

Wyoming County Commissioners Meeting

ZOOM Available

December 2, 2025

In Attendance: Ernie King, Tom Henry, Rick Wilbur, Commissioners,
Atty. Paul Litwin, Solicitor (via Zoom), Amber Franko, Chief Clerk

Press: Warren Howeler, Rocket Courier (via Zoom),
Kevin McConlogue, New Age Examiner (via Zoom)

Visitors: Deanna Habib, C&Y Director (via Zoom), Haley Townsley, Human Service Director,
Ben Norris, Deputy 911 Director

Commissioner Wilbur opened the Meeting at 10:00 a.m. with the Pledge of Allegiance to the Flag.

Public Comment (Agenda Items Only):

There was no public comment made on agenda items.

Commissioner King made a motion to approve the agenda. Commissioner Henry second the Motion. All members in favor. Motion carried.

Old Business:

Commissioner Henry made a motion to approve the November 26, 2025 meeting minutes.
Commissioner King second the Motion. Motion carried.

New Business:

Solicitor Report- Atty. Litwin informed the group that there was a recent change to the Sunshine Law which allows items to be added to the agenda less than 24 hours before a meeting.

Chief Clerk Report- None

Commissioner Henry made a motion to approve paying the bills following a thorough review.
Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve to sign a letter of consent for the Daughters of the American Revolution to add a 4th commemorative tablet in the Wyoming County Courthouse.
Commissioner King second the Motion. All members in favor. Motion carried.

Public Comment:

There was no public comment made on any additional items.

There being no further business to come before the Commissioners at this time. Commissioner Henry made the motion to adjourn. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Wilbur adjourned the meeting at 10:14 a.m.

The image shows three handwritten signatures in cursive. The top signature is 'Rick Wilbur', the middle one is 'Tom Henry', and the bottom one is 'Ernie King'. A horizontal line is drawn across the middle signature.

Wyoming County Commissioners Meeting

ZOOM Available

December 9, 2025

In Attendance: Ernie King, Tom Henry, Rick Wilbur, Commissioners, Atty. Paul Litwin, Solicitor,
Amber Franko, Chief Clerk

Press: Warren Howeler, Rocket Courier (via Zoom),
Kevin McConlogue, New Age Examiner (via Zoom)

Visitors: Deanna Habib, C&Y Director, Haley Townsley, Human Service Director,
Ben Norris, Deputy 911 Director, Mike Ronca, 911 Coordinator,
Ralph Schwartz, EMA Director, Paul Rowker, Raymond Phillips (via Zoom)

Commissioner Wilbur opened the Meeting at 10:02 a.m. with the Pledge of Allegiance to the Flag.

Public Comment (Agenda Items Only):

There was no public comment made on agenda items.

Commissioner Henry made a motion to approve the agenda. Commissioner King second the Motion. All members in favor. Motion carried.

Old Business:

Commissioner King made a motion to approve the December 2, 2025 meeting minutes. Commissioner Henry second the Motion. Motion carried.

New Business:

Solicitor Report- None

Chief Clerk Report- None

Commissioner King made a motion to approve paying the bills following a thorough review. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve the hiring of Melody Traver as the Human Resource Director effective January 5, 2026 pending all clearances. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve the 2026 Wyoming County calendar. There were a few changes made since the previous vote to approve. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve the hiring of CO Banos as a full time Correctional Officer at the Jail. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve the annual purchase service contract with Bethany Home Inc as a Children & Youth provider. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve the I&E Certification Statement for the Human Services Block Grant. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve the preliminary 2026 budget for public review. Commissioner King second the Motion. All members in favor. Motion carried. The budget will be posted on the County website as well as in the Commissioner's Office.

Public Comment:

There was no public comment made on any additional items.

There being no further business to come before the Commissioners at this time. Commissioner Henry made the motion to adjourn. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Wilbur adjourned the meeting at 10:20 a.m.

Handwritten signatures of Commissioner Henry and Commissioner King.

Wyoming County Commissioners Meeting

ZOOM Available

December 16, 2025

In Attendance: Ernie King, Tom Henry, Rick Wilbur, Commissioners, Atty. Paul Litwin, Solicitor, Amber Franko, Chief Clerk

Press: Warren Howeler, Rocket Courier, Kevin McConlogue, New Age Examiner

Visitors: Deanna Habib, C&Y Director, Haley Townsley, Human Service Director, Matt Jones, Planning Director, Mike Mirabell

Commissioner Wilbur opened the Meeting at 10:00 a.m. with the Pledge of Allegiance to the Flag.

Public Comment (Agenda Items Only):

There was no public comment made on agenda items.

Commissioner King made a motion to approve the agenda. Commissioner Wilbur second the Motion. All members in favor. Motion carried.

Old Business:

Commissioner King made a motion to approve the December 9, 2025 meeting minutes. Commissioner Wilbur second the Motion. Motion carried.

New Business:

Solicitor Report- None

Chief Clerk Report- None

Commissioner Henry made a motion to approve paying the bills following a thorough review. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve the hiring of Sabrina Hopkins as a Case Aide in Children & Youth. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve Makhi Labar as a full time Cook in the Jail. Mr. Labar is currently a part time Cook. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to increase management and non-union employee wages by 2.75% effective the first pay period in 2026. Commissioner King second the Motion. All members in favor. Motion carried.

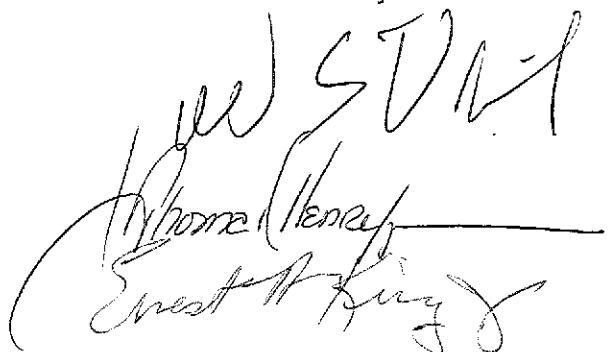
Commissioner King made a motion to approve a resolution reaffirming the combination of the County Treasurer and the Director of Tax Claim. Positions were effective on February 9, 2016. Commissioner Henry second the Motion. All members in favor. Motion carried.

Public Comment:

There was no public comment made on any additional items.

There being no further business to come before the Commissioners at this time. Commissioner Henry made the motion to adjourn. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Wilbur adjourned the meeting at 10:13 a.m.



Handwritten signatures of Thomas Henry and Ernest King.

Wyoming County Commissioners Meeting

ZOOM Available

December 23, 2025

In Attendance: Ernie King, Tom Henry, Rick Wilbur, Commissioners, Atty. Paul Litwin, Solicitor (via Zoom), Amber Franko, Chief Clerk

Press: Warren Howeler, Rocket Courier (via Zoom), Kevin McConlogue, New Age Examiner (via Zoom)

Visitors: Deanna Habib, C&Y Director (via Zoom), Haley Townsley, Human Service Director, Jeff Porter, 911 Communications Director

Commissioner Wilbur opened the Meeting at 10:00 a.m. with the Pledge of Allegiance to the Flag.

Public Comment (Agenda Items Only):

There was no public comment made on agenda items.

Commissioner Henry made a motion to approve the agenda. Commissioner King second the Motion. All members in favor. Motion carried.

Old Business:

Commissioner King made a motion to approve the December 16, 2025 meeting minutes. Commissioner Henry second the Motion. Motion carried.

New Business:

Solicitor Report- None

Chief Clerk Report- None

Commissioner King made a motion to approve paying the bills following a thorough review. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve the hiring of Tom Bachman as the Wyoming County Chief County Detective. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve the resignation of CO Talavera from the Jail. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve the termination of a part time cook in the Jail due to a no call/no show. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Wilbur opened the sealed proposals for the 2026 TAN (Tax Anticipation Note). The request was for \$2 million maximum with language to drawdown any amount at any time with notice to the bank:

- PS Bank-Rate of 3.98% with a \$1,000 origination fee which does not include any attorney fees.
- Peoples Security Bank & Trust-Rate of 3.85% with a maximum fee of up to \$2,000 for Bank's legal counsel fee and \$84.00 UCC Filing Fee.

Commissioner Henry made a motion to accept Peoples Security Bank's proposal. Commissioner Wilbur second the Motion. All member in favor. Motion carried.

Commissioner Wilbur made a motion to accept and sign PEMA grants for 911 Communications. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to accept and sign the Drug and Alcohol grant for approximately \$2 million which is to be split between Luzerne and Wyoming Counties. Commissioner King second the Motion. All members in favor. Motion carried.

Public Comment:

There was no public comment made on any additional items.

There being no further business to come before the Commissioners at this time. Commissioner Henry made the motion to adjourn. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Wilbur adjourned the meeting at 10:20 a.m.

Tom Henry
Rick Wilbur
Ernest A. King

Wyoming County Commissioners Meeting

ZOOM Available

December 30, 2025

In Attendance: Ernie King, Tom Henry, Rick Wilbur, Commissioners,
Atty. Paul Litwin, Solicitor (via Zoom), Amber Franko, Chief Clerk

Press: Warren Howeler, Rocket Courier, Eric Mark, New Age Examiner (via Zoom)

Visitors: Haley Townsley, Human Service Director

Commissioner Wilbur opened the Meeting at 10:14 a.m. following the conclusion of the Prison Board Meeting.

Public Comment (Agenda Items Only):

There was no public comment made on agenda items.

Commissioner Henry made a motion to approve the agenda. Commissioner King second the Motion. All members in favor. Motion carried.

Old Business:

Commissioner King made a motion to approve the December 23, 2025 meeting minutes. Commissioner Henry second the Motion. All members in favor. Motion carried.

New Business:

Solicitor Report- Requested an Executive Session regarding a potential legal matter.

Chief Clerk Report- Announced there would be a reorganization/reappointment meeting on Monday, January 5, 2026 along with the regular Commissioner's Meeting. There will be no Commissioner's Meeting on Tuesday, January 6, 2026.

Commissioner King made a motion to approve paying the bills following a thorough review. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner King made a motion to approve the hiring of Kayla Vanartsdalen as a part-time Correctional Officer at the Jail. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Wilbur made a motion to approve the 2026 Wyoming County budget. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to approve to extend the contracts through 12/31/2026 with MEAD Mapping for GIS services. Commissioner King second the Motion. All members in favor. Motion carried.

Commissioner Henry made a motion to adopt Resolution 2025-20 which changes the address of the Office of Open Records in Wyoming County's Right to Know Law policy. Commissioner King second the Motion. All members in favor. Motion carried.

Public Comment:

There was no public comment made on any additional items.

There being no further business to come before the Commissioners at this time. Commissioner King made the motion to adjourn. Commissioner Henry second the Motion. All members in favor. Motion carried.

Commissioner Wilbur adjourned the meeting at 10:27 a.m.