original condition. This money will come from ARP funds. Tom Henry second the Motion. Rick Wilbur was in agreement. Motion carried.

**Public Comment:**

There being no further business to come before the Commissioners at this time. Ernie King made the Motion to adjourn. Rick Wilbur second the Motion. Motion carried.

Rick Wilbur adjourned the meeting at 10:03 a.m.



## Wyoming County Commissioners Meeting

ZOOM Available

August 27, 2024

**In Attendance:** Rick Wilbur, Tom Henry, Ernie King, Commissioners, Atty. Paul Litwin (via Zoom), Solicitor, Amber Franko, Chief Clerk

**Press:** Jessica Harker, New Age Examiner, Warren Howler, Rocket Courier

**Visitors:** Tim Carroll, Public Defender, Jeff Porter, 911 Communications Director, Ben Norris, Deputy 911 Communications Director, Mike Ronca, 911 Lead Supervisor, Lloyd Burton, 911 Dispatcher, John Alunni, Human Services Director, Krystle Kowalczyk, Probation Director, Mike Mirabelle, Connie Kfirner, Lois Shillinger-Gregory, Occucares, Michelle Swank, Occucares, Meg Venn, Occucares (via Zoom), Phil Swank (via Zoom), Linda Coolbaugh (via Zoom), Brian Gregory (via Zoom), Keith Gregory (via Zoom)

Rick Wilbur opened the Meeting at 10:05 a.m.

**Public Comment (Agenda Items Only):**

Commissioner Henry made a motion to approve the agenda. Commissioner King second the Motion. Commissioner Wilbur was also in favor. Motion carried.

**Old Business:**

Tom Henry made a motion to approve the August 13, 2024, August 15, 2024 and August 22, 2024 meeting minutes. Ernie King second the motion. Rick Wilbur was also in favor. Motion carried.

**New Business:**

*Chief Clerk Report-None*

*Solicitor Report- None*

Commissioner Henry asked for an Executive Session regarding personnel issues.

The Commissioners recognized 911 Telecommunicator, Lloyd Burton, for an outstanding performance providing lifesaving instructions to a citizen trapped inside a vehicle being washed away during Tropical Storm Debby on August 8, 2024. The Commissioners presented Lloyd with a certificate and ordered a plaque to commemorate the event.

Tom Henry made a motion to approve the payment of the bills that were previously presented to the Commissioners for review. Ernie King second the Motion. Rick Wilbur was also in favor. Motion carried.

Tom Henry made a motion to award the Courthouse repainting project to D&M Construction. D&M was the only bidder on the project and came in below the budgeted amount of \$500,000.00. Ernie King second the Motion. Rick Wilbur was also in favor. Motion carried.

Tom Henry made a motion to approve Yeily Bentacourt as a full time Administrative Assistant at the Jail. Ernie King second the Motion. Rick Wilbur was also in favor. Motion carried.

Ernie King made a motion to hire Raelynn Jennings back to a part time Correctional Officer. CO Jennings was full time and requested the change back to part time effective August 31, 2024. Tom Henry second the Motion. Rick Wilbur was also in favor. Motion carried.

Tom Henry made a motion to proclaim September 17-23, 2024 as Constitution Week in Wyoming County.

Commissioner Henry read off the proclamation before presenting it to Meg Venn. Ernie King second the Motion. Rick Wilbur was also in favor. Motion carried.

Ernie King made a motion to approve contracting with both Work Well and Occucares as drug testing providers for Probation. Tom Henry second the Motion. Rick Wilbur was also in favor. Motion carried.

Tom Henry made a motion to promote Gerald Pender from Caseworker 1 to Caseworker 2 at Children & Youth. Ernie King second the Motion. Rick Wilbur was also in favor. Motion carried.

*W.S.W.V. Amber King*  
*Ernie King*

ZOOM Available

August 27, 2024

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Tom Henry made a motion to renew the following purchase service agreements for Children & Youth: Summit School, Inc, Merakey, Youth Intensive Services, Cornell Abraxas Group LLC, KidsPeace National Centers, Inc. Ernie King second the Motion. Rick Wilbur was also in favor. Motion carried.

**Public Comment:**

Ms. Gregory and Ms. Swank from Occucares discussed various schematics regarding the use of two vendors for the Probation drug testing. Krystle Kowalczyk, Director of Probation, explained that intake will choose one vendor based on convience but will not be allowed to switch back and forth. The rates provided in both RFP's were exactly the same and the decision to contract with both vendors was to provide more business throughout the County as well as to provide more options for Probation based on location and availability. Fees will be communicated to each of the vendors and Ms. Kowalczyk hopes to implement these contracts as soon as possible.

John Alunni, Human Services Director, discussed the shipment of the Deterra packs which are being sent to each County resident within the week. This initiative is being funded through the Opioid Settlement committee.

Connie Kitner asked the Commissioners where she could send volunteers looking to help with various projects and committees throughout the County. John Alunni pointed her toward CASA, Court Appointed Special Advocates, which recruits, trains and supervises volunteers who help children navigate through the court system.

Tom Henry called for an Executive Session at 10:54 a.m. No action taken following the Executive Session.

There being no further business to come before the Commissioners at this time. Ernie King made the Motion to adjourn. Tom Henry second the Motion. Rick Wilbur was also in favor. Motion carried.

Rick Wilbur adjourned the meeting at 10:54 a.m.

## Wyoming County Commissioners Meeting

ZOOM Available

August 29, 2024

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**In Attendance:** Rick Wilbur, Tom Henry, Ernie King, Commissioners, Atty. Paul Litwin (via Zoom), Solicitor, Amber Franko, Chief Clerk

**Press:** None

**Visitors:** John Alunni, Human Services Director, Matt Jones, Planning Director

Rick Wilbur opened the Meeting at 10:00 a.m.

**Public Comment (Agenda Items Only):**

Commissioner Henry made a motion to approve the agenda. Commissioner King second the Motion. Commissioner Wilbur was also in favor. Motion carried.

**Old Business:**

None

**New Business:**

*Chief Clerk Report*-None

*Solicitor Report*- Requested an Executive Session regarding real estate matters.

Tom Henry made a motion to approve an invoice from Raynor to replace the basement doors in the Courthouse with steel doors that will not rot due to moisture. \$13,960.00 will be used from ARP. Ernie King second the Motion. Rick Wilbur was also in favor. Motion carried.

Ernie King made a motion to approve the FY 2023-2024 Children & Youth Social Service Program funding. Tom Henry second the Motion. Rick Wilbur was also in favor. Motion carried.

**Public Comment:**

Attorney Paul Litwin called for an Executive Session at 10:02 a.m. No action taken following the Executive Session.

There being no further business to come before the Commissioners at this time. Ernie King made the Motion to adjourn. Tom Henry second the Motion. Rick Wilbur was also in favor. Motion carried.

Rick Wilbur adjourned the meeting at 10:02 a.m.

*W. S. Wilbur*  
*John Alunni*  
*Ernie King*