

Wyoming County Commissioners Meeting

ZOOM Available

July 2, 2024

In Attendance: Rick Wilbur, Tom Henry, Ernie King, Commissioners, Atty. Paul Litwin, Solicitor, Amber Franko, Chief Clerk

Press: Warren Howeler (via Zoom), Rocket Courier, Kevin McConlogue, New Age Examiner

Visitors: John Alurni, Human Services Director, Jeff Porter, 911 Communications Director, Chuck Story, Michelle Swank (via Zoom), Occucares.

Rick Wilbur opened the Meeting at 10:10 a.m. with the Pledge of Allegiance to the Flag.

Rick Wilbur made a motion to add to the agenda the following items:

- Discuss and vote to accept unpaid leave for CO Dixon at the Jail
- Discuss and vote to accept the resignation of Lisa Vandermark in Children & Youth
- Discuss and vote to accept the highest bids for a trailer and a tractor through Muncibid

Ernie King second the Motion. Motion carried.

Public Comment (Agenda Items Only):

Commissioner King made a motion to approve the agenda. Commissioner Wilbur second the Motion. Motion carried.

Old Business:

Ernie King made a motion to approve the June 18, 2024 and June 27, 2024 meeting minutes. Rick Wilbur second the Motion. Motion carried.

New Business:

Chief Clerk Report-None

Solicitor Report- None

The Commissioners received a note of gratitude for the assistance Jack Hubert lent to a family to get grave markers for their military family members. Much thanks to Jack for doing such a wonderful job in his role with the County.

The Commissioners also want to recognize the following individuals who have entered into the Voter Hall of Fame by having voted in 50 consecutive general elections: Florence Smalser, Williard Irion, John Bunnell, Linda and Sylvester Traver, Beverly and Timothy Poole, Nicholas Witiak, David Wilson, Margart Hovan and Margaret Elsworth. A ceremony honoring them will be held at a later date.

Tom Henry made a motion to promote Michael Munoz to Telecommunicator 2. He has successfully completed all certifications. Ernie King second the Motion. Motion carried.

Ernie King made a motion to hire Katty Moronta and Raelynn Jennings as full-time correctional officers at the Jail. Tom Henry second the Motion. Motion carried.

Tom Henry made a motion to hire David Baltrusaitis, Cade Orlandini and Alivia Hughes as part time correctional officers at the Jail. Ernie King second the Motion. Motion carried.

Ernie King made a motion to approve unpaid leave for CO Camaja from August 3-7, 2024. Tom Henry second the Motion. Motion carried.

Tom Henry made a motion to approve unpaid leave for CO Green from July 25-29, 2024. Ernie King second the Motion. Motion carried.

Ernie King made a motion to accept the resignation of Morgan Theobald as a Juvenile Probation Officer as of July 28, 2024. Tom Henry second the Motion. Motion carried.

Ernie King made a motion to approve the purchase of a new computer to replace a 7-year-old computer in the Planning office. Funds were approved through the Records Improvement Committee. Tom Henry second the Motion. Motion carried.

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Commissioner King made a motion to approve using \$30,000.00 from Records Improvement funds to replace the County servers which are at end of life. Also, the remaining half of the invoice will be split between ARP and Act 13 funds. Commissioner Henry second the Motion. Motion carried.

Tom Henry made a motion, on the recommendation of the Opioid Settlement Committee, to approve spending \$75,910.87 from the Opioid Settlement fund to mail Detertra drug deactivation bags to all households in the county. Ernie King second the Motion. Motion carried.

Tom Henry also made a motion to increase foster parent per diems by \$2.00 for most classes of children in the program. The projected increase to the county is \$2,796.00 and it is anticipated that the daily increase will result in additional county resources instead of more expensive out of county alternatives. Ernie King second the Motion. Motion carried.

Tom Henry made a motion to appropriate \$1,250.00 of Act 13 funds to Crossroads Training to set up, maintain and promote a volunteer recruitment website to attract Emergency Services personnel for ambulance and fire personnel. Ernie King second the Motion. Motion carried.

Ernie King made a motion to approve funding of \$5,550.00 from ARP funds to replace the roof at the Nicholson Water Company. Rick Wilbur second the Motion. Motion carried.

Commissioner Henry made a motion to approve an Automobile Theft/Motor Vehicle Insurance Fraud Intergovernmental agreement between Wyoming County and the Pennsylvania State Police at a cost of \$190,364.00 annually which is 100% reimbursed. This will add an Auto Theft detective to the District Attorney's office. Commissioner King second the Motion. Motion carried.

Rick Wilbur made a motion to approve unpaid leave for CO Dixon on July 13, 2024. Tom Henry second the Motion. Motion carried.

Ernie King made a motion to accept the resignation of Lisa Vandermark in Children & Youth effective July 5, 2024. Tom Henry second the Motion. Motion carried.

Tom Henry made a motion to approve the following highest bids on Municibid which closed at midnight July 1, 2024.

- 2004 Homesteader Enclosed Trailer-\$2,700.00
- Simplicity Broadmoor 44" Lawn Tractor with Snow Blower-\$1,360.00

Ernie King second the Motion. Motion carried.

Public Comment:

The Commissioners announced to the public as of July 25, 2024, Kunkle Fire Company will house coverage 24/7 at the old Tyler Hospital. There will be no disruption in service as PA Ambulance is scheduled to vacate the garage as of July 24, 2024. This comes with great thanks to Jack Dobson with Kunkle as well as Bill Rurak and the Wyoming County Health Foundation.

There being no further business to come before the Commissioners at this time. Ernie King made the Motion to adjourn. Tom Henry second the Motion. Motion carried.

Rick Wilbur adjourned the meeting at 10:23 a.m.

W & W
Ernie King
Rick Wilbur

Wyoming County Commissioners Meeting

ZOOM Available

July 11, 2024

In Attendance: Rick Wilbur (via Zoom), Tom Henry, Ernie King, Commissioners,
Atty. Paul Litwin (via Zoom), Solicitor, Amber Franko, Chief Clerk

Press: None

Visitors: Ralph Schwartz, EMA Director, Ben Norris, Deputy 911 Communications Director, Mike Mirabelle,
Occucares (via Zoom)

Tom Henry opened the Meeting at 10:03 a.m. with the Pledge of Allegiance to the Flag.

Public Comment (Agenda Items Only):

Commissioner King made a motion to approve the agenda. Commissioner Wilbur second the Motion. Motion carried.

Old Business:

None

New Business:

Chief Clerk Report-None

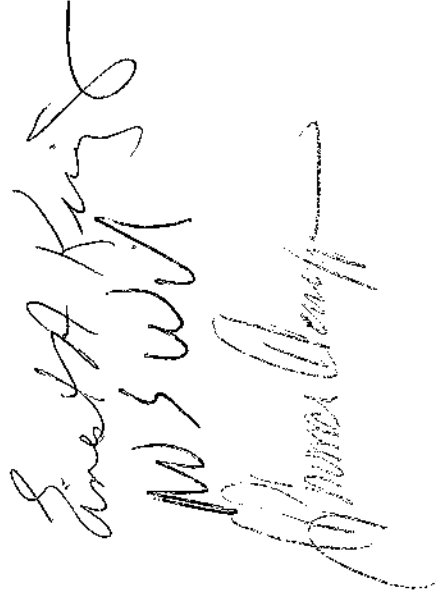
Solicitor Report- None

Ernie King made a motion to approve the payment of the bills that were previously presented to the Commissioners and reviewed in their entirety. Tom Henry second the Motion. Motion carried. Rick Wilbur abstained from the vote as he did not have a chance to review the invoices prior to payment.

Public Comment:

There being no further business to come before the Commissioners at this time. Ernie King made the Motion to adjourn. Tom Henry second the Motion. Motion carried.

Tom Henry adjourned the meeting at 10:06 a.m.



Wyoming County Commissioners Meeting

ZOOM Available

July 16, 2024

In Attendance: Rick Wilbur, Tom Henry, Ernie King, Commissioners,
Atty. Paul Litwin, Solicitor, Amber Franko, Chief Clerk

Press: Warren Howeler (via Zoom), Rocket Courier,
Kevin McConlogue & Jessica Harker, New Age Examiner

Visitors: President Judge Russell Shurtleff, Gina Suydam, Wyoming Chamber of Commerce,
Candice Hollyard & Rachel Courtney, PA Route 6 Alliance, Joan Wagner, Samantha Shurtleff,
Amy Potchick, Alice Trowbridge, Heart & Soul, Rachel Hobbs, DCED,
Jenn Danafor, PA Humanities, Margie Young & Erica Rogler, Dietrich Theater,
Daniel Bolster (via Zoom), Occucares (via Zoom), Linda Coolbaugh (via Zoom), Dayvon Daquan
(via Zoom)

Rick Wilbur opened the Meeting at 10:00 a.m. with the Pledge of Allegiance to the Flag.

Public Comment (Agenda Items Only):

Commissioner King made a motion to approve the agenda. Commissioner Wilbur second the Motion. Motion carried.

Old Business:

Ernie King made a motion to approve the July 2, 2024 and July 11, 2024 meeting minutes. Rick Wilbur second the motion. Motion carried.

New Business:

Chief Clerk Report-None

Solicitor Report- Requested an Executive Session regarding possible litigation.

The Commissioners announced there will be a Voter Hall of Fame ceremony held July 16, 2024 at 11:30am in the Wyoming County main courtroom.

The Commissioners also recognized Heart & Soul for the wonderful job they have done throughout Wyoming County. Multiple members of the community stood to congratulate and share projects, successes, and stories relating to the work Heart & Soul has done. Wyoming County is only the second county to ever receive the Heart & Soul award.

Tom Henry made a motion to renew purchase service agreements between Wyoming County Human Services and Pathways Adolescent Center, Pentz Run Youth Services, Family Care for Children and Youth, Clear Vision Residential Treatment Services, George Junior Republic, Perseus House, City Mission Living Stones and Families United Network. These are yearly renewals for child welfare services. Ernie King second the Motion. Motion carried.

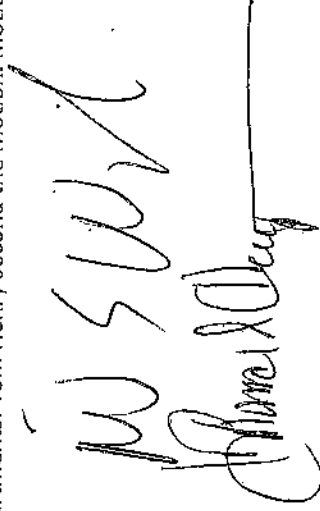
Tom Henry made a motion to approve time off without pay for CO Moranta and CO Kelly who are new hires at the Correctional Facility. Both were approved by the Warden. Rick Wilbur second the Motion. Motion carried.

Commissioner Henry made a motion to approve the hiring of John English as a full time Correctional Officer. Commissioner King second the Motion. Motion carried.

The vote to approve the transfer of a DEP permit to Lake Winola Cottagers Association was tabled until next meeting for further review.

Tom Henry made a motion to approve an intermunicipal cooperation agreement between Tunkhannock Borough Municipal Authority, Tunkhannock Borough and Wyoming County for the project to separate stormwater/sewer discharge water as required by new EPA regulations. Funds for the project will be paid through a federal EPA grant. Ernie King second the Motion for approval. Motion approved.

Ernie King made a motion to authorize Paul Litwin to prepare an anti-discrimination policy that is necessary for approvals for federal grants. Wyoming County currently utilizes one for Children & Youth which will be modified to include all county departments. Tom Henry second the Motion. Motion carried.



Wyoming County Commissioners Meeting

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Public Comment:

Warren Howeler asked for an update on the stormwater project. Commissioner King explained this project still needs to be advertised for bids and the earliest the Commissioners expect to break ground would be April 2025.

Atty. Paul Litwin called for an Executive Session at 10:40 a.m. No action taken following the Executive Session.

There being no further business to come before the Commissioners at this time. Ernie King made the Motion to adjourn. Tom Henry second the Motion. Motion carried.

Rick Wilbur adjourned the meeting at 10:41 a.m.

Wyoming County Commissioners Meeting

ZOOM Available

July 25, 2024

In Attendance: Rick Wilbur, Tom Henry, Ernie King, Commissioners,
Atty. Paul Litwin (via Zoom), Solicitor, Amber Franko, Chief Clerk

Press: Warren Howeler (via Zoom), Rocket Courier, Kevin McConlogue (via Zoom), New Age Examiner

Visitors: John Alunni, Human Services Director, Karen Snyder, Deputy Chief Clerk, Connie Kitner, Linda Coolbaugh (via Zoom), Daniel Bolster (via Zoom), Occucares (via Zoom)

Rick Wilbur opened the Meeting at 10:00 a.m. with the Pledge of Allegiance to the Flag.

Public Comment (Agenda Items Only):

Commissioner King made a motion to approve the agenda. Commissioner Wilbur second the Motion. Motion carried.

Old Business:

None

New Business:

Chief Clerk Report-None

Solicitor Report- None

Ernie King made a motion to approve the payment of the bills that were previously presented to the Commissioners and reviewed in their entirety. Rick Wilbur second the Motion. Motion carried.

Commissioner King made a motion to proclaim July 21-27, 2024 Pretrial, Probation and Parole Supervision Week. Rick Wilbur second the Motion. Motion carried.

Ernie King made a motion to approve the signing of the Indigent Defense Grant acceptance. This grant is used to aid in recruitment and retention of employees, upgrade software, purchase additional software, etc for the Public Defender's office. Rick Wilbur second the Motion. Motion carried.

Ernie King made a motion to approve purchasing two tasers for the Correctional facility using Act 13 funds. Commissioner Wilbur inquired about training for the use of the tasers. Chief Clerk Franko explained that CO's will be required to go through training before use. Wyoming County has an in-house taser certified trainer and there is also the option of using the training provided by the company, Taser. Rick Wilbur second the Motion. Motion carried.

Ernie King made a motion to approve additional trash services from EIO at a cost of \$120/month for the Wyoming County Seneca Park. EIO will supply and pick up multiple garbage cans throughout the park. All members of the Park Board approved to make the recommendation to the Commissioners for final approval. Rick Wilbur second the Motion. Motion carried.

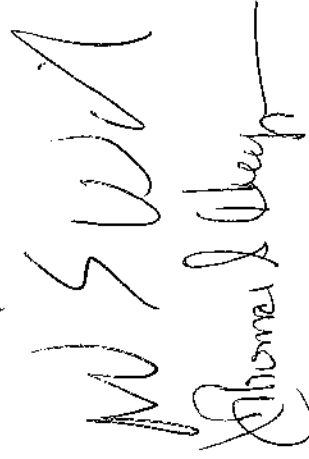
Public Comment:

Linda Coolbaugh inquired how often the garbage will be picked up and whether the project was advertised for bid in regards to the Wyoming County Seneca Park. Commissioner King explained EIO will pick up weekly unless otherwise instructed. This is a temporary agreement and the total falls well below the bidding threshold although Commissioner King did solicit phone bids from multiple vendors. Funds for this will come from the Wyoming County Seneca Park fund. Ms. Coolbaugh also asked the Commissioners to address the job johnnies at the park. Reeves was contacted regarding their recommendation as to how many job johnnies the park needs based on the usage. Reeves suggested adding a third which has been done. These are cleaned weekly at minimum.

Warren Howeler asked if there were any updates regarding gas hookup for the Courthouse and Jail. Commissioner Wilbur explained they have been working with UGI but there has been no movement so far.

There being no further business to come before the Commissioners at this time. Ernie King made the Motion to adjourn. Tom Henry second the Motion. Motion carried.

Rick Wilbur adjourned the meeting at 10:08 a.m.



Wyoming County Commissioners Meeting

ZOOM Available

July 30, 2024

In Attendance: Rick Wilbur, Tom Henry, Commissioners, Atty. Paul Litwin, Solicitor,
Amber Franko, Chief Clerk

Press: Warren Howeler (via Zoom), Rocket Courier, Jessica Harker, New Age Examiner

Visitors: John Alunni, Human Services Director, Ralph Schwartz, EMA Director, Jeff Porter, Director 911
Communications, Ben Norris, Deputy Director 911 Communications, Occucares (via Zoom)

Rick Wilbur opened the Meeting at 10:11 a.m.

Public Comment (Agenda Items Only):

Rick Wilbur made a motion to add to the agenda to discuss and vote to send a letter to the post office directing them to no longer accept mail for Wyoming County when there is postage due from the sender. Tom Henry second the motion. Motion carried.

Tom Henry made a motion to add to the agenda to discuss and vote to include Wyoming County in the Joint Motion to Amend the Complaint in the National Opioid Litigation to include additional pharmacies. Rick Wilbur second the Motion. Motion carried.

Commissioner Henry made a motion to approve the agenda. Commissioner Wilbur second the Motion. Motion carried.

Old Business:

Tom Henry made a motion to approve the July 16, 2024 and July 25, 2024 meeting minutes. Rick Wilbur second the motion. Motion carried.

New Business:*Chief Clerk Report-None**Solicitor Report- None*

Tom Henry made a motion to approve the payment of the bills that were previously presented to the Commissioners and reviewed in their entirety. Rick Wilbur second the Motion. Motion carried.

Rick Wilbur made a motion to vote to promote Michael Ronca from his current position of Telecommunicator 2 to a management position of Lead Communication Specialist with 911 Communications. Tom Henry second the Motion. Motion carried.

Tom Henry made a motion to certify funds received from Children & Youth for 7/1/2023 through 3/31/2024 are complete and accurate. Rick Wilbur second the Motion. Motion carried.

Rick Wilbur made a motion to hire Brianna Grow as a Telecommunicator Trainee. She has successfully passed all required pre-employment testing and background checks. Tom Henry second the Motion. Motion carried.

Rick Wilbur made a motion to approve giving Meshoppen Cat Rescue a donation of \$5,000 for their Black Cat Bonanza which will be held August 10, 2024. Tom Henry second the Motion. Motion carried.

Tom Henry made a motion to approve opening a new bank account to segregate election grant funds at the request of the Commonwealth. Rick Wilbur second the Motion. Motion carried.

Tom Henry made a motion to approve the application for CCAP Wellness grant in the amount of \$5,000. Funds will be used to sponsor a Farmer's Market which will be open to employees and also the public. Employees will receive a voucher to spend. Rick Wilbur second the Motion. Motion carried.

Tom Henry made a motion to approve the payment of \$84,325.56 to AMP for repairs to electrical equipment at the 911 center. These funds will come from Act 13. This claim has been submitted to the insurance company. Rick Wilbur second the Motion. Motion carried.

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Tom Henry made a motion to approve the renewals of the following purchase service agreements for Children & Youth: Truancy Prevention Program HANDS, Occucares, Thomas Daniels Esquire, Family Services of NEPA, Centre; Counties Youth Center, Belmont Harrison Juvenile District, Jefferson County Juvenile Detention Center. Rick Wilbur second the Motion. Motion carried.

Rick Wilbur made a motion to approve to send a letter to the post office directing them to no longer accept mail for Wyoming County when there is postage due from the sender. Tom Henry second the Motion. Motion carried.

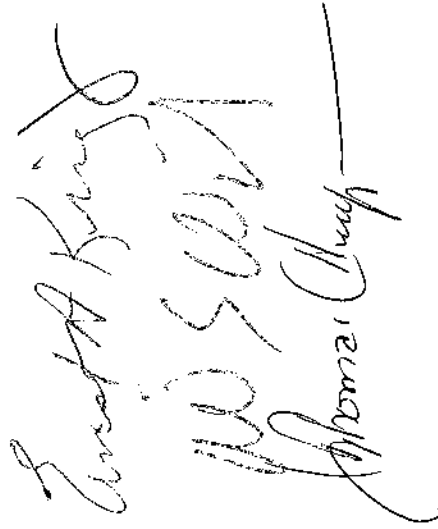
Rick Wilbur made a motion to approve including Wyoming County in the Joint Motion to Amend the Complaint in the National Opioid Litigation to include additional pharmacies. Tom Henry second the Motion. Motion carried.

Public Comment:

Occucares thanked the County for entrusting them for another year with Children & Youth.

There being no further business to come before the Commissioners at this time. Tom Henry made the Motion to adjourn. Rick Wilbur second the Motion. Motion carried.

Rick Wilbur adjourned the meeting at 10:38 a.m.



Tom Henry
Rick Wilbur
Thomas Daniels Esquire